

## About the Program

The Technical Certificate (T.C.) in Emergency Administrator and Manager prepares students for employment in the field of emergency management. Program participants will gain an understanding of problems facing response teams, learn to write emergency plans according to government guidelines, and build communications skills as crisis advisors.

## Program Requirements

This program requires a **minimum of 24 credit hours**. Total program hours may vary based on the student's individual academic plan. This program is **eligible** for financial aid.

Students in this program are not required to complete math courses unless they are listed as part of the certificate program. If you plan to pursue the degree program in this same field, please note this certificate articulates directly into the Emergency Administration and Management (2404) (A.S.) degree, which includes a **Mathematical Thinking in Context math pathway**. To learn more about the Emergency Administration and Management (A.S.) degree, visit [fscj.edu/academics/programs/as/2404](https://fscj.edu/academics/programs/as/2404).

## Placement Testing

**College placement testing** assesses incoming students' skill levels in English, mathematics, and reading. Students are exempt from placement testing if they meet any of the following conditions:

- Entered the ninth grade in a Florida public school in 2003 or after and graduated from a Florida Public High school with a standard high school diploma
- Are currently serving as an active-duty member of any branch of the U.S. Armed Services
- Have received an A.A., A.S., A.A.S. or higher from an accredited institution
- Have completed college-level courses in English and mathematics
- Have completed upper-level developmental courses in English/Reading and Mathematics
- Are a Transient student (Florida Shines or transient letter from home institution is required)

All other students in this program must take a placement test. Students who complete placement testing and place into **developmental education courses** are required to complete designated developmental education courses with a grade of C or higher regardless of program of study and are also required to take one of two student success strategies courses. For additional information, visit [catalog.fscj.edu/academics/developmental-education-programs](https://catalog.fscj.edu/academics/developmental-education-programs) or speak with an advisor.

## Technical Certificate Graduation Requirements

- ☐ Fulfill all academic requirements for the chosen program of study as outlined in the Florida State College at Jacksonville catalog and curriculum.
- ☐ Earn minimum prescribed semester hours for the chosen program of study with a cumulative grade point average of 2.0 (C) on a 4.0 scale on all courses that apply to the chosen program of study.
- ☐ Complete a minimum of 25 percent of the total hours required for the program in residence at Florida State College at Jacksonville. Credit by examination and credit for prior learning do not count toward this residency requirement.
- ☐ Fulfill all obligations, financial or otherwise, to the College before graduating.

## Catalog Year

This document is prepared for students with a **2025-26 College Catalog year** who have not tested into developmental education courses. **Students who enter under the 2025-26 catalog** will be assigned to the degree or certificate requirements in effect during the 2025-26 academic year. The student's assigned catalog year will remain in effect as long as the student maintains continuous enrollment. Changes to requirements as mandated by law or by rule of the District Board of Trustees may supersede this provision.

**To maintain continuous enrollment**, a student must have registration for, and successful completion of, at least one course within a three-term period. After three consecutive terms of no enrollment, the student will be discontinued from the current program of study and will need to apply to FSCJ to reenter under the same program of study. Upon readmission, the student will be assigned to the current catalog of record in the chosen program.

## Curriculum

**Terms Offered** are subject to change. Please verify course availability at [fscj.edu/schedules](https://fscj.edu/schedules). Prior to enrolling in classes, please meet with an advisor for specific guidance about your individual academic plan.

### General Education Coursework

- ☐ **General Education Communication State Core course**, Credit Hours: 3-4. **Terms Offered:** Fall, Spring, Summer. Grade Earned: \_\_\_\_\_
- ☐ **General Education Mathematics State Core Course**, Credit Hours: 3-5. **Terms Offered:** Fall, Spring, Summer. Grade Earned: \_\_\_\_\_

