

About the Program

The Associate in Science (A.S.) Degree in Legal Studies (Paralegal Studies) prepares students for careers as paralegals and legal assistants.

Program Requirements

This program requires a **minimum of 64 credit hours**. Total program hours may vary based on the student's individual academic degree plan. This program is **eligible** for financial aid.

This program includes a **Mathematical Thinking in Context math pathway**. This pathway is intended for students in the broadest range of programs of study. In this pathway, students will explore a variety of mathematical concepts utilizing multiple ways of thinking to formulate and solve problems in context.

See the college catalog for information regarding **drug screening and criminal background checks**.

This program cannot be completed entirely online. The Legal Studies (Paralegal Studies) courses that are not available online are held at Kent Campus.

At this time, **certification of paralegals/legal assistants** remains voluntary in Florida. The Certified Paralegal (CP) credential is recognized in the legal community as representing the highest standard of excellence and professionalism. Students who successfully graduate from the Legal Studies (Paralegal Studies) program at Florida State College at Jacksonville meet the educational requirements to sit for the CP exam. The exam is administered locally by the National Association of Legal Assistants (NALA). For more information regarding the CP exam, eligibility and fees, please visit the NALA website at <http://nala.org/>.

Placement Testing

College placement testing assesses incoming students' skill levels in English, mathematics, and reading. Students are exempt from placement testing if they meet any of the following conditions:

- Entered the ninth grade in a Florida public school in 2003 or after and graduated from a Florida Public High school with a standard high school diploma
- Are currently serving as an active-duty member of any branch of the U.S. Armed Services
- Have received an A.A., A.S., A.A.S. or higher from an accredited institution
- Have completed college-level courses in English and mathematics
- Have completed upper-level developmental courses in English/Reading and Mathematics
- Are a Transient student (Florida Shines or transient letter from home institution is required)

All other students in this program must take a placement test. Students who place into **developmental education courses** are required to complete designated developmental education courses with a grade of C or higher regardless of program of study and are also required to take one of two student success strategies courses. For additional information, visit catalog.fscj.edu/academics/developmental-education-programs or speak with an advisor.

Associate in Science Degree Graduation Requirements

- ☐ Fulfill all academic requirements for the chosen program of study as outlined in the Florida State College at Jacksonville catalog and curriculum.
- ☐ Earn a cumulative grade point average of 2.0 (C) at Florida State College at Jacksonville in courses eligible toward the Associate in Science degree programs, excluding developmental education courses (A.S. Florida State College at Jacksonville GPA).
- ☐ Earn an all-college cumulative grade point average of 2.0 (C) on a 4.0 scale on all courses attempted. This requirement includes Florida State College at Jacksonville college-credit semester hours and transferred credits (excluding developmental education) in lower division courses.
- ☐ Complete a minimum of 25 percent of the total hours required for the program in residence at Florida State College at Jacksonville. Credit by examination and credit for prior learning do not count toward this residency requirement.
- ☐ Complete the required semester hours, as specified by the degree, of which a minimum of 15 semester hours must be General Education requirements.
- ☐ Demonstrate competency in civic literacy. Competency is demonstrated by:
 - ☐ Completing of one of three civic literacy courses (AMH 1010, AMH 2020 or POS 2041) with a grade of C or higher, and
 - ☐ Achieving of the standard score on a state-approved assessment.
- ☐ Earn a grade of a C or higher in each course used to satisfy the general education requirements and any other area designated with a C or higher requirement.
- ☐ Fulfill all obligations, financial or otherwise, to the College before graduating.

Catalog Year

This document is prepared for students with a **2025-26 College Catalog year** who have not tested into developmental education courses. **Students who enter under the 2025-26 catalog** will be assigned to the degree or certificate requirements in effect during the 2025-26 academic year. The student's assigned catalog year will remain in effect as long as the student maintains continuous enrollment. Changes to requirements as mandated by law or by rule of the District Board of Trustees may supersede this provision.

To maintain continuous enrollment, a student must have registration for, and successful completion of, at least one course within a three-term period. After three consecutive terms of no enrollment, the student will be discontinued from the current program of study and will need to apply to FSCJ to reenter under the same program of study. Upon readmission, the student will be assigned to the current catalog of record in the chosen program.

Curriculum

A minimum grade of C or higher is required in all General Education, Professional, and Legal Studies coursework.

Terms Offered are subject to change. Please verify course availability at fscj.edu/schedules. Prior to enrolling in classes, please meet with an advisor for specific guidance about your individual academic degree plan.

General Education Coursework

- ☐ General Education Communication: *select from*
ENC 1101 - English Composition I, Credit Hours: 3. **Terms Offered:** Fall, Spring, Summer.
or ENC 1101C - English Composition I Enhanced, Credit Hours: 4. **Terms Offered:** Fall, Spring, Summer.
or ENC 1102 - Writing About Texts, Credit Hours: 3. **Terms Offered:** Fall, Spring, Summer. Grade Earned: _____
- ☐ General Education Mathematics State Core course, Credit Hours: 3-5. **Terms Offered:** Fall, Spring, Summer. Grade Earned: _____
- ☐ General Education Social and Behavioral Sciences: Civic Literacy course, Credit Hours: 3. **Terms Offered:** Fall, Spring, Summer. Grade Earned: _____
- ☐ General Education Communication: *select from*
SPC 2017 - Introduction to Speech Communications, Credit Hours: 3. **Terms Offered:** Fall, Spring, Summer.
or SPC 2065 - Speech Communication for Business and the Professions, Credit Hours: 3. **Terms Offered:** Fall, Spring, Summer.
or SPC 2608 - Fundamentals of Public Speaking, Credit Hours: 3. **Terms Offered:** Fall, Spring, Summer. Grade Earned: _____
- ☐ General Education Humanities State Core course, Credit Hours: 3. **Terms Offered:** Fall, Spring, Summer. Grade Earned: _____
- ☐ General Education Natural Sciences State Core course, Credit Hours: 3-4. **Terms Offered:** Fall, Spring, Summer. Grade Earned: _____

