

**Professional Development & Training and Organizational Development are reoccurring topics.**

<b>TOPICS</b>	<b>YEAR</b>	<b>MONTH</b>
36-hour Work Schedule	2021	April
Administrative and Professional Collaborative (APC) Brown Bag Series	2021	April
Performance Reviews	2021	April
Summer Camp Procedure	2021	April
Termination Dates	2021	April
Faculty Evaluations	2021	FEB
myIMPACT Reminder	2021	FEB
When an Employee Leaves the College	2021	FEB
Health Advocate Employee Assistance Program (EAP)	2021	FEB
New Employee First Year Experience	2020	DEC
Professional Development Day	2020	DEC
myIMPACT Reminders	2020	DEC
Non-Operational Days	2020	DEC
How to: Delegations & Reporting Changes	2020	DEC
myIMPACT Reminders	2020	OCT
Faculty Evaluations	2020	OCT
Non-Operational Days	2020	OCT
Sick Leave Requests	2020	OCT
myIMPACT Reminder	2020	AUG
Return to 40-hour Work Schedule	2020	AUG
Clearance Form	2020	AUG
FMLA Supervisor FAQ	2020	AUG
Upcoming College Holiday	2020	JUN
Work Schedule Reminder	2020	JUN
myLearning Reminder	2020	JUN
Sick Leave Policy	2020	JUN
36- hour Work Schedule	2020	APR
Career Employee Performance Review Cycle	2020	APR
Families First Coronavirus Response Act (FFCRA)	2020	APR
Health Advocate EAP	2020	APR
myIMPACT Reminders	2020	APR
Temporary Telecommuting Procedure	2020	APR
Tips for Managing Virtual Teams	2020	APR
Employee Wellness Fair 2020	2020	FEB
Faculty Evaluations	2020	FEB
Health Advocate EAP	2020	FEB
Helpful Links: Risk Management	2020	FEB
How to: Delegations & Reporting Changes	2020	FEB
TOD: Manager Tasks Help	2020	FEB
TOD: Virtual Learning Week	2020	FEB
Employee Exit Survey	2019	DEC
Employee Termination Accuracy	2019	DEC
Managing Delegations	2019	DEC
myIMPACT Reminder	2019	DEC

Non-Operational Days	2019	DEC
Professional Development Day	2019	DEC
Secondary Job Approval Form Update	2019	DEC
Sick Leave - Extended Usage	2019	DEC
Wellness Fair 2020: Save the Date	2019	DEC
Leave in Push Back Status	2019	OCT
myIMPACT Reminder	2019	OCT
Non-Operational Days	2019	OCT
Search Committee Document Retention	2019	OCT
Sick Leave Requests	2019	OCT
The CARE Project	2019	OCT
TOD - Compliance Training Update	2019	OCT
FMLA Supervisor FAQ	2019	AUG
myIMPACT Reminder	2019	AUG
Return to 40-hour Work Schedule	2019	AUG
TOD - Compliance Training	2019	AUG
TOD - Leadership Academy	2019	AUG
TOD - Supervisor Lunch and Learn	2019	AUG
Manager Resources	2019	JUN
myIMPACT - NOW LIVE!	2019	JUN
Sick Leave - Extended Usage	2019	JUN
TOD - Leadership Academy	2019	JUN
TOD - Supervisor Brown Bag Luncheon	2019	JUN
36-hour Work Schedule	2019	MAY
Health Advocate EAP	2019	MAY
Performance Reviews	2019	MAY
Summer Camp Reminder	2019	MAY
Exempt Employees	2019	FEB
Helpful Links: Risk Management	2019	FEB
Wellness Fair 2019: Passport to Wellness	2019	FEB
Florida Minimum Wage Increase	2018	DEC
Foundations of Management	2018	DEC
Manager Resources	2018	DEC
Part-Time Hours Worked	2018	DEC
Top 5 Things to Watch	2018	DEC
Direct Reports & My Manager Tasks	2018	OCT
Health Advocate EAP Referral Process	2018	OCT
TOD - Professional Development Calendar of Events	2018	OCT
TOD- Specialized Training Sessions	2018	OCT
Performance Reviews	2018	APR
Exempt Employees Requesting a Secondary Job	2018	AUG
FMLA Supervisor FAQ	2018	AUG
Managing at FSCJ Certificate Program	2018	AUG
Non-Exempt Secondary Job Policy	2018	AUG
Return to 40-hour Work Schedule	2018	AUG
Performance Reviews	2018	APR
36-hour Work Schedule	2018	APR

Manager Resources	2018	APR
Earned Degree Recognition	2018	FEB
Foundations of Management	2018	FEB
New - Adjunct Hiring Report	2018	FEB
Summer Camp Desktop Procedures - Revised	2018	FEB
Supervisor Checklist for New Hires	2018	FEB
Supervisor's Role During an Employee Termination	2018	FEB
Wellness Fair 2018	2018	FEB
Absence Management: What Are Partial Hours?	2017	DEC
Compliance Training Reminder	2017	DEC
HR Recruitment Reminders	2017	DEC
Professional Development Day	2017	DEC
Sick Leave Personal	2017	DEC
Understanding the Approve Absence Request Screen	2017	DEC
Update to the Terminate Employee Function in myFSCJ	2017	DEC
Absence Requests and Timesheet	2017	OCT
Employment Verification and Reference Checks	2017	OCT
New Contigent Worker Security Role	2017	OCT
Non-Operational Days in 2017	2017	OCT
Removing "Orphan Items" in your Worklist	2017	OCT
Reporting Changes	2017	OCT
Termination Dates	2017	OCT
Updated Clearance Forms	2017	OCT
Updating Your Work Location in myFSCJ	2017	OCT
36-hour Work Schedule Changes	2017	MAR
Absence Management Process Improvement	2017	MAR
Campus Solutions Training	2017	MAR
Compliance Training Reminder	2017	MAR
Manager Resources	2017	MAR
New HR Website	2017	MAR
Non-Operational Days in 2017	2017	MAR
Performance Reviews	2017	MAR
Supervisor Panel Summary	2017	MAR
View Your Direct Reports	2017	MAR
Compliance Training	2017	JAN
Direct Reports - Monitoring and Terminations	2017	JAN
Exempt Employee Secondary Job Approval	2017	JAN
I-9 Changes	2017	JAN
Non-Employee ID Badges	2017	JAN
Performance Reviews	2017	JAN
Progressive Discipline Revised Procedure	2017	JAN
Shift Pay	2017	JAN
Supervisor Panel Discussion	2017	JAN