

HUMAN RESOURCES

June 2019

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[HR Key Events Calendar](#)

YMCA First Coast Games Closing Ceremony	June 15
Independence Day	July 4

myIMPACT

[myIMPACT – NOW LIVE!](#)

As mentioned in the [myIMPACT-Go Live email](#) on May 13, the new process for Individually **M**easuring **P**erformance and **A**chievement to **C**ultivate **T**alent is now live.

Administrative, Professional and Career employees and all supervisors will receive notification emails from [<donotreply@neogov.com>](mailto:donotreply@neogov.com) with updates and task items to complete within the **myIMPACT** system. Evaluations for the 2018-19 year are due **June 15**. If you have not attended training, please view the [training schedule](#) and register to attend an upcoming session.

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[Employee Years of Service & Retiree Recognition](#)

Each year employees and retirees are celebrated for their years of service and commitment to the College at the annual Years of Service and Retiree Reception. This year we acknowledged over 160 employees who recently reached a milestone year of service or entered into retirement. Special recognition to the 35, 40 & 45 service year honorees:

35 Years of Service

Brenda Hayward

Barbara Markham

40 Years of Service

Marion Newsome

45 Years of Service

Sandra Blalock

Congratulations to all of our [honorees](#)!

[Event photos](#)

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[Internal Applicants](#)

When applying for a position within the College, employees should always apply via [myFSCJ](#) to help ensure the application will be designated as an internal application submitted by an employee. To view and apply to current open positions:

- Log into [myFSCJ](#).
- Select "My Career" tab.
- Select "Job Opportunities".
- Select a position.

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[Florida Blue – Know Before You Go](#)

The Know Before You Go program helps employees estimate the cost of medical services, surgical procedures, office visits and more before services are rendered.

- Log into [Florida Blue](#).
- Select "Tools".
- Select "Compare Medical Costs".

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[Teladoc](#)

Teladoc is a convenient alternative to urgent care or ER visits. Employees and covered dependents enrolled in the College's medical plans can access U.S. board-certified doctors 24 hours a day, 7 days a week to resolve many medical issues through phone, video, or mobile app visits (E-Visits).

Set Up an Account

It's quick and easy online. Log into [Teladoc](#), click "Set up account" and provide the required information, or call 1-800-Teladoc (1-800-835-2362) for help setting up an account.

Request a Consult

Once an account is set up, request a consult anytime care is needed.

Provide Medical History

Employees' and/or dependents' medical history provides Teladoc doctors with the information they need to make an accurate diagnosis. Log into [Teladoc](#) and click "My Medical History" or call 1-800-Teladoc for help completing medical history over the phone.

Mobile App

[Download](#) the app, log into your account, and complete the "My Health Record" section.

Employees with HMO and PPO elected plans can speak with a doctor anytime for \$10.00, or \$45.00 for the HDHP plan. Benefit questions can be directed to benefits@fscj.edu.

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[Absence Events](#)

As a reminder, full-time employees should enter leave in Absence Management at the time of absence. This process allows Absence Management to capture leave within the correct pay period, prevent calculation errors, avoid overpayments, and help to maintain accurate leave balances.

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[Jaguar Ticket Promotion](#)

The Jacksonville Jaguars are offering special ticket pricing for FSCJ employees, students and alumni to all home games this season. Learn more and view special pricing details [here](#).

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[Earned Degree Recognition](#)

We would like to recognize and congratulate the following employees who recently received a degree and completed the [Earned Degree Recognition steps](#).

Ellin Iselin

Doctor of Arts
Harrison Middleton University

Ansa Reams-Johnson

Doctor of Education
University of Florida

Crisdiandris Rojas

Master of Science in Management
University of North Florida

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[Training and Organizational Development](#)

For video or written instructions on how to enroll in professional development courses, visit [this page](#). View the [Training and Organizational Development website](#) for a variety of helpful professional development resources. Please contact hrtraining@fscj.edu with general questions about classes or issues registering. The following offerings are 1% salary incentive approved.

Date	Time	Location	Topic	Class Number
Wednesday June 12	9 a.m. – 11 a.m.	Downtown AO 204A	How to Present and Build Presentations	4206
Tuesday June 18	10 a.m. – noon	Downtown AO 204A	Excel	4256
Thursday, June 20	1 p.m. – 4 p.m.	Kent C100A	Video Editing: Advanced	5778

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