Professional Coursework

- ☐ BUL 2131 - Business Law I - The Legal Environment of Business, Credit Hours: 3. **Terms Offered:** Fall, Spring, Summer. Grade Earned: _____
- ☐ CGS 1100C - Microcomputer Applications for Business and Economics, Credit Hours: 3.
Note: Transfer students may use CGS 1060C or an acceptable CGS prefix elective in place of CGS 1100C.
Terms Offered: Fall, Spring, Summer. Grade Earned: _____

Legal Studies Coursework

- ☐ PLA 1003 - Introduction to Legal Studies, Credit Hours: 3. **Terms Offered:** TBA. Grade Earned: _____
- ☐ PLA 1104 - Legal Research and Writing I, Credit Hours: 3. **Terms Offered:** TBA. Grade Earned: _____
- ☐ PLA 2114 - Legal Research and Writing II, Credit Hours: 4. **Terms Offered:** TBA. Grade Earned: _____
- ☐ PLA 2273 - Tort Law, Credit Hours: 3. **Terms Offered:** TBA. Grade Earned: _____
- ☐ PLA 2600 - Wills, Trusts and Estates, Credit Hours: 3. **Terms Offered:** TBA. Grade Earned: _____
- ☐ PLA 2610 - Real Estate Law, Credit Hours: 3. **Terms Offered:** TBA. Grade Earned: _____
- ☐ PLA 2800 - Family Law, Credit Hours: 3. **Terms Offered:** TBA. Grade Earned: _____
- ☐ PLA 2732 - Technology in the Law Office, Credit Hours: 3. **Terms Offered:** TBA. Grade Earned: _____
- ☐ PLA 2200 - Litigation, Credit Hours: 3. **Terms Offered:** TBA. Grade Earned: _____
- ☐ *Select from*
PLA 2944 - Simulated Law Office Experience: The Paralegal Studies Capstone, Credit Hours: 3. **Terms Offered:** TBA.
or PLA 2949 - Internship, Credit Hours: 3. **Terms Offered:** TBA. Grade Earned: _____

Professional Elective Coursework

- ☐ Professional Elective course, Credit Hours: 3. Grade Earned: _____

Professional Law-Related Elective Coursework

- ☐ Professional Law-Related Elective course, Credit Hours: 3. Grade Earned: _____

Course Requirements

Prerequisites, corequisites, and conditions for any course are subject to change. Students must meet the prerequisite and corequisite requirements of any course at the time the student attempts to register for that course. If you have questions about the prerequisites, corequisites, or conditions for a course, please contact any academic advisor.

General Education Communication Courses

Complete one ENC-prefix course and one SPC-prefix course.

ENC 1101 - English Composition I, Credit Hours: 3. *State Core course.*

Prerequisite(s): Satisfactory score on the placement test for non-exempt students only. **Corequisite(s):** None. **Conditions:** This course fulfills the Gordon Rule writing requirement and must be completed with a grade of C or higher pursuant to State Board of Education Rule 6A-10.030. Effective Spring 2014, students who entered the ninth grade in a Florida public high school in the 2003-2004 school year, or any year thereafter, and earned a standard Florida high school diploma, or students who are serving as active duty members in any branch of the United States Armed Services, will not be required to take the common placement test (P.E.R.T.) or to enroll in developmental education at any Florida College System institution, including Florida State College at Jacksonville (per Senate Bill 1720, State Board Rule 6A-10.0315). These students shall be considered exempt from common placement testing and developmental education instruction, and may accordingly enroll directly in ENC 1101 or ENC 1101C. For placement in any communications course beyond ENC 1101 or ENC 1101C, exempt students will be required to take the common placement test. Effective Fall 2022, students who earn a grade of C or higher will be automatically awarded the digital badge in Fundamentals of Written Communication. **Terms Offered:** Fall, Spring, Summer.

ENC 1101C - English Composition I Enhanced, Credit Hours: 4. *State Core course.* **Prerequisite(s):** Satisfactory score on the placement test for non-exempt students only. **Corequisite(s):** None. **Conditions:** This course fulfills category A of students' General Education requirements in Communications. The additional one-credit hour of supplemental instruction and practice will appear as an Associate in Arts elective on students' college transcripts. This course fulfills the Gordon Rule writing requirement and must be completed with a grade of C or higher pursuant to State Board of Education Rule 6A-10.030. Effective Spring 2014, students who entered the ninth grade in a Florida public high school in the 2003-2004 school year, or any year thereafter, and earned a standard Florida high school diploma, or students who are serving as active duty members in any branch of the United States Armed Services, will not be required to take the common placement test (P.E.R.T.) or to enroll in developmental education at any Florida College System institution, including Florida State College at Jacksonville (per Senate Bill 1720, State Board Rule 6A-10.0315). These students shall be considered exempt from common placement testing and developmental education instruction and may accordingly enroll directly in ENC 1101 or ENC 1101C. For enrollment in any communications course beyond ENC 1101/ENC 1101C, exempt students will be required to take the common placement test. This course is recommended for Associate in Arts degree seeking students. Associate in Science degree seeking students are advised to take ENC 1101 to avoid concerns regarding financial aid and excess hour surcharges. Effective Fall 2022, students who earn a grade of C or higher will be automatically awarded the digital badge in Fundamentals of Written Communication. **Terms Offered:** Fall, Spring, Summer.

ENC 1102 - Writing About Texts, Credit Hours: 3. **Prerequisite(s):** ENC 1101 or ENC 1101C each with a grade of C or higher. **Corequisite(s):** None. **Conditions:** This course fulfills the Gordon Rule writing requirement and must be completed with a grade of C or higher pursuant to State Board of Education Rule 6A-10.030. **Terms Offered:** Fall, Spring, Summer.

SPC 2017 - Introduction to Speech Communications, Credit Hours: 3. **Prerequisite(s):** ENC 1101 or ENC 1101C each with a grade of C or higher. **Corequisite(s):** None. **Conditions:** None. **Terms Offered:** Fall, Spring, Summer.

SPC 2065 - Speech Communication for Business and the Professions, Credit Hours: 3. **Prerequisite(s):** ENC 1101 or ENC 1101C each with a grade of C or higher. **Corequisite(s):** None. **Conditions:** None. **Terms Offered:** Fall, Spring, Summer.

SPC 2608 - Fundamentals of Public Speaking, Credit Hours: 3.

Prerequisite(s): ENC 1101 or ENC 1101C each with a grade of C or higher.

