**FSCJ** Florida State College at Jacksonville

## About the Program

The Technical Certificate (T.C.) in Healthcare Information Specialist prepares students to enter the healthcare delivery market as an entry-level healthcare informatics specialist.

## Program Requirements

This program requires a **minimum of 24 credit hours.** Total program hours may vary based on the student's individual academic plan. This program **is eligible** for financial aid.

Students in this program are not required to complete math courses unless they are listed as part of the certificate program. If you plan to pursue the degree program in this same field, please note **this certificate articulates directly the Health Information Technology (2277) (A.S.) degree**, which includes a **Statistical Reasoning math pathway.** To learn more about the Health Information Technology (A.S.) degree, visit fscj.edu/academics/programs/as/2277.

## Application Procedure

**This is a Limited Access program.** Applicants must:

☐ Be currently enrolled or a former Florida State College at Jacksonville student.
☐ Complete the required prerequisite coursework.
☐ Maintain a 2.0 GPA.
☐ Complete the Healthcare Informatics Specialist application.
☐ Submit official high school transcript or general education scores.
☐ Submit a reflection essay.
☐ Submit verification of health-related work experience (if applicable) typed on employer letterhead including the dates of employment, specific health-related duties performed and the number of hours worked per week.
☐ Submit verification of volunteer service (if applicable) typed on the organization's letterhead.

Applicants will be ranked on the quality points earned in the courses listed above. Students who verify work experience in health information technology will earn two points per year, up to a maximum of six points.

## Application Deadline

The **application deadline** is February 15 for classes starting in the summer term.

## Placement Testing

**Please meet with an advisor to determine if college placement testing is required.** Students who place into **developmental education courses** are required to complete designated developmental education courses with a grade of C or higher regardless of program of study and are also required to take one of two student success strategies courses. For additional information, visit catalog.fscj.edu/academics/developmental-education-programs or speak with an advisor.

## Technical Certificate Graduation Requirements

☐ Fulfill all academic requirements for the chosen program of study as outlined in the Florida State College at Jacksonville catalog and curriculum.
☐ Earn minimum prescribed semester hours for the chosen program of study with a cumulative grade point average of 2.0 (C) on a 4.0 scale on all courses that apply to the chosen program of study.
☐ Complete a minimum of 25 percent of the total hours required for the program in residence at Florida State College at Jacksonville. Credit by examination and credit for prior learning do not count toward this residency requirement.
☐ Fulfill all obligations, financial or otherwise, to the College before graduating.

## Catalog Year

This document is prepared for students with a **2025-26 College Catalog year** who have not tested into developmental education courses. **Students who enter under the 2025-26 catalog** will be assigned to the degree or certificate requirements in effect during the 2025-26 academic year. The student's assigned catalog year will remain in effect as long as the student maintains continuous enrollment. Changes to requirements as mandated by law or by rule of the District Board of Trustees may supersede this provision.

**To maintain continuous enrollment,** a student must have registration for, and successful completion of, at least one course within a three-term period. After three consecutive terms of no enrollment, the student will be discontinued from the current program of study and will need to apply to FSCJ to reenter under the same program of study. Upon readmission, the student will be assigned to the current catalog of record in the chosen program.

## Curriculum

**A minimum grade of C or higher must be achieved in all professional coursework.**

### Prerequisite Coursework

☐ **HSC 1531 - Medical Terminology (for Health Professions),** Credit Hours: 3. Terms Offered: Fall, Spring, Summer.   Grade Earned: _____

### Sample Roadmap

This sample roadmap shows one possible pathway to program completion and may not be appropriate for all students. **Terms Offered** are subject to change. Please verify course availability at fscj.edu/schedules.

#### Term 1

Before enrolling in your first term classes, **please meet with an advisor** for specific guidance about your academic plan.

