

Medical Information Coder/Biller Program Roadmap

Use this roadmap to guide your progress and keep you moving toward graduation.

- ☒ **Avoid surprises** – Meet with your advisor each term to monitor your progress and address concerns early.
- ☒ **Review course requirements** – Check course prerequisites, corequisites, and conditions before registering each term to ensure you meet all requirements and stay on track for graduation.
- ☒ **Stay eligible** – Maintain your GPA and complete required courses to remain in good standing.
- ☒ **Graduate on time** – Stay on schedule to avoid delays and excess credit hours that may not be covered by financial aid.

About the Program

Credit Hours: 37 total credit hours (including prerequisite coursework). Total hours may vary based on individual academic plan. Prior to enrolling in classes, please meet with an advisor for specific guidance about your individual academic plan.

Application Procedure

This is a Limited/Selective Access program. Applicants who **complete all requirements by the published review deadline** will be considered for admission. Meeting the minimum requirements makes you eligible for consideration but **does not guarantee admission** to the program.

Applicants must:

- ☐ Be currently enrolled or a former Florida State College at Jacksonville student.
- ☐ Complete the required prerequisite coursework with a grade of C or higher:
- ☐ Maintain a 2.0 GPA.
- ☐ Complete the Medical Information Coder/Biller application.
- ☐ Submit official high school transcript or general education scores.
- ☐ Submit a reflection essay.
- ☐ Submit verification of health-related work experience (if applicable) typed on employer letterhead including the dates of employment, specific health-related duties performed and the number of hours worked per week.
- ☐ Submit verification of volunteer service (if applicable) typed on the organization's letterhead.

Applicants will be ranked on the quality points earned in the three courses listed above. Students who verify work experience in health information technology will earn two points per year, up to a maximum of six points.

Note: Admissions preference is given to fully qualified candidates who have met all entrance criteria, including the satisfaction of prerequisite courses. Should seats remain available in the program cohort, applicants who fulfill admissions criteria prior to the start of the program will be considered next.

See the program webpage for [additional admissions information](#).

Review Deadline(s)

The application deadline is February 15 of each year with classes starting in the Summer term.

Minimum Grade Requirement(s)

A minimum grade of C or higher is required in:

- ☐ All Prerequisite coursework
- ☐ All Professional coursework
- ☐ All General Education coursework

Stay on Track

Meet the technical certificate graduation requirements:

- ☐ Fulfill all academic requirements for the chosen program of study as outlined in the Florida State College at Jacksonville catalog and curriculum.
- ☐ Earn minimum prescribed semester hours for the chosen program of study with a cumulative grade point average of 2.0 (C) on a 4.0 scale on all courses that apply to the chosen program of study.
- ☐ Complete a minimum of 25 percent of the total hours required for the program in residence at Florida State College at Jacksonville. Credit by examination and credit for prior learning do not count toward this residency requirement.
- ☐ Fulfill all obligations, financial or otherwise, to the College before graduating.

More Information Online

Program Webpage: fscj.edu/program?pcode=6155

Program Catalog Page: catalog.fscj.edu/programs/6155

Prerequisite Coursework

Course	Credits	Course Type	Terms Offered
BSC 2085C – Human Anatomy and Physiology I	4	General Education	Fall, Spring, Summer
BSC 2086C – Human Anatomy and Physiology II	4	General Education	Fall, Spring, Summer
HSC 1531 – Medical Terminology (for Health Professions)	3	Professional	Fall, Spring, Summer

Sample Roadmap

Term 1: Summer

Course	Credits	Course Type	Terms Offered
HIM 1000 – Introduction to Health Information Management and Informatics	2	Professional	Summer
HIM 1260 – Health Insurance Billing	2	Professional	Summer
HIM 1300 – Health Care Delivery Systems	2	Professional	Summer
HIM 1435 – Pathophysiology	3	Professional	Summer
HIM 2012 – Health Law	3	Professional	Summer

Term 2: Fall

Course	Credits	Course Type	Terms Offered
CGS 1100C – Microcomputer Applications for Business and Economics	3	Professional	Fall, Spring, Summer
HIM 1224C – Basic ICD Coding and Lab	3	Professional	Fall
HIM 2442 – Basic Pharmacology for Health Information Management	1	Professional	Fall

Term 3: Spring

Course	Credits	Course Type	Terms Offered
HIM 1253C – CPT Coding and Lab	3	Professional	Spring
HIM 1800 – Professional Practice I	1	Professional	Spring
HIM 2285C – Advanced ICD Coding and Lab	3	Professional	Spring