Corequisite(s): None. **Conditions:** None. **Terms Offered:** Fall, Spring, Summer.

General Education Humanities Courses

Complete one of the following courses.

ARH 2000 - Art in the Humanities, Credit Hours: 3. *State Core course.*

Prerequisite(s): Qualify for enrollment in ENC 1101. **Corequisite(s):** None.

Conditions: This course fulfills the Gordon Rule writing requirement and must be completed with a grade of C or higher pursuant to State Board of Education Rule 6A-10.030. **Terms Offered:** Fall, Spring, Summer.

HUM 2020 - Topics in the Humanities, Credit Hours: 3. *State Core course.*

Prerequisite(s): Qualify for enrollment in ENC 1101. **Corequisite(s):** None.

Conditions: This course fulfills the Gordon Rule writing requirement and must be completed with a grade of C or higher pursuant to State Board of Education Rule 6A-10.030. This course cannot be repeated for General Education or Elective Credit, regardless of the course topic, except for grade forgiveness purposes. **Terms Offered:** Fall, Spring, Summer.

LIT 2000 - Literature in the Humanities, Credit Hours: 3. *State Core course.*

Prerequisite(s): ENC 1101 or ENC 1101C each with a grade of C or higher.

Corequisite(s): None. **Conditions:** This course fulfills the Gordon Rule writing requirement and must be completed with a grade of C or higher pursuant to State Board of Education Rule 6A-10.030. **Terms Offered:** Fall, Spring, Summer.

MUL 2010 - Music in the Humanities, Credit Hours: 3. *State Core course.*

Prerequisite(s): Qualify for enrollment in ENC 1101. **Corequisite(s):** None.

Conditions: This course fulfills the Gordon Rule writing requirement and must be completed with a grade of C or higher pursuant to State Board of Education Rule 6A-10.030. **Terms Offered:** Fall, Spring, Summer.

PHI 2010 - Philosophy in the Humanities, Credit Hours: 3. *State Core course.*

Prerequisite(s): Qualify for enrollment in ENC 1101. **Corequisite(s):** None.

Conditions: This course fulfills the Gordon Rule writing requirement and must be completed with a grade of C or higher pursuant to State Board of Education Rule 6A-10.030. **Terms Offered:** Fall, Spring, Summer.

THE 2000 - Theatre in the Humanities, Credit Hours: 3. *State Core course.*

Prerequisite(s): Qualify for enrollment in ENC 1101. **Corequisite(s):** None.

Conditions: This course fulfills the Gordon Rule writing requirement and must be completed with a grade of C or higher pursuant to State Board of Education Rule 6A-10.030. **Terms Offered:** Fall, Spring, Summer.

General Education Mathematics Courses

Complete one of the following courses.

MAC 1105 - College Algebra, Credit Hours: 3. *State Core course.*

Prerequisite(s): MAT 1033 with a grade of C or higher or a satisfactory score on the placement test. **Corequisite(s):** None. **Conditions:** This course fulfills the Gordon Rule computation requirement and must be completed with a grade of C or higher (pursuant to State Board of Education Rule 6A-10.030). Effective Spring 2014, students who entered the ninth grade in a Florida public high school in the 2003-2004 school year, or any year thereafter, and earned a standard Florida high school diploma, or students who are serving as active duty members in any branch of the United States Armed Services, will not be required to take the common placement test (P.E.R.T.) or to enroll in developmental education at any Florida College System institution, including Florida State College at Jacksonville (per Senate Bill 1720, State Board Rule 6A-10.0315). These students shall be considered exempt from common placement testing and developmental education instruction, and may accordingly enroll directly in MAT 1033 or MGF 1130 or MGF1131. For placement in any college-credit math course beyond MAT 1033 or MGF 1130 or MGF1131, exempt students will be required to take the common placement test. This course may require proctored testing at an approved location. Students may be charged testing fees at off-campus and virtual testing locations. For additional information and resources, please see the College's Online Learning website. **Terms Offered:** Fall, Spring, Summer.

MAC 1105C - College Algebra Enhanced, Credit Hours: 5. *State Core course.*

Prerequisite(s): MAT 1033 with a grade of D or higher or MAC 1105 with a grade of D or lower or a satisfactory score on the placement test. **Corequisite(s):** None. **Conditions:** This course fulfills the Gordon Rule computation requirement and must be completed with a grade of C or higher (pursuant to State Board of Education Rule 6A-10.030). Effective Spring 2014, students who entered the ninth grade in a Florida public high school in the 2003-2004 school year, or any year thereafter, and earned a standard Florida high school diploma, or students who are serving as active duty members in any branch of the United States Armed Services, will not be required to take the common placement test (P.E.R.T.) or to enroll in developmental education at any Florida College System institution, including Florida State College at Jacksonville (per Senate Bill 1720, State Board Rule 6A-10.0315). These students shall be considered exempt from common placement testing and developmental education instruction, and may accordingly enroll directly in MAT 1033 or MGF 1130 or MGF 1131. For placement in any college-credit math course beyond MAT 1033 or MGF 1130 or MGF 1131, exempt students will be required to take the common placement test. This course may require proctored testing at an approved location. Students may be charged testing fees at off-campus and virtual testing locations. For additional information and resources, please see the College's Online Learning website. **Terms Offered:** Fall, Spring, Summer.

MAC 1114 - College Trigonometry, Credit Hours: 3. **Prerequisite(s):** MAC 1105 or MAC 1105C each with a grade of C or higher. **Corequisite(s):** None. **Conditions:** A strong high-school Algebra background is recommended. This course fulfills the Gordon Rule computation requirement and must be completed with a grade of C or higher (pursuant to State Board of Education Rule 6A-10.030). **Terms Offered:** Fall, Spring, Summer.

MAC 1140 - Precalculus Algebra, Credit Hours: 4. **Prerequisite(s):** MAC 1105 or MAC 1105C each with a grade of C or higher or a satisfactory score on the placement test. **Corequisite(s):** None. **Conditions:** This course fulfills the Gordon Rule computation requirement and must be completed with a grade of C or higher (pursuant to State Board of Education Rule 6A-10.030). **Terms Offered:** Fall, Spring, Summer.

