FSCJ Florida State College at Jacksonville

Accounting Technology Management (6224)
Technical Certificate | College Catalog Year: 2025-26 | Revised: July 12, 2025

About the Program

The Technical Certificate (T.C.) in Accounting Technology Management prepares students for further education and various positions in the accounting field.

Completion of the payroll accounting course (APA 2501) prepares you to sit for the Fundamental Payroll Certification (FPC) exam, which is given by PayrollOrg. The FPC is a credential for payroll beginners and service and support professionals with payroll knowledge. Payroll experience is not required to take this exam. For more information about the FPC exam, visit payroll.org/certification/certification/fundamental-payroll-certification-(fpc). To learn more about PayrollOrg, visit payroll.org.

Program Requirements

This program requires a **minimum of 27 credit hours.** Total program hours may vary based on the student's individual academic plan. This program **is eligible** for financial aid.

Students in this certificate program **are not required** to complete math courses unless they are listed as part of the certificate program. If you plan to pursue the degree program in this same field, please note that **this certificate articulates directly into the Accounting Technology (2201) (A.S.) degree**, which includes an **Algebra Through Calculus math pathway.** To learn more about the Accounting Technology degree, visit fscj.edu/academics/programs/as/2201.

Placement Testing

Please meet with an advisor to determine if college placement testing is required. Students who place into **developmental education courses** are required to complete designated developmental education courses with a grade of C or higher regardless of program of study and are also required to take one of two student success strategies courses. For additional information, visit catalog.fscj.edu/academics/developmental-education-programs or speak with an advisor.

Technical Certificate Graduation Requirements

☐ Fulfill all academic requirements for the chosen program of study as outlined in the Florida State College at Jacksonville catalog and curriculum.
☐ Earn minimum prescribed semester hours for the chosen program of study with a cumulative grade point average of 2.0 (C) on a 4.0 scale on all courses that apply to the chosen program of study.
☐ Complete a minimum of 25 percent of the total hours required for the program in residence at Florida State College at Jacksonville. Credit by examination and credit for prior learning do not count toward this residency requirement.
☐ Fulfill all obligations, financial or otherwise, to the College before graduating.

Catalog Year

This document is prepared for students with a **2025-26 College Catalog year** who have not tested into developmental education courses. **Students who enter under the 2025-26 catalog** will be assigned to the degree or certificate requirements in effect during the 2025-26 academic year. The student's assigned catalog year will remain in effect as long as the student maintains continuous enrollment. Changes to requirements as mandated by law or by rule of the District Board of Trustees may supersede this provision.

To maintain continuous enrollment, a student must have registration for, and successful completion of, at least one course within a three-term period. After three consecutive terms of no enrollment, the student will be discontinued from the current program of study and will need to apply to FSCJ to reenter under the same program of study. Upon readmission, the student will be assigned to the current catalog of record in the chosen program.

Curriculum

All courses in this program must be completed with a grade of C or higher.

Sample Roadmap

This sample roadmap shows one possible pathway to program completion and may not be appropriate for all students. **Terms Offered** are subject to change. Please verify course availability at fscj.edu/schedules. Prior to enrolling in classes, please meet with an advisor for specific guidance about your individual academic plan.

Term 1

☐ **CGS 1100C - Microcomputer Applications for Business and Economics,** Credit Hours: 3. Terms Offered: Fall, Spring, Summer.   Grade Earned: _____

☐ **GEB 1011 - Introduction to Business,** Credit Hours: 3. Terms Offered: Fall, Spring, Summer.   Grade Earned: _____

☐ **ACG 2021 - Financial Accounting,** Credit Hours: 3. Terms Offered: Fall, Spring, Summer. Grade Earned:

☐ **MAN 2021 - Principles of Management,** Credit Hours: 3. Terms Offered: Fall, Spring, Summer.   Grade Earned: _____

☐ **CGS 2512C - Spreadsheet Concepts and Practices,** Credit Hours: 3. Terms Offered: Fall, Spring, Summer.   Grade Earned: _____

Term 2

☐ **ACG 2071 - Managerial Accounting,** Credit Hours: 3. Terms Offered: Fall, Spring, Summer.   Grade Earned: _____

☐ **ACG 2450 - Accounting Using QuickBooks,** Credit Hours: 3. Terms Offered: Fall, Spring, Summer.   Grade Earned: _____

☐ *Select from*
    ACG 2680 - Introduction to Forensic Accounting, Credit Hours: 3. Terms Offered: Fall.
    or **APA 2501 - Payroll Accounting,** Credit Hours: 3. Terms Offered: Spring, Summer.   Grade Earned: _____

☐ **TAX 2000 - Individual Taxes,** Credit Hours: 3. Terms Offered: Fall, Spring.   Grade Earned: _____

Course Requirements

Prerequisites, corequisites, and conditions for any course are subject to change. Students must meet the prerequisite and corequisite requirements of any course at the time the student attempts to register for that course. If you have questions about the prerequisites, corequisites, or conditions for a course, please contact any academic advisor.

Professional Courses

Complete either ACG 2680 or APA 2501 and complete all other listed courses.

ACG 2021 - Financial Accounting, Credit Hours: 3. Prerequisite(s): None. Corequisite(s): None. Conditions: None. Terms Offered: Fall, Spring, Summer.

ACG 2071 - Managerial Accounting, Credit Hours: 3. Prerequisite(s): ACG 2021. Corequisite(s): None. Conditions: None. Terms Offered: Fall, Spring, Summer.

ACG 2450 - Accounting Using QuickBooks, Credit Hours: 3. Prerequisite(s): ACG 2021 and CGS 1100C. Corequisite(s): None. Conditions: None. Terms Offered: Fall, Spring, Summer.

ACG 2680 - Introduction to Forensic Accounting, Credit Hours: 3. Note: Select from ACG 2680 or APA 2501. Prerequisite(s): ACG 2021. Corequisite(s): None. Conditions: None. Terms Offered: Fall.

APA 2501 - Payroll Accounting, Credit Hours: 3. Note: Select from ACG 2680 or APA 2501. Prerequisite(s): None. Corequisite(s): None. Conditions: None. Terms Offered: Spring, Summer.

CGS 1100C - Microcomputer Applications for Business and Economics, Credit Hours: 3. Prerequisite(s): None. Corequisite(s): None. Conditions: None. Terms Offered: Fall, Spring, Summer.

CGS 2512C - Spreadsheet Concepts and Practices, Credit Hours: 3. Prerequisite(s): None. Corequisite(s): None. Conditions: None. Terms Offered: Fall, Spring, Summer.

GEB 1011 - Introduction to Business, Credit Hours: 3. Prerequisite(s): None. Corequisite(s): None. Conditions: None. Terms Offered: Fall, Spring, Summer.

MAN 2021 - Principles of Management, Credit Hours: 3. Prerequisite(s): None. Corequisite(s): None. Conditions: None. Terms Offered: Fall, Spring, Summer.

TAX 2000 - Individual Taxes, Credit Hours: 3. Prerequisite(s): None. Corequisite(s): None. Conditions: None. Terms Offered: Fall, Spring.