### Professional Coursework

- ☐ **DSC 1006 - Introduction to Emergency Administration and Management**, Credit Hours: 3. **Terms Offered:** TBA. Grade Earned: \_\_\_\_\_
- ☐ **DSC 1004 - Introduction to NRF and NIMS**, Credit Hours: 3. **Prerequisite(s):** DSC 1006. **Terms Offered:** TBA. Grade Earned: \_\_\_\_\_
- ☐ **DSC 1631 - Disaster Planning, Mitigation and Preparedness**, Credit Hours: 3. **Terms Offered:** TBA. Grade Earned: \_\_\_\_\_
- ☐ **DSC 1562 - Homeland Security Threat Strategy**, Credit Hours: 3. **Terms Offered:** TBA. Grade Earned: \_\_\_\_\_
- ☐ **DSC 2212 - Disaster Response and Recovery**, Credit Hours: 3. **Terms Offered:** TBA. Grade Earned: \_\_\_\_\_
- ☐ **DSC 1751 - Disaster Policy and Law**, Credit Hours: 3. **Terms Offered:** TBA. Grade Earned: \_\_\_\_\_

## Course Requirements

Prerequisites, corequisites, and conditions for any course are subject to change. Students must meet the prerequisite and corequisite requirements of any course at the time the student attempts to register for that course. If you have questions about the prerequisites, corequisites, or conditions for a course, please contact any academic advisor.

### General Education Communication Courses

Complete one of the following courses.

#### ENC 1101 - English Composition I, Credit Hours: 3. *State Core course.*

**Prerequisite(s):** Satisfactory score on the placement test for non-exempt students only. **Corequisite(s):** None. **Conditions:** This course fulfills the Gordon Rule writing requirement and must be completed with a grade of C or higher pursuant to State Board of Education Rule 6A-10.030. Effective Spring 2014, students who entered the ninth grade in a Florida public high school in the 2003-2004 school year, or any year thereafter, and earned a standard Florida high school diploma, or students who are serving as active duty members in any branch of the United States Armed Services, will not be required to take the common placement test (P.E.R.T.) or to enroll in developmental education at any Florida College System institution, including Florida State College at Jacksonville (per Senate Bill 1720, State Board Rule 6A-10.0315). These students shall be considered exempt from common placement testing and developmental education instruction, and may accordingly enroll directly in ENC 1101 or ENC 1101C. For placement in any communications course beyond ENC 1101 or ENC 1101C, exempt students will be required to take the common placement test. Effective Fall 2022, students who earn a grade of C or higher will be automatically awarded the digital badge in Fundamentals of Written Communication. **Terms Offered:** Fall, Spring, Summer.

**ENC 1101C - English Composition I Enhanced, Credit Hours: 4. *State Core course.*** **Prerequisite(s):** Satisfactory score on the placement test for non-exempt students only. **Corequisite(s):** None. **Conditions:** This course fulfills category A of students' General Education requirements in Communications. The additional one-credit hour of supplemental instruction and practice will appear as an Associate in Arts elective on students' college transcripts. This course fulfills the Gordon Rule writing requirement and must be completed with a grade of C or higher pursuant to State Board of Education Rule 6A-10.030. Effective Spring 2014, students who entered the ninth grade in a Florida public high school in the 2003-2004 school year, or any year thereafter, and earned a standard Florida high school diploma, or students who are serving as active duty members in any branch of the United States Armed Services, will not be required to take the common placement test (P.E.R.T.) or to enroll in developmental education at any Florida College System institution, including Florida State College at Jacksonville (per Senate Bill 1720, State Board Rule 6A-10.0315). These students shall be considered exempt from common placement testing and developmental education instruction and may accordingly enroll directly in ENC 1101 or ENC 1101C. For enrollment in any communications course beyond ENC 1101/ENC 1101C, exempt students will be required to take the common placement test. This course is recommended for Associate in Arts degree seeking students. Associate in Science degree seeking students are advised to take ENC 1101 to avoid concerns regarding financial aid and excess hour surcharges. Effective Fall 2022, students who earn a grade of C or higher will be automatically awarded the digital badge in Fundamentals of Written Communication. **Terms Offered:** Fall, Spring, Summer.

### General Education Mathematics Courses

Complete one of the following courses.