MAC 1147 - Precalculus Algebra and Trigonometry, Credit Hours: 5. **Prerequisite(s):** MAC 1105 or MAC 1105C each with a grade of B or higher or satisfactory score on the placement test. **Corequisite(s):** None. **Conditions:** This course fulfills the Gordon Rule computation requirement and must be completed with a grade of C or higher (pursuant to State Board of Education Rule 6A-10.030). **Terms Offered:** Fall, Spring, Summer.

MAC 2233 - Calculus for Business and Social Sciences, Credit Hours: 3. **Prerequisite(s):** MAC 1105 or MAC 1105C or MAC 1140 each with a grade of C or higher or a satisfactory score on the placement test. **Corequisite(s):** None. **Conditions:** Appropriate technology is required. This course does not satisfy degree requirements for students majoring in mathematics or engineering. This course fulfills the Gordon Rule computation requirement and must be completed with a grade of C or higher (pursuant to State Board of Education Rule 6A-10.030). **Terms Offered:** Fall, Spring, Summer.

MAC 2311 - Calculus With Analytic Geometry I, Credit Hours: 4. *State Core course.* **Prerequisite(s):** MAC 1140 and MAC 1114 each with a grade of C or higher or MAC 1147 with a grade of a C or higher. **Corequisite(s):** None. **Conditions:** This course fulfills the Gordon Rule computation requirement and must be completed with a grade of C or higher (pursuant to State Board of Education Rule 6A-10.030). **Terms Offered:** Fall, Spring, Summer.

MAC 2312 - Calculus With Analytic Geometry II, Credit Hours: 4. **Prerequisite(s):** MAC 2311 with a grade of C or higher. **Corequisite(s):** None. **Conditions:** This course fulfills the Gordon Rule computation requirement and must be completed with a grade of C or higher (pursuant to State Board of Education Rule 6A-10.030). **Terms Offered:** Fall, Spring, Summer.

MAC 2313 - Calculus With Analytic Geometry III, Credit Hours: 4. **Prerequisite(s):** MAC 2312 with a grade of C or higher. **Corequisite(s):** None. **Conditions:** This course fulfills the Gordon Rule computation requirement and must be completed with a grade of C or higher (pursuant to State Board of Education Rule 6A-10.030). **Terms Offered:** Fall, Spring, Summer.

MAP 2302 - Differential Equations, Credit Hours: 3. **Prerequisite(s):** MAC 2312 with a grade of C or higher. **Corequisite(s):** None. **Conditions:** This course fulfills the Gordon Rule computation requirement and must be completed with a grade of C or higher (pursuant to State Board of Education Rule 6A-10.030). **Terms Offered:** Fall, Spring, Summer.

MGF 1130 - Mathematical Thinking, Credit Hours: 3. *State Core course.* **Prerequisite(s):** Satisfactory score on the placement test for non-exempt students. **Corequisite(s):** None. **Conditions:** This course fulfills the Gordon Rule of Computation requirement and must be completed with a grade of C or higher (pursuant to State Board of Education Rule 6A-10.030). Effective Spring 2014, students who entered the ninth grade in a Florida public high school in the 2003-2004 school year, or any year thereafter, and earned a standard Florida high school diploma, or students who are serving as active duty members in any branch of the United States Armed Services, will not be required to take the common placement test or to enroll in developmental education at any Florida College System institution, including Florida State College at Jacksonville (per State Board Rule 6A-10.0315). These students shall be considered exempt from common placement testing and developmental education instruction, and may accordingly enroll directly in MAT 1033 or MGF 1130 or MGF 1131, depending on their program of study requirement. For placement in any math course beyond MAT 1033 or MGF 1130 or MGF 1131, exempt students will be required to take the common placement test. **Terms Offered:** Fall, Spring, Summer.

STA 2023 - Elementary Statistics, Credit Hours: 3. *State Core course.* **Prerequisite(s):** Satisfactory score on placement test or successful completion of MAT 1033 with a grade of C or higher. **Corequisite(s):** None. **Conditions:** This course fulfills the Gordon Rule computation requirement and must be completed with a grade of C or higher (pursuant to State Board of Education Rule 6A-10.030). **Terms Offered:** Fall, Spring, Summer.

General Education Natural Sciences Courses

Complete one of the following courses.

AST 1002 - Introduction to Astronomy, Credit Hours: 3. *State Core course.* **Prerequisite(s):** None. **Corequisite(s):** None. **Conditions:** Suggested course: AST 1002L (course may be taken following or concurrent with AST 1002L). This course may require proctored testing at an approved location. Students may be charged testing fees at off-campus and virtual testing locations. For additional information and resources, please see the College's Online Learning website. **Terms Offered:** Fall, Spring, Summer.

BSC 1005 - Life in Its Biological Environment, Credit Hours: 3. *State Core course.* **Prerequisite(s):** None. **Corequisite(s):** None. **Conditions:** This course may require proctored testing at an approved location. Students may be charged testing fees at off-campus and virtual testing locations. For additional information and resources, please see the College's Online Learning website. **Terms Offered:** Fall, Spring, Summer.

BSC 2010C - Principles of Biology I, Credit Hours: 4. *State Core course.* **Prerequisite(s):** None. **Corequisite(s):** None. **Conditions:** This course fulfills the General Education Requirements and the laboratory requirement needed by many students who plan to transfer to a four-year institution. **Terms Offered:** Fall, Spring, Summer.

BSC 2085C - Human Anatomy and Physiology I, Credit Hours: 4. *State Core course.* **Prerequisite(s):** None. **Corequisite(s):** None. **Conditions:** High School Chemistry taken within the past five years. High School Biology taken within the past five years. This course may require proctored testing at an approved location. Students may be charged testing fees at off-campus and virtual testing locations. For additional information and resources, please see the College's Online Learning website. **Terms Offered:** Fall, Spring, Summer.

CHM 1020 - Chemistry for Liberal Arts, Credit Hours: 3. *State Core course.* **Prerequisite(s):** None. **Corequisite(s):** None. **Conditions:** This course may require proctored testing at an approved location. Students may be charged testing fees at off-campus and virtual testing locations. For additional information and resources, please see the College's Online Learning website. **Terms Offered:** Fall, Spring, Summer.

