

About the Program

The Technical Certificate (T.C.) in Clinical Research Coordinator prepares students to become competent clinical research professionals with entry-level skills.

Program Requirements

This program requires a **minimum of 30 credit hours**. Total program hours may vary based on the student's individual academic plan. This program is **eligible** for financial aid.

See the college catalog for information regarding **drug screening and criminal background checks**.

Students in this program are not required to complete math courses unless they are listed as part of the certificate program. If you plan to pursue the degree program in this same field, please note that **this certificate articulates directly into** the Clinical Research Professional (2408) (A.S.) degree, which includes a **Mathematical Thinking in Context math pathway**. To learn more about the Clinical Research Professional (A.S.) degree, visit fscj.edu/academics/programs/as/2408.

Placement Testing

Please meet with an advisor to determine if college placement testing is required. Students who place into **developmental education courses** are required to complete designated developmental education courses with a grade of C or higher regardless of program of study and are also required to take one of two student success strategies courses. For additional information, visit catalog.fscj.edu/academics/developmental-education-programs or speak with an advisor.

Technical Certificate Graduation Requirements

- ☐ Fulfill all academic requirements for the chosen program of study as outlined in the Florida State College at Jacksonville catalog and curriculum.
- ☐ Earn minimum prescribed semester hours for the chosen program of study with a cumulative grade point average of 2.0 (C) on a 4.0 scale on all courses that apply to the chosen program of study.
- ☐ Complete a minimum of 25 percent of the total hours required for the program in residence at Florida State College at Jacksonville. Credit by examination and credit for prior learning do not count toward this residency requirement.
- ☐ Fulfill all obligations, financial or otherwise, to the College before graduating.

Catalog Year

This document is prepared for students with a **2025-26 College Catalog year** who have not tested into developmental education courses. **Students who enter under the 2025-26 catalog** will be assigned to the degree or certificate requirements in effect during the 2025-26 academic year. The student's assigned catalog year will remain in effect as long as the student maintains continuous enrollment. Changes to requirements as mandated by law or by rule of the District Board of Trustees may supersede this provision.

To maintain continuous enrollment, a student must have registration for, and successful completion of, at least one course within a three-term period. After three consecutive terms of no enrollment, the student will be discontinued from the current program of study and will need to apply to FSCJ to reenter under the same program of study. Upon readmission, the student will be assigned to the current catalog of record in the chosen program.

Curriculum

A minimum grade of C or higher is required in all Professional coursework.

Terms Offered are subject to change. Please verify course availability at fscj.edu/schedules. Prior to enrolling in classes, please meet with an advisor for specific guidance about your individual academic plan.

Sample Roadmap

Term 1

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|---|---------------------|
| <input type="checkbox"/> HIM 1000 - Introduction to Health Information Management and Informatics, Credit Hours: 2. Terms Offered: Summer. | Grade Earned: _____ |
| <input type="checkbox"/> HIM 1435 - Pathophysiology, Credit Hours: 3. Terms Offered: Summer. | Grade Earned: _____ |
| <input type="checkbox"/> HIM 2012 - Health Law, Credit Hours: 3. Terms Offered: Summer. | Grade Earned: _____ |
| <input type="checkbox"/> HSC 1531 - Medical Terminology (for Health Professions), Credit Hours: 3. Terms Offered: Fall, Spring, Summer. | Grade Earned: _____ |

Term 2

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|---|---------------------|
| <input type="checkbox"/> General Education Natural Sciences: BSC 2085C - Human Anatomy and Physiology I , Credit Hours: 4. Terms Offered: Fall, Spring, Summer. | Grade Earned: _____ |
| <input type="checkbox"/> HIM 2442 - Basic Pharmacology for Health Information Management, Credit Hours: 1. Terms Offered: Fall. | Grade Earned: _____ |
| <input type="checkbox"/> HSC 2732 - Research Methods and Applications, Credit Hours: 3. Terms Offered: Fall, Spring, Summer. | Grade Earned: _____ |

