

Paralegal Studies Program Roadmap

Use this roadmap to guide your progress and keep you moving toward graduation.

- ☒ **Avoid surprises** – Meet with your advisor each term to monitor your progress and address concerns early.
- ☒ **Review course requirements** – Check course prerequisites, corequisites, and conditions before registering each term to ensure you meet all requirements and stay on track for graduation.
- ☒ **Stay eligible** – Maintain your GPA and complete required courses to remain in good standing.
- ☒ **Graduate on time** – Stay on schedule to avoid delays and excess credit hours that may not be covered by financial aid.

About the Program

Credit Hours: 22 total credit hours. Total hours may vary based on individual academic plan. Prior to enrolling in classes, please meet with an advisor for specific guidance about your individual academic plan.

Application Procedure

This is a Limited Access program option. Only those who meet the criteria below are eligible to be admitted. All others may consider the A.S. in Paralegal Studies program option.

Applicants must submit an application for admission into A.T.C. in Paralegal Studies program. The following criteria apply:

- ☐ Applicants must have graduated with at least a bachelor's degree from a regionally accredited college or university.
- ☐ Applicants must have a 2.0 overall grade point average.

Available Professional Law-Related Electives

Minimum Credit Hours: 3.

- PLA 1303 - Criminal Law and Procedure for Legal Studies, Credit Hours: 3. Terms Offered: Spring.
- PLA 1423 - Contract Law, Credit Hours: 3. Terms Offered: Fall, Spring.
- PLA 2241 - Alternative Dispute Resolution, Credit Hours: 3. Terms Offered: Fall.
- PLA 2273 - Tort Law, Credit Hours: 3. Terms Offered: Fall, Spring, Summer.
- PLA 2465 - Debtor/Creditor Law, Credit Hours: 3. Terms Offered: Spring.
- PLA 2600 - Wills, Trusts and Estates, Credit Hours: 3. Terms Offered: Fall, Spring, Summer.
- PLA 2610 - Real Estate Law, Credit Hours: 3. Terms Offered: Fall, Spring, Summer.
- PLA 2763 - Law Office Procedures, Credit Hours: 3. Terms Offered: Fall, Spring, Summer.
- PLA 2800 - Family Law, Credit Hours: 3. Terms Offered: Fall, Spring, Summer.
- PLA 2880 - Constitutional Law, Credit Hours: 3. Terms Offered: Fall, Summer.

Sample Roadmap

Term 1: Fall, Spring or Summer

Course	Credits	Course Type	Terms Offered
PLA 1003 – Introduction to Legal Studies	3	Legal Studies	Fall, Spring, Summer
PLA 1104 – Legal Research and Writing I	3	Legal Studies	Fall, Spring, Summer
PLA 2273 – Tort Law	3	Legal Studies	Fall, Spring, Summer

Term 2: Spring or Fall

Course	Credits	Course Type	Terms Offered
PLA 2114 – Legal Research and Writing II	4	Legal Studies	Fall, Spring
PLA 2200 – Litigation	3	Legal Studies	Fall, Spring
Professional Law-Related Elective course	3	Professional Law-Related Elective	Varies
PLA 2949 – Internship or PLA 2944 – Simulated Law Office Experience: The Paralegal Studies Capstone or PLA 2950 – Certified Paralegal Exam Review	3	Legal Studies	PLA 1949: Fall, Spring, Summer PLA 2944: Spring PLA 2950: Fall

Minimum Grade Requirement(s)

- ☐ A minimum grade of C or higher is required in all Legal Studies coursework.

Stay on Track

Meet the advanced technical certificate graduation requirements:

- ☐ Fulfill the specific program requirements as outlined in the Florida State College at Jacksonville Catalog.
- ☐ Earn a cumulative grade point average of 2.0 (C) on a 4.0 scale on all courses attempted at Florida State College at Jacksonville.
- ☐ Complete the required courses as set forth in the curriculum.
- ☐ Complete at least one-fourth (25 percent) of the total hours required for the program in residence at Florida State College at Jacksonville.
- ☐ Fulfill all financial obligations to the College before you may graduate.

More Information Online

Program Webpage: fscj.edu/program?pcode=4104

Program Catalog Page: catalog.fscj.edu/programs/4104