CHM 2045C - General Chemistry and Qualitative Analysis I, Credit Hours: 4. *State Core course.* **Prerequisite(s):** MAC 1105 or MAC 1105C or higher-level MAC prefix course or MAP 2302, and CHM 1025C with a grade of C or higher. **Corequisite(s):** None. **Conditions:** Passing score on the Toledo Chemistry test may substitute for CHM 1025C prerequisite requirement. **Terms Offered:** Fall, Spring, Summer.

ESC 1000 - Earth and Space Science, Credit Hours: 3. *State Core course.* **Prerequisite(s):** None. **Corequisite(s):** None. **Conditions:** None. **Terms Offered:** Fall, Spring, Summer.

EVR 1001 - Introduction to Environmental Science, Credit Hours: 3. *State Core course.* **Prerequisite(s):** None. **Corequisite(s):** None. **Conditions:** This course fulfills the General Education Physical Science requirement. **Terms Offered:** Fall, Spring, Summer.

OCE 2001 - Survey of Oceanography, Credit Hours: 3. *State Core course.* **Prerequisite(s):** None. **Corequisite(s):** None. **Conditions:** This course may require proctored testing at an approved location. Students may be charged testing fees at off-campus and virtual testing locations. For additional information and resources, please see the College's Online Learning website. **Terms Offered:** TBA.

PHY 1020C - Physics for Liberal Arts with Laboratory, Credit Hours: 3. *State Core course.* **Prerequisite(s):** MAT 1033 or higher. **Corequisite(s):** MAT 1033 or higher. **Conditions:** This course may require proctored testing at an approved location. Students may be charged testing fees at off-campus and virtual testing locations. For additional information and resources, please see the College's Online Learning website. **Terms Offered:** Fall, Spring, Summer.

PHY 2048C - Physics I with Calculus, Credit Hours: 4. **Prerequisite(s):** MAC 2311. **Corequisite(s):** MAC 2312. **Conditions:** This course may require proctored testing at an approved location. Students may be charged testing fees at off-campus and virtual testing locations. For additional information and resources, please see the College's Online Learning website. **Terms Offered:** Fall, Spring, Summer.

PHY 2053C - General Physics I, Credit Hours: 4. *State Core course.* **Prerequisite(s):** (1) MAC 1140 and MAC 1114; or (2) MAC 2311; or (3) MAC 1147 with a grade of C or higher. **Corequisite(s):** None. **Conditions:** This course may require proctored testing at an approved location. Students may be charged testing fees at off-campus and virtual testing locations. For additional information and resources, please see the College's Online Learning website. **Terms Offered:** Fall, Spring, Summer.

General Education Social and Behavioral Sciences Courses

Complete one of the following courses.

AMH 2010 - United States History to 1877, Credit Hours: 3. *State Core course.* **Prerequisite(s):** Qualify for enrollment in ENC 1101. **Corequisite(s):** None. **Conditions:** Successful completion of this course satisfies the following Civic Literacy Competency Requirement: Prior to the award of an associate in arts or baccalaureate degree, first-time-in-college students entering a Florida College System institution in the 2018-2019 school year, and thereafter, must demonstrate competency in civic literacy (Florida Statute 1007.25, Section 4; State Board of Education Rule 6A-10.02413). **Terms Offered:** Fall, Spring, Summer.

AMH 2020 - United States History from 1877 to the Present, Credit Hours: 3. *State Core course.* **Prerequisite(s):** Qualify for enrollment in ENC 1101. **Corequisite(s):** None. **Conditions:** Successful completion of this course satisfies the following Civic Literacy Competency Requirement: Prior to the award of an associate in arts or baccalaureate degree, first-time-in-college students entering a Florida College System institution in the 2018-2019 school year, and thereafter, must demonstrate competency in civic literacy (Florida Statute 1007.25, Section 4; State Board of Education Rule 6A-10.02413). **Terms Offered:** Fall, Spring, Summer.

POS 2041 - American Federal Government, Credit Hours: 3. *State Core course.* **Prerequisite(s):** Qualify for enrollment in ENC 1101. **Corequisite(s):** None. **Conditions:** Successful completion of this course satisfies the following Civic Literacy Competency Requirement: Prior to the award of an associate in arts or baccalaureate degree, first-time-in-college students entering a Florida College System institution in the 2018-2019 school year, and thereafter, must demonstrate competency in civic literacy (Florida Statute 1007.25, Section 4; State Board of Education Rule 6A-10.02413). **Terms Offered:** Fall, Spring, Summer.

Professional Courses

Complete all of the following courses.

BUL 2131 - Business Law I - The Legal Environment of Business, Credit Hours: 3. **Prerequisite(s):** None. **Corequisite(s):** None. **Conditions:** None. **Terms Offered:** Fall, Spring, Summer.

CGS 1100C - Microcomputer Applications for Business and Economics, Credit Hours: 3. **Note:** Transfer students may use CGS 1060C or an acceptable CGS prefix elective in place of CGS 1100C. **Prerequisite(s):** None. **Corequisite(s):** None. **Conditions:** None. **Terms Offered:** Fall, Spring, Summer.

Legal Studies Courses

Complete PLA 2949 or PLA 2944 and complete all of the other listed courses.

PLA 1003 - Introduction to Legal Studies, Credit Hours: 3. **Prerequisite(s):** ENC 1101 or ENC 1101C each with a grade of C or higher. **Corequisite(s):** ENC 1101 or ENC 1101C. **Conditions:** Students may take PLA 1003 after successful completion of ENC 1101 or ENC 1101C or during the same semester as ENC 1101 or ENC 1101C. **Terms Offered:** TBA.

PLA 1104 - Legal Research and Writing I, Credit Hours: 3. **Prerequisite(s):** ENC 1101 or ENC 1101C and PLA 1003 (each with a grade of C or higher). **Corequisite(s):** PLA 1003. **Conditions:** Students may take PLA 1104 after successful completion of PLA 1003 or during the same semester as PLA 1003. **Terms Offered:** TBA.

PLA 2114 - Legal Research and Writing II, Credit Hours: 4. **Prerequisite(s):** ENC 1101 or ENC 1101C, ENC 1102, PLA 1003, and PLA 1104 (each with a grade of C or higher). **Corequisite(s):** None. **Conditions:** None. **Terms Offered:** TBA.

