

Professional Development & Training and Organizational Development are reoccurring topics.

| TOPICS | YEAR | MONTH |
|---|-------------|--------------|
| 36- hour Work Schedule | 2020 | APR |
| myIMPACT Reminders | 2020 | APR |
| Career Employee Performance Review Cycle | 2020 | APR |
| Temporay Telecommuting Procedure | 2020 | APR |
| Families First Coronavirus Response Act (FFCRA) | 2020 | APR |
| Tips for Managing Virtual Teams | 2020 | APR |
| Health Advocate EAP | 2020 | APR |
| Employee Wellness Fair 2020 | 2020 | FEB |
| Faculty Evaluations | 2020 | FEB |
| Helpful Links: Risk Management | 2020 | FEB |
| Health Advocate EAP | 2020 | FEB |
| How to: Delegations & Reporting Changes | 2020 | FEB |
| TOD: Virtual Learning Week | 2020 | FEB |
| TOD: Manager Tasks Help | 2020 | FEB |
| Professional Development Day | 2019 | DEC |
| myIMPACT Reminder | 2019 | DEC |
| Wellness Fair 2020: Save the Date | 2019 | DEC |
| Non-Operational Days | 2019 | DEC |
| Employee Exit Survey | 2019 | DEC |
| Secondary Job Approval Form Update | 2019 | DEC |
| Managing Delegations | 2019 | DEC |
| Employee Termination Accuracy | 2019 | DEC |
| Sick Leave - Extended Usage | 2019 | DEC |
| myIMPACT Reminder | 2019 | OCT |
| The CARE Project | 2019 | OCT |
| Search Committee Document Retention | 2019 | OCT |
| Non-Operational Days | 2019 | OCT |
| Leave in Push Back Status | 2019 | OCT |
| Sick Leave Requests | 2019 | OCT |
| TOD - Compliance Training Update | 2019 | OCT |
| myIMPACT Reminder | 2019 | AUG |
| Return to 40-hour Work Schedule | 2019 | AUG |
| FMLA Supervisor FAQ | 2019 | AUG |
| TOD - Compliance Training | 2019 | AUG |
| TOD - Leadership Academy | 2019 | AUG |
| TOD - Supervisor Lunch and Learn | 2019 | AUG |
| myIMPACT - NOW LIVE! | 2019 | JUN |
| Sick Leave - Extended Usage | 2019 | JUN |
| Manager Resources | 2019 | JUN |
| TOD - Leadership Academy | 2019 | JUN |
| TOD - Supervisor Brown Bag Luncheon | 2019 | JUN |
| Performance Reviews | 2019 | MAY |
| 36-hour Work Schedule | 2019 | MAY |
| Summer Camp Reminder | 2019 | MAY |
| Health Advocate EAP | 2019 | MAY |
| Wellness Fair 2019: Passport to Wellness | 2019 | FEB |

| TOPICS | YEAR | MONTH |
|---|------|-------|
| Exempt Employees | 2019 | FEB |
| Helpful Links: Risk Management | 2019 | FEB |
| Sick Leave Personal | 2018 | FEB |
| When an Employee Leaves the College | 2018 | FEB |
| TOD - Team Building Workshop | 2018 | FEB |
| TOD - PeopleSoft Security Procedures | 2018 | FEB |
| TOD- Newly Combined ALICE/Self-Defense AFPD Class | 2018 | FEB |
| Top 5 Things to Watch | 2018 | DEC |
| Manager Resources | 2018 | DEC |
| Florida Minimum Wage Increase | 2018 | DEC |
| Part-Time Hours Worked | 2018 | DEC |
| Foundations of Management | 2018 | DEC |
| Direct Reports & My Manager Tasks | 2018 | OCT |
| Health Advocate EAP Referral Process | 2018 | OCT |
| TOD - Professional Development Calendar of Events | 2018 | OCT |
| TOD- Specialized Training Sessions | 2018 | OCT |
| Return to 40-hour Work Schedule | 2018 | AUG |
| Managing at FSCJ Certificate Program | 2018 | AUG |
| FMLA Supervisor FAQ | 2018 | AUG |
| Exempt Employees Requesting a Secondary Job | 2018 | AUG |
| Non-Exempt Secondary Job Policy | 2018 | AUG |
| Performance Reviews | 2018 | APR |
| 36-hour Work Schedule | 2018 | APR |
| Manager Resources | 2018 | APR |
| Wellness Fair 2018 | 2018 | FEB |
| Supervisor Checklist for New Hires | 2018 | FEB |
| Foundations of Management | 2018 | FEB |
| Earned Degree Recognition | 2018 | FEB |
| New - Adjunct Hiring Report | 2018 | FEB |
| Summer Camp Desktop Procedures - Revised | 2018 | FEB |
| Supervisor's Role During an Employee Termination | 2018 | FEB |
| Professional Development Day | 2017 | DEC |
| Compliance Training Reminder | 2017 | DEC |
| HR Recruitment Reminders | 2017 | DEC |
| Absence Management: What Are Partial Hours? | 2017 | DEC |
| Understanding the Approve Absence Request Screen | 2017 | DEC |
| Sick Leave Personal | 2017 | DEC |
| Update to the Terminate Employee Function in myFSCJ | 2017 | DEC |
| Non-Operational Days in 2017 | 2017 | OCT |
| Absence Requests and Timesheet | 2017 | OCT |
| Reporting Changes | 2017 | OCT |
| Employment Verification and Reference Checks | 2017 | OCT |
| Updating Your Work Location in myFSCJ | 2017 | OCT |
| Removing "Orphan Items" in your Worklist | 2017 | OCT |
| New Contigent Worker Security Role | 2017 | OCT |
| Updated Clearance Forms | 2017 | OCT |
| Termination Dates | 2017 | OCT |
| Supervisor Panel Summary | 2017 | MAR |

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|--|------|-------|
| New HR Website | 2017 | MAR |
| Absence Management Process Improvement | 2017 | MAR |
| Performance Reviews | 2017 | MAR |
| Manager Resources | 2017 | MAR |
| 36-hour Work Schedule Changes | 2017 | MAR |
| Non-Operational Days in 2017 | 2017 | MAR |
| Compliance Training Reminder | 2017 | MAR |
| Campus Solutions Training | 2017 | MAR |
| View Your Direct Reports | 2017 | MAR |
| Supervisor Panel Discussion | 2017 | JAN |
| Performance Reviews | 2017 | JAN |
| Progressive Discipline Revised Procedure | 2017 | JAN |
| Non-Employee ID Badges | 2017 | JAN |
| I-9 Changes | 2017 | JAN |
| Shift Pay | 2017 | JAN |
| Exempt Employee Secondary Job Approval | 2017 | JAN |
| Compliance Training | 2017 | JAN |
| Direct Reports - Monitoring and Terminations | 2017 | JAN |
| Part-Time Hours Worked | 2016 | OCT |
| Work Schedule Changes | 2016 | OCT |
| Help New Employees Get Started | 2016 | OCT |
| Employees Returning From Family Medical Leave (FMLA) | 2016 | OCT |
| Terminations/Resignations | 2016 | OCT |
| "Reports To" Change Process | 2016 | OCT |