#### MAC 1105 - College Algebra, Credit Hours: 3. *State Core course.*

**Prerequisite(s):** MAT 1033 with a grade of C or higher or a satisfactory score on the placement test. **Corequisite(s):** None. **Conditions:** This course fulfills the Gordon Rule computation requirement and must be completed with a grade of C or higher (pursuant to State Board of Education Rule 6A-10.030). Effective Spring 2014, students who entered the ninth grade in a Florida public high school in the 2003-2004 school year, or any year thereafter, and earned a standard Florida high school diploma, or students who are serving as active duty members in any branch of the United States Armed Services, will not be required to take the common placement test (P.E.R.T.) or to enroll in developmental education at any Florida College System institution, including Florida State College at Jacksonville (per Senate Bill 1720, State Board Rule 6A-10.0315). These students shall be considered exempt from common placement testing and developmental education instruction, and may accordingly enroll directly in MAT 1033 or MGF 1130 or MGF1131. For placement in any college-credit math course beyond MAT 1033 or MGF 1130 or MGF1131, exempt students will be required to take the common placement test. This course may require proctored testing at an approved location. Students may be charged testing fees at off-campus and virtual testing locations. For additional information and resources, please see the College's Online Learning website. **Terms Offered:** Fall, Spring, Summer.

#### MAC 1105C - College Algebra Enhanced, Credit Hours: 5. *State Core course.*

**Prerequisite(s):** MAT 1033 with a grade of D or higher or MAC 1105 with a grade of D or lower or a satisfactory score on the placement test. **Corequisite(s):** None. **Conditions:** This course fulfills the Gordon Rule computation requirement and must be completed with a grade of C or higher (pursuant to State Board of Education Rule 6A-10.030). Effective Spring 2014, students who entered the ninth grade in a Florida public high school in the 2003-2004 school year, or any year thereafter, and earned a standard Florida high school diploma, or students who are serving as active duty members in any branch of the United States Armed Services, will not be required to take the common placement test (P.E.R.T.) or to enroll in developmental education at any Florida College System institution, including Florida State College at Jacksonville (per Senate Bill 1720, State Board Rule 6A-10.0315). These students shall be considered exempt from common placement testing and developmental education instruction, and may accordingly enroll directly in MAT 1033 or MGF 1130 or MGF 1131. For placement in any college-credit math course beyond MAT 1033 or MGF 1130 or MGF 1131, exempt students will be required to take the common placement test. This course may require proctored testing at an approved location. Students may be charged testing fees at off-campus and virtual testing locations. For additional information and resources, please see the College's Online Learning website. **Terms Offered:** Fall, Spring, Summer.

**MAC 1114 - College Trigonometry, Credit Hours: 3.** **Prerequisite(s):** MAC 1105 or MAC 1105C each with a grade of C or higher. **Corequisite(s):** None. **Conditions:** A strong high-school Algebra background is recommended. This course fulfills the Gordon Rule computation requirement and must be completed with a grade of C or higher (pursuant to State Board of Education Rule 6A-10.030). **Terms Offered:** Fall, Spring, Summer.

**MAC 1140 - Precalculus Algebra, Credit Hours: 4.** **Prerequisite(s):** MAC 1105 or MAC 1105C each with a grade of C or higher or a satisfactory score on the placement test. **Corequisite(s):** None. **Conditions:** This course fulfills the Gordon Rule computation requirement and must be completed with a grade of C or higher (pursuant to State Board of Education Rule 6A-10.030). **Terms Offered:** Fall, Spring, Summer.

**MAC 1147 - Precalculus Algebra and Trigonometry, Credit Hours: 5.** **Prerequisite(s):** MAC 1105 or MAC 1105C each with a grade of B or higher or satisfactory score on the placement test. **Corequisite(s):** None. **Conditions:** This course fulfills the Gordon Rule computation requirement and must be completed with a grade of C or higher (pursuant to State Board of Education Rule 6A-10.030). **Terms Offered:** Fall, Spring, Summer.

**MAC 2233 - Calculus for Business and Social Sciences**, Credit Hours: 3.  
**Prerequisite(s):** MAC 1105 or MAC 1105C or MAC 1140 each with a grade of C or higher or a satisfactory score on the placement test. **Corequisite(s):** None.  
**Conditions:** Appropriate technology is required. This course does not satisfy degree requirements for students majoring in mathematics or engineering. This course fulfills the Gordon Rule computation requirement and must be completed with a grade of C or higher (pursuant to State Board of Education Rule 6A-10.030). **Terms Offered:** Fall, Spring, Summer.

**MAC 2311 - Calculus With Analytic Geometry I**, Credit Hours: 4. *State Core course.* **Prerequisite(s):** MAC 1140 and MAC 1114 each with a grade of C or higher or MAC 1147 with a grade of a C or higher. **Corequisite(s):** None.  
**Conditions:** This course fulfills the Gordon Rule computation requirement and must be completed with a grade of C or higher (pursuant to State Board of Education Rule 6A-10.030). **Terms Offered:** Fall, Spring, Summer.