PLA 2200 - Litigation, Credit Hours: 3. **Prerequisite(s):** PLA 1003, PLA 1104, and PLA 2273 (each with a grade of C or higher). **Corequisite(s):** None. **Conditions:** None. **Terms Offered:** TBA.

PLA 2273 - Tort Law, Credit Hours: 3. **Prerequisite(s):** ENC 1101 or ENC 1101C and PLA 1003 (each with a grade of C or higher). **Corequisite(s):** PLA 1003. **Conditions:** None. **Terms Offered:** TBA.

PLA 2600 - Wills, Trusts and Estates, Credit Hours: 3. **Prerequisite(s):** PLA 1003 and PLA 1104 (each with a grade of C or higher). **Corequisite(s):** None. **Conditions:** None. **Terms Offered:** TBA.

PLA 2610 - Real Estate Law, Credit Hours: 3. **Prerequisite(s):** PLA 1003 and PLA 1104 (each with a grade of C or higher). **Corequisite(s):** None. **Conditions:** None. **Terms Offered:** TBA.

PLA 2732 - Technology in the Law Office, Credit Hours: 3. **Prerequisite(s):** PLA 1003 (with a grade of C or higher) and CGS 1100C (or equivalent). **Corequisite(s):** None. **Conditions:** None. **Terms Offered:** TBA.

PLA 2800 - Family Law, Credit Hours: 3. **Prerequisite(s):** PLA 1003 and PLA 1104 (each with a grade of C or higher). **Corequisite(s):** PLA 1104. **Conditions:** Students may take PLA 2800 after successful completion of PLA 1104 or during the same semester as PLA 1104. **Terms Offered:** TBA.

PLA 2949 - Internship, Credit Hours: 3. **Note:** Select from PLA 2949 or PLA 2944. **Prerequisite(s):** None. **Corequisite(s):** None. **Conditions:** This is a held class and needs permission from the Program Manager to enroll. Students take this course in their final semester of the program, with a maximum of twelve credit hours total in that semester. **Terms Offered:** TBA.

PLA 2944 - Simulated Law Office Experience: The Paralegal Studies Capstone, Credit Hours: 3. **Note:** Select from PLA 2949 or PLA 2944. **Prerequisite(s):** None. **Corequisite(s):** None. **Conditions:** This is a held class and needs permission from the Program Manager to enroll. Students have the option of this course or the internship. Students may choose this course as a paralegal elective as well. **Terms Offered:** TBA.

Professional Elective Coursework

Complete one of the following courses.

ACG 2021 - Financial Accounting, Credit Hours: 3. **Prerequisite(s):** None. **Corequisite(s):** None. **Conditions:** None. **Terms Offered:** Fall, Spring, Summer.

ACG 2030 - Accounting Capstone, Credit Hours: 3. **Prerequisite(s):** ACG 2450. **Corequisite(s):** None. **Conditions:** Must be taken in final term with department permission. **Terms Offered:** Fall, Spring.

ACG 2071 - Managerial Accounting, Credit Hours: 3. **Prerequisite(s):** ACG 2021. **Corequisite(s):** None. **Conditions:** None. **Terms Offered:** Fall, Spring, Summer.

ACG 2450 - Accounting Using QuickBooks, Credit Hours: 3. **Prerequisite(s):** ACG 2021 and CGS 1100C. **Corequisite(s):** None. **Conditions:** None. **Terms Offered:** Fall, Spring, Summer.

ACG 2680 - Introduction to Forensic Accounting, Credit Hours: 3. **Prerequisite(s):** ACG 2021. **Corequisite(s):** None. **Conditions:** None. **Terms Offered:** Fall.

ASL 1140 - American Sign Language I, Credit Hours: 4. **Prerequisite(s):** None. **Corequisite(s):** None. **Conditions:** This course can be taken by students not enrolled in the ASL/English Interpreting program to satisfy associate in arts elective credits and/or foreign language requirements. **Terms Offered:** Fall, Spring, Summer.

ASL 1150 - American Sign Language II, Credit Hours: 4. **Prerequisite(s):** ASL 1140 with a grade of C or higher. **Corequisite(s):** None. **Conditions:** This course can be taken by students not enrolled in the ASL/English Interpreting program to satisfy associate in arts elective credits and/or foreign language requirements. **Terms Offered:** Fall, Spring, Summer.

ASL 1210 - American Sign Language IV, Credit Hours: 3. **Prerequisite(s):** ASL 1130 with a grade of C or higher. **Corequisite(s):** None. **Conditions:** This course can be taken by students not enrolled in the ASL/English Interpreting program to satisfy associate in arts elective credits and/or foreign language requirements. **Terms Offered:** Spring.

ASL 1221 - American Sign Language V, Credit Hours: 3. **Prerequisite(s):** ASL 1210 with a grade of C or higher. **Corequisite(s):** None. **Conditions:** None. **Terms Offered:** Fall.

ASL 1300 - Linguistics of American Sign Language, Credit Hours: 3. **Prerequisite(s):** Qualify for enrollment in ENC 1101 or ENC 1101C and ASL 1150 with a grade of C or better or Permission from the Dean. **Corequisite(s):** None. **Conditions:** This course can be taken by students not enrolled in the ASL/English Interpreting program to satisfy associate in arts elective credits and/or foreign language requirements. **Terms Offered:** Spring.

ASL 1430 - Fingerspelling and Numbering, Credit Hours: 2. **Prerequisite(s):** ASL 1150 with a grade of C or higher or permission of the Dean. **Corequisite(s):** None. **Conditions:** This course can be taken by students not enrolled in the ASL/English Interpreting program to satisfy associate in arts elective credits requirements. **Terms Offered:** *Summer (alternates w/ ASL 1930).

ASL 1930 - Special Topics in American Sign Language, Credit Hours: 2. **Prerequisite(s):** ASL 1150 with a grade of C or higher. **Corequisite(s):** None. **Conditions:** This course may be repeated up to 3 times for credit. **Terms Offered:** *Summer (alternates w/ ASL 1430).

ASL 2510 - Deaf Culture, Credit Hours: 3. **Prerequisite(s):** None. **Corequisite(s):** None. **Conditions:** This course can be taken by students not enrolled in the ASL/English Interpreting program to satisfy associate in arts elective credits and/or foreign language requirements. **Terms Offered:** Fall.