☐ **CGS 1100C - Microcomputer Applications for Business and Economics,** Credit Hours: 3. Terms Offered: Fall, Spring, Summer.   Grade Earned: _____

☐ **HIM 1000 - Introduction to Health Information Management and Informatics,** Credit Hours: 2. Terms Offered: Summer.   Grade Earned: _____

☐ **HIM 2012 - Health Law,** Credit Hours: 3. Terms Offered: Summer.   Grade Earned: _____

#### Term 2

☐ **CGS 2542 - Database Concepts for Microcomputers,** Credit Hours: 3. Terms Offered: Fall, Spring, Summer.   Grade Earned: _____

☐ **HIM 1110 - Health Data Concepts,** Credit Hours: 2. Terms Offered: Fall.   Grade Earned: _____

☐ **HIM 1511 - Healthcare Informatics Project Management,** Credit Hours: 2. Terms Offered: Fall.   Grade Earned: _____

☐ **HIM 2111 - Health Information Systems and Electronic Health Record,** Credit Hours: 3. Terms Offered: Fall.   Grade Earned: _____

#### Term 3

☐ **HIM 2214C - Health Data Management,** Credit Hours: 3. Terms Offered: Spring.   Grade Earned: _____

## Course Requirements

Prerequisites, corequisites, and conditions for any course are subject to change. Students must meet the prerequisite and corequisite requirements of any course at the time the student attempts to register for that course. If you have questions about the prerequisites, corequisites, or conditions for a course, please contact any academic advisor.

### Professional Courses

Complete all of the following courses. HSC 1531 must be completed with a minimum grade of C or higher prior to being admitted to the program.

**CGS 1100C - Microcomputer Applications for Business and Economics,** Credit Hours: 3. Prerequisite(s): None. Corequisite(s): None. Conditions: None. Terms Offered: Fall, Spring, Summer.

**CGS 2542 - Database Concepts for Microcomputers,** Credit Hours: 3. Prerequisite(s): CGS 1060C or CGS 1100C. Corequisite(s): None. Conditions: None. Terms Offered: Fall, Spring, Summer.

**HIM 1000 - Introduction to Health Information Management and Informatics,** Credit Hours: 2. Prerequisite(s): None. Corequisite(s): None. Conditions: Course requires a C or higher. Admission to the Health Information Technology or Medical Information Coder/Biller or Healthcare Informatics Specialist or Clinical Research Professional or Clinical Research Coordinator programs. Terms Offered: Summer.

**HIM 1511 - Healthcare Informatics Project Management,** Credit Hours: 2. Prerequisite(s): HIM 1000. Corequisite(s): None. Conditions: This course requires a grade of C or higher. Admission to the Health Information Technology or Healthcare Informatics Specialist programs. Terms Offered: Fall.

**HIM 2012 - Health Law,** Credit Hours: 3. Prerequisite(s): None. Corequisite(s): None. Conditions: Admission to the Health Information Technology or Medical Information Coder/Biller or Healthcare Informatics Specialist or Clinical Research Professional or Clinical Research Coordinator programs. Terms Offered: Summer.

**HIM 1110 - Health Data Concepts,** Credit Hours: 2. Prerequisite(s): HSC 1531. Corequisite(s): None. Conditions: Admission to the Health Information Technology or Healthcare Informatics Specialist programs. Terms Offered: Fall.

**HIM 2111 - Health Information Systems and Electronic Health Record,** Credit Hours: 3. Prerequisite(s): HIM 1110 and HIM 1000. Corequisite(s): None. Conditions: Admission to the Health Information Technology or Healthcare Informatics Specialist programs. Terms Offered: Fall.

**HIM 2214C - Health Data Management,** Credit Hours: 3. Prerequisite(s): HIM 1110. Corequisite(s): None. Conditions: Admission to the Health Information Technology or Healthcare Informatics Specialist programs. Terms Offered: Spring.

**HSC 1531 - Medical Terminology (for Health Professions),** Credit Hours: 3. Prerequisite(s): None. Corequisite(s): None. Conditions: None. Terms Offered: Fall, Spring, Summer.