Term 3

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|---|---------------------|
| <input type="checkbox"/> HIM 2621 - Health Data Analysis, Credit Hours: 3. Terms Offered: Spring. | Grade Earned: _____ |
| <input type="checkbox"/> HSC 2734 - Regulatory Affairs in Clinical Research, Credit Hours: 3. Terms Offered: Spring. | Grade Earned: _____ |

Term 4

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|---|---------------------|
| <input type="checkbox"/> HSC 2739 - Business of Clinical Research, Credit Hours: 3. Terms Offered: Summer. | Grade Earned: _____ |
| <input type="checkbox"/> HSC 2940 - Clinical Research Practicum I, Credit Hours: 2. Terms Offered: Summer. | Grade Earned: _____ |

Course Requirements

Prerequisites, corequisites, and conditions for any course are subject to change. Students must meet the prerequisite and corequisite requirements of any course at the time the student attempts to register for that course. If you have questions about the prerequisites, corequisites, or conditions for a course, please contact any academic advisor.

General Education Natural Sciences

Complete the following course.

BSC 2085C - Human Anatomy and Physiology I, Credit Hours: 4. *State Core course*. **Prerequisite(s)**: None. **Corequisite(s)**: None. **Conditions**: High School Chemistry taken within the past five years. High School Biology taken within the past five years. This course may require proctored testing at an approved location. Students may be charged testing fees at off-campus and virtual testing locations. For additional information and resources, please see the College's Online Learning website. **Terms Offered**: Fall, Spring, Summer.

Professional Courses

Complete all of the following courses.

HIM 1000 - Introduction to Health Information Management and Informatics, Credit Hours: 2. **Prerequisite(s)**: None. **Corequisite(s)**: None. **Conditions**: Course requires a C or higher. Admission to the Health Information Technology or Medical Information Coder/Biller or Healthcare Informatics Specialist or Clinical Research Professional or Clinical Research Coordinator programs. **Terms Offered**: Summer.

HIM 1435 - Pathophysiology, Credit Hours: 3. **Prerequisite(s)**: BSC 2085C. **Corequisite(s)**: None. **Conditions**: Admission to the Health Information Technology or Medical Information Coder/Biller or Clinical Research Professional or Clinical Research Coordinator programs. **Terms Offered**: Summer.

HIM 2012 - Health Law, Credit Hours: 3. **Prerequisite(s)**: None. **Corequisite(s)**: None. **Conditions**: Admission to the Health Information Technology or Medical Information Coder/Biller or Healthcare Informatics Specialist or Clinical Research Professional or Clinical Research Coordinator programs. **Terms Offered**: Summer.

HIM 2442 - Basic Pharmacology for Health Information Management, Credit Hours: 1. **Prerequisite(s)**: HSC 1531. **Corequisite(s)**: None. **Conditions**: Admission to the Health Information Technology or Medical Information Coder/Biller or Clinical Research Professional or Clinical Research Coordinator programs. **Terms Offered**: Fall.

HIM 2621 - Health Data Analysis, Credit Hours: 3. **Prerequisite(s)**: None. **Corequisite(s)**: None. **Conditions**: None. **Terms Offered**: Spring.

HSC 1531 - Medical Terminology (for Health Professions), Credit Hours: 3. **Prerequisite(s)**: None. **Corequisite(s)**: None. **Conditions**: None. **Terms Offered**: Fall, Spring, Summer.

HSC 2732 - Research Methods and Applications, Credit Hours: 3. **Prerequisite(s)**: None. **Corequisite(s)**: None. **Conditions**: None. **Terms Offered**: Fall, Spring, Summer.

HSC 2734 - Regulatory Affairs in Clinical Research, Credit Hours: 3. **Prerequisite(s)**: HSC 2732. **Corequisite(s)**: None. **Conditions**: None. **Terms Offered**: Spring.

HSC 2739 - Business of Clinical Research, Credit Hours: 3. **Prerequisite(s)**: HSC 2734. **Corequisite(s)**: None. **Conditions**: None. **Terms Offered**: Summer.

HSC 2940 - Clinical Research Practicum I, Credit Hours: 2. **Prerequisite(s)**: HSC 2739. **Corequisite(s)**: HSC 2739. **Conditions**: This course requires permission from the Program Director prior to registration. **Terms Offered**: Summer.