**MAC 2312 - Calculus With Analytic Geometry II**, Credit Hours: 4.  
**Prerequisite(s):** MAC 2311 with a grade of C or higher. **Corequisite(s):** None.  
**Conditions:** This course fulfills the Gordon Rule computation requirement and must be completed with a grade of C or higher (pursuant to State Board of Education Rule 6A-10.030). **Terms Offered:** Fall, Spring, Summer.

**MAC 2313 - Calculus With Analytic Geometry III**, Credit Hours: 4.  
**Prerequisite(s):** MAC 2312 with a grade of C or higher. **Corequisite(s):** None.  
**Conditions:** This course fulfills the Gordon Rule computation requirement and must be completed with a grade of C or higher (pursuant to State Board of Education Rule 6A-10.030). **Terms Offered:** Fall, Spring, Summer.

**MAP 2302 - Differential Equations**, Credit Hours: 3. **Prerequisite(s):** MAC 2312 with a grade of C or higher. **Corequisite(s):** None. **Conditions:** This course fulfills the Gordon Rule computation requirement and must be completed with a grade of C or higher (pursuant to State Board of Education Rule 6A-10.030). **Terms Offered:** Fall, Spring, Summer.

**MGF 1130 - Mathematical Thinking**, Credit Hours: 3. *State Core course.*  
**Prerequisite(s):** Satisfactory score on the placement test for non-exempt students. **Corequisite(s):** None. **Conditions:** This course fulfills the Gordon Rule of Computation requirement and must be completed with a grade of C or higher (pursuant to State Board of Education Rule 6A-10.030). Effective Spring 2014, students who entered the ninth grade in a Florida public high school in the 2003-2004 school year, or any year thereafter, and earned a standard Florida high school diploma, or students who are serving as active duty members in any branch of the United States Armed Services, will not be required to take the common placement test or to enroll in developmental education at any Florida College System institution, including Florida State College at Jacksonville (per State Board Rule 6A-10.0315). These students shall be considered exempt from common placement testing and developmental education instruction, and may accordingly enroll directly in MAT 1033 or MGF 1130 or MGF 1131, depending on their program of study requirement. For placement in any math course beyond MAT 1033 or MGF 1130 or MGF 1131, exempt students will be required to take the common placement test. **Terms Offered:** Fall, Spring, Summer.

**STA 2023 - Elementary Statistics**, Credit Hours: 3. *State Core course.*  
**Prerequisite(s):** Satisfactory score on placement test or successful completion of MAT 1033 with a grade of C or higher. **Corequisite(s):** None. **Conditions:** This course fulfills the Gordon Rule computation requirement and must be completed with a grade of C or higher (pursuant to State Board of Education Rule 6A-10.030). **Terms Offered:** Fall, Spring, Summer.

### Professional Courses

Complete all of the following courses.

**DSC 1004 - Introduction to NRF and NIMS**, Credit Hours: 3. **Prerequisite(s):** DSC 1006. **Corequisite(s):** None. **Conditions:** None. **Terms Offered:** TBA.

**DSC 1006 - Introduction to Emergency Administration and Management**, Credit Hours: 3. **Prerequisite(s):** None. **Corequisite(s):** None. **Conditions:** None. **Terms Offered:** TBA.

**DSC 1562 - Homeland Security Threat Strategy**, Credit Hours: 3.  
**Prerequisite(s):** DSC 1006. **Corequisite(s):** None. **Conditions:** None. **Terms Offered:** TBA.

**DSC 1631 - Disaster Planning, Mitigation and Preparedness**, Credit Hours: 3.  
**Prerequisite(s):** DSC 1006. **Corequisite(s):** None. **Conditions:** None. **Terms Offered:** TBA.

**DSC 1751 - Disaster Policy and Law**, Credit Hours: 3. **Prerequisite(s):** DSC 1006. **Corequisite(s):** None. **Conditions:** None. **Terms Offered:** TBA.

**DSC 2212 - Disaster Response and Recovery**, Credit Hours: 3.  
**Prerequisite(s):** DSC 1006. **Corequisite(s):** None. **Conditions:** None. **Terms Offered:** TBA.