BSC 1005 - Life in Its Biological Environment, Credit Hours: 3. *State Core course.* **Prerequisite(s):** None. **Corequisite(s):** None. **Conditions:** This course may require proctored testing at an approved location. Students may be charged testing fees at off-campus and virtual testing locations. For additional information and resources, please see the College's Online Learning website. **Terms Offered:** Fall, Spring, Summer.

BSC 2010C - Principles of Biology I, Credit Hours: 4. *State Core course.* **Prerequisite(s):** None. **Corequisite(s):** None. **Conditions:** This course fulfills the General Education Requirements and the laboratory requirement needed by many students who plan to transfer to a four-year institution. **Terms Offered:** Fall, Spring, Summer.

BSC 2020C - Human Biology, Credit Hours: 4. **Prerequisite(s):** None. **Corequisite(s):** None. **Conditions:** None. **Terms Offered:** Fall, Spring, Summer.

BSC 2050 - Biology of Environmental Systems, Credit Hours: 3. **Prerequisite(s):** None. **Corequisite(s):** None. **Conditions:** None. **Terms Offered:** TBA.

BSC 2085C - Human Anatomy and Physiology I, Credit Hours: 4. *State Core course.* **Prerequisite(s):** None. **Corequisite(s):** None. **Conditions:** High School Chemistry taken within the past five years. High School Biology taken within the past five years. This course may require proctored testing at an approved location. Students may be charged testing fees at off-campus and virtual testing locations. For additional information and resources, please see the College's Online Learning website. **Terms Offered:** Fall, Spring, Summer.

CCJ 1020 - Introduction to Criminal Justice, Credit Hours: 3. **Prerequisite(s):** None. **Corequisite(s):** None. **Conditions:** None. **Terms Offered:** TBA.

CCJ 2010 - Criminology, Credit Hours: 3. **Prerequisite(s):** CCJ 1020. **Corequisite(s):** None. **Conditions:** None. **Terms Offered:** TBA.

CCJ 2030 - Diversity, Crime and Society, Credit Hours: 3. **Prerequisite(s):** CCJ 1020. **Corequisite(s):** None. **Conditions:** None. **Terms Offered:** TBA.

CCJ 2053 - Ethics in Criminal Justice, Credit Hours: 3. **Prerequisite(s):** CCJ 1020. **Corequisite(s):** None. **Conditions:** None. **Terms Offered:** TBA.

CCJ 2687 - Victim Services, Credit Hours: 3. **Prerequisite(s):** CCJ 1020. **Corequisite(s):** None. **Conditions:** None. **Terms Offered:** TBA.

CCJ 2930 - Careers in Criminal Justice, Credit Hours: 3. **Prerequisite(s):** CCJ 1020. **Corequisite(s):** None. **Conditions:** None. **Terms Offered:** TBA.

CJL 1500 - Introduction to the Courts, Credit Hours: 3. **Prerequisite(s):** CCJ 1020. **Corequisite(s):** None. **Conditions:** None. **Terms Offered:** TBA.

CJL 2062 - Constitutional Law, Credit Hours: 3. **Prerequisite(s):** CCJ 1020. **Corequisite(s):** None. **Conditions:** None. **Terms Offered:** TBA.

CJL 2130 - Criminal Procedure, Credit Hours: 3. **Prerequisite(s):** CCJ 1020. **Corequisite(s):** None. **Conditions:** None. **Terms Offered:** TBA.

CJL 2400 - Criminal Law, Credit Hours: 3. **Prerequisite(s):** CCJ 1020. **Corequisite(s):** None. **Conditions:** None. **Terms Offered:** TBA.

ENC 2210 - Technical Report Writing, Credit Hours: 3. **Prerequisite(s):** ENC 1101 or ENC 1101C with a grade of C or higher. **Corequisite(s):** None. **Conditions:** None. **Terms Offered:** Fall, Spring, Summer.

FRE 1120 - French I, Credit Hours: 4. **Prerequisite(s):** None. **Corequisite(s):** None. **Conditions:** None. **Terms Offered:** Fall, Spring, Summer.

FRE 1121 - French II, Credit Hours: 4. **Prerequisite(s):** FRE 1120 or equivalent with a grade of C or higher. **Corequisite(s):** None. **Conditions:** None. **Terms Offered:** Fall, Spring, Summer.

FRE 2200 - Intermediate French I, Credit Hours: 3. **Prerequisite(s):** FRE 1121 or equivalent with a grade of C or higher. **Corequisite(s):** None. **Conditions:** None. **Terms Offered:** TBA.

FRE 2210 - French Conversation I, Credit Hours: 4. **Prerequisite(s):** FRE 1120 or equivalent with a grade of C or higher. **Corequisite(s):** None. **Conditions:** None. **Terms Offered:** TBA.

FRE 2211 - French Conversation II, Credit Hours: 3. **Prerequisite(s)**: FRE 2210 or equivalent with a grade of C or higher. **Corequisite(s)**: None. **Conditions**: None. **Terms Offered**: TBA.

GER 1120 - German I, Credit Hours: 4. **Prerequisite(s)**: None. **Corequisite(s)**: None. **Conditions**: None. **Terms Offered**: TBA.

HSC 1531 - Medical Terminology (for Health Professions), Credit Hours: 3. **Prerequisite(s)**: None. **Corequisite(s)**: None. **Conditions**: None. **Terms Offered**: Fall, Spring, Summer.

MAN 2021 - Principles of Management, Credit Hours: 3. **Prerequisite(s)**: None. **Corequisite(s)**: None. **Conditions**: None. **Terms Offered**: Fall, Spring, Summer.

MAN 2043 - Quality Management, Credit Hours: 3. **Prerequisite(s)**: None. **Corequisite(s)**: None. **Conditions**: None. **Terms Offered**: Fall, Spring.

MAN 2125 - Supervision and Performance Improvement, Credit Hours: 3. **Prerequisite(s)**: None. **Corequisite(s)**: None. **Conditions**: None. **Terms Offered**: Fall, Spring, Summer.

MAN 2582 - Introduction to Project Management, Credit Hours: 3. **Prerequisite(s)**: None. **Corequisite(s)**: None. **Conditions**: None. **Terms Offered**: Fall, Spring, Summer.

