

HUMAN RESOURCES

June 2020

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[HR Key Events Calendar](#)

Hurricane Season Begins	June 1
Independence Day (observed)	July 3

[FSCJ Work-Share Projects Update](#)

As many employees continue to work remotely, the FSCJ Work-Share Projects initiative provides additional opportunities for employees to make meaningful contributions to the College. Employees available to assist with additional work projects can review the list of approved projects on the [FSCJ Work-Share Projects SharePoint site](#), then reach out to the listed contact person to get started. Supervisor approval should be obtained prior to requesting to participate on Work-Share projects. The site is updated daily as new projects are approved and current projects are completed. For questions, please email humanresources@fscj.edu.

To submit a project for consideration, please complete the [FSCJ Work-Share Projects Form](#). Supervisor approval should be obtained prior to submitting the project request.

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[Hurricane Preparedness](#)

It is that time of year again to start reviewing personal evacuation and preparedness plans. Hurricane season begins June 1 and runs through November 30. It is recommended to assemble disaster preparedness supplies in advance for home and work in order to avoid the chaos of last minute preparations when much needed supplies become scarce and lines are long. [Click here](#) to view a hurricane preparedness guide to help in creating emergency plans, evacuation routes, along with other helpful information.

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[myIMPACT Reminder](#)

Administrative, Professional and Career employees should now be meeting with supervisors to discuss performance reviews. The entire review process (ratings, review meeting, supervisor approvals, and employee signatures) are due no later than June 15. [Click here](#) to view additional instructional resources. For questions, contact emprelations@fscj.edu.

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[Florida Retirement System \(FRS\) Reemployment After Retirement](#)

Members are considered retired when they have terminated all employment with all FRS-participating employers, established an effective retirement date through the application process, and cashed or deposited a benefit payment. If participating in DROP, retirement is complete once employment is terminated with the FRS-participating employer. If returning to work for an FRS employer within six (6) months after retirement, retirement benefits are then void and benefits received to date must be repaid. For months 7-12 following retirement, members may not receive both a salary and a retirement benefit. There are no limitations on receiving retirement benefits while working for an FRS-participating employer after you have been retired for 12 calendar months. An Investment Plan member who terminates employment with an FRS-participating employer and receives any distribution from his or her Investment Plan account (including a rollover) is considered a retiree. [Click here](#) for additional information regarding reemployment or call 1-844-377-1888 to speak with an account representative.

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[Wellness Chatter](#)

Perks at Work: Community Online Academy (COA)

Perks at Work offers employees access to free online fitness classes, children's education, leadership development and more. Every Thursday, a full day of courses for kids and adults are taught live virtually by world-class instructors. [Log in](#) to access an interactive schedule and reserve a spot today.

Florida Blue Webinar

Novel Coronavirus: Where We Are Today | Tuesday, June 9 1 p.m. – 2 p.m. [Register Now](#)

Learn the latest updates on the novel coronavirus, and get questions answered by Dr. Kelli Tice Wells as she discusses ways to stay well while adapting to a new normal.

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[Training and Organizational Development](#)

Managing at FSCJ Certificate Recipient

Congratulations to the following employee on completing the Managing at FSCJ Certificate program!

Matthew Colee, Academic and Career Coordinator

myLearning Update

All faculty and staff professional development courses are now managed through [myLearning](#). Currently, there are over 30 courses available for enrollment. Upon accessing the system, three tabs will appear at the top of the page. The **My Learning** tab contains a list of the courses that have already been completed. Next, the **Learning Library** tab displays online self-paced courses and live sessions that are currently available for enrollment. And last, the **Training Calendar** tab provides a view of the live sessions in a calendar format. [Click here](#) to view the myLearning website for additional training videos and documents on how to get started.

Professional Development

Each week, Training and Organizational Development (TOD) emails course offerings to all employees with instructions on how to get started. These courses include face-to-face classes conducted online through Canvas Conferences (unless otherwise advised), and regularly scheduled on-line classes. The following courses are available through [myLearning](#) and are 1% salary incentive approved.

Course Availability	Online Registration	Topic
Now through August 21	Register Now	PD 4065 – How to Communicate with Your Boss
Now through August 21	Register Now	PD 5876 – Collaborating with Colleagues
Now through August 21	Register Now	PD 4063 – Career Path: Strategies for Success
Now through August 21	Register Now	PD 1273 – Building Resilience

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