

Basic Recruit Training Program (B RTP) for Florida Correctional Officers (Correctional Officer) Program Roadmap

Use this roadmap to guide your progress and keep you moving toward graduation.

- ☒ **Avoid surprises** – Meet with your advisor each term to monitor your progress and address concerns early.
- ☒ **Review course requirements** – Check course prerequisites, corequisites, and conditions before registering each term to ensure you meet all requirements and stay on track for graduation.
- ☒ **Stay eligible** – Maintain your GPA and complete required courses to remain in good standing.
- ☒ **Graduate on time** – Stay on schedule to avoid delays and excess credit hours that may not be covered by financial aid.

About the Program

Contact/Clock Hours: 445 hours that must be completed and documented. Students should understand and accept the attendance requirements prior to enrolling in this career certificate program. Prior to enrolling in classes, please meet with an advisor for specific guidance about your individual academic plan.

Application Procedure

This is a Limited Access Program. Students must pass an entrance interview prior to acceptance into the program. Students must meet the following program entry requirements:

- ☐ Be at least 19 years old.
- ☐ Be a citizen of the United States.
- ☐ Have graduated from a high school or obtained a high school equivalency certificate.
- ☐ Possess a valid driver's license.
- ☐ Be of good moral character.
- ☐ Not have been convicted of a felony regardless of whether or not adjudication was withheld.
- ☐ Not have been convicted of a misdemeanor involving perjury or making a false statement as defined by law, regardless of whether or not adjudication was withheld.
- ☐ Not have been dishonorably discharged from the United States Armed Forces.
- ☐ Not have falsified their program application or personal history.

Completion of this program is intended to lead to employment in certain safety sensitive positions that are also physically demanding. To address student safety as well as a student's ability to be employed within the current employment environment, all students, after taking and passing the Corrections Basic Abilities Test (CJBAT) (fdle.state.fl.us/CJSTC/Officer-Requirements/Basic-Abilities-Test.aspx), are required to submit the following to the Northeast Florida Criminal Justice Center:

- ☐ Drug screen
- ☐ Criminal background check
- ☐ Physical exam
- ☐ Driver history check
- ☐ Proof of health insurance

Visit the FSCJ Correctional Officer webpage at for more information.

Sample Roadmap

A sample roadmap is not available for this program. Prior to enrolling in classes, students are strongly encouraged to contact the Criminal Justice Center at law.enforcement@fscj.edu if they have questions or need additional information.

Stay on Track

Meet the career certificate graduation requirements:

- ☐ Fulfill all academic requirements for the chosen program of study as outlined in the Florida State College at Jacksonville catalog and curriculum.
- ☐ Earn the required number of clock hours for the chosen program of study with a cumulative grade point average of 2.0 (C) on a 4.0 scale in all courses that apply to the chosen program of study.
- ☐ Complete a minimum of 25 percent of the total clock hours required for the certificate program as a student at Florida State College at Jacksonville.
- ☐ Fulfill all obligations, financial or otherwise, to the College before graduating.
- ☐ Meet or exceed the program's exit requirement(s), if applicable, or meet the criteria to earn a waiver.

More Information Online

Program Webpage: fscj.edu/program?pcode=5761

Program Catalog Page: catalog.fscj.edu/programs/5761