MAR 2011 - Principles of Marketing, Credit Hours: 3. **Prerequisite(s)**: None. **Corequisite(s)**: None. **Conditions**: None. **Terms Offered**: Fall, Spring, Summer.

OST 1100 - Keyboarding/Introduction to Word Processing, Credit Hours: 3. **Prerequisite(s)**: None. **Corequisite(s)**: None. **Conditions**: None. **Terms Offered**: Fall, Spring, Summer.

OST 1355 - Introduction to Information and Records Management, Credit Hours: 3. **Prerequisite(s)**: None. **Corequisite(s)**: None. **Conditions**: None. **Terms Offered**: Spring.

OST 1384 - Introduction to Customer Service, Credit Hours: 3. **Prerequisite(s)**: None. **Corequisite(s)**: None. **Conditions**: None. **Terms Offered**: Fall, Spring, Summer.

OST 1581 - Professional Development in the Work Environment, Credit Hours: 3. **Prerequisite(s)**: None. **Corequisite(s)**: None. **Conditions**: None. **Terms Offered**: Fall, Spring, Summer.

OST 1943 - Internship, Credit Hours: 3. **Prerequisite(s)**: None. **Corequisite(s)**: None. **Conditions**: This course must be taken in the final term with department approval. **Terms Offered**: Fall, Spring.

OST 2335 - Applied Business Communications, Credit Hours: 3. **Prerequisite(s)**: ENC 1101 or ENC 1101C with a grade of C or higher. **Corequisite(s)**: None. **Conditions**: None. **Terms Offered**: Fall, Spring, Summer.

OST 2501 - Office Systems Management, Credit Hours: 3. **Prerequisite(s)**: None. **Corequisite(s)**: None. **Conditions**: None. **Terms Offered**: Fall, Spring.

OST 2771 - Word Processing I, Credit Hours: 3. **Prerequisite(s)**: OST 1100. **Corequisite(s)**: None. **Conditions**: None. **Terms Offered**: Fall, Summer.

OST 2853C - Spreadsheet Management, Credit Hours: 3. **Prerequisite(s)**: CGS 1100C. **Corequisite(s)**: None. **Conditions**: None. **Terms Offered**: Spring 2026.

SPN 1120 - Spanish I, Credit Hours: 4. **Prerequisite(s)**: None. **Corequisite(s)**: None. **Conditions**: None. **Terms Offered**: Fall, Spring, Summer.

SPN 1121 - Spanish II, Credit Hours: 4. **Prerequisite(s)**: SPN 1120 or equivalent with a grade of C or higher. **Corequisite(s)**: None. **Conditions**: None. **Terms Offered**: Fall, Spring, Summer.

SPN 2200 - Intermediate Spanish I, Credit Hours: 3. **Prerequisite(s)**: SPN 1121 or equivalent with a grade of C or higher. **Corequisite(s)**: None. **Conditions**: None. **Terms Offered**: TBA.

SPN 2201 - Intermediate Spanish II, Credit Hours: 3. **Prerequisite(s)**: SPN 2200 or equivalent with a grade of C or higher. **Corequisite(s)**: None. **Conditions**: None. **Terms Offered**: TBA.

SPN 2210 - Spanish Conversation I, Credit Hours: 4. **Prerequisite(s)**: SPN 1120 or equivalent with a grade of C or higher. **Corequisite(s)**: None. **Conditions**: None. **Terms Offered**: TBA.

SPN 2211 - Spanish Conversation II, Credit Hours: 3. **Prerequisite(s)**: SPN 2210 or equivalent with a grade of C or higher. **Corequisite(s)**: None. **Conditions**: None. **Terms Offered**: TBA.

Professional Law-Related Elective Coursework

Complete two of the following courses.

Students may select from PLA 2944 or PLA 2949.

PLA 1303 - Criminal Law and Procedure for Legal Studies, Credit Hours: 3. **Prerequisite(s)**: PLA 1003 and PLA 1104 (each with a grade of C or higher). **Corequisite(s)**: None. **Conditions**: None. **Terms Offered**: TBA.

PLA 1423 - Contract Law, Credit Hours: 3. **Prerequisite(s)**: BUL 2131 or PLA 1003 with a grade of C or higher. **Corequisite(s)**: None. **Conditions**: None. **Terms Offered**: TBA.

PLA 2241 - Alternative Dispute Resolution, Credit Hours: 3. **Prerequisite(s)**: BUL 2131 or PLA 1003. **Corequisite(s)**: None. **Conditions**: None. **Terms Offered**: TBA.

PLA 2465 - Debtor/Creditor Law, Credit Hours: 3. **Prerequisite(s)**: BUL 2131 or PLA 1003. **Corequisite(s)**: None. **Conditions**: None. **Terms Offered**: TBA.

PLA 2763 - Law Office Procedures, Credit Hours: 3. **Prerequisite(s)**: PLA 1003 (with a grade of C or higher). **Corequisite(s)**: None. **Conditions**: None. **Terms Offered**: TBA.

PLA 2800 - Family Law, Credit Hours: 3. **Prerequisite(s)**: PLA 1003 and PLA 1104 (each with a grade of C or higher). **Corequisite(s)**: PLA 1104. **Conditions**: Students may take PLA 2800 after successful completion of PLA 1104 or during the same semester as PLA 1104. **Terms Offered**: TBA.

PLA 2950 - Certified Paralegal Exam Review, Credit Hours: 3. **Prerequisite(s)**: None. **Corequisite(s)**: None. **Conditions**: None. **Terms Offered**: TBA.

PLA 2949 - Internship, Credit Hours: 3. **Prerequisite(s)**: None. **Corequisite(s)**: None. **Conditions**: This is a held class and needs permission from the Program Manager to enroll. Students take this course in their final semester of the program, with a maximum of twelve credit hours total in that semester. **Terms Offered**: TBA.

PLA 2944 - Simulated Law Office Experience: The Paralegal Studies Capstone, Credit Hours: 3. **Prerequisite(s)**: None. **Corequisite(s)**: None. **Conditions**: This is a held class and needs permission from the Program Manager to enroll. Students have the option of this course or the internship. Students may choose this course as a paralegal elective as well. **Terms Offered**: TBA.