

ADDENDUM NO. 3

ISSUE DATE: 4/2/2025
FSCJ RFP NUMBER: 2025C-16
FSCJ RFP TITLE: Grounds Care Maintenance & Landscape Services

The above numbered solicitation is amended as follows:

- **Attachment "A" Clarifications, Questions and Answers (As of 3/31/2025)**
- **Attachment "B" GetAll Solicitation Holders List a.k.a. Plan Holders List**
- **Attachment "C" RFP 2019C-17 Posted Tabulation Sheet**
- **Attachment "D" North Campus Large Area to the East**

The hour and date specified for receipt of bids:

 X is not extended, remains: **April 14, 2025 at 2:00 p.m.**
 is extended until: _____
 posting date is extended until: _____

Except as provided herein, all terms and conditions of the solicitation, including changes made by all prior addenda (if any), remain unchanged and in full force and effect.

Bidders must acknowledge receipt of this addendum prior to the time set for receipt and opening of bids as specified in the solicitation, or as amended, by one of the following methods:

- (a) By signing and returning one copy of this addendum.
- (b) By acknowledging receipt on the copy of the bid submitted.

FAILURE TO ACKNOWLEDGE RECEIPT OF THIS ADDENDUM PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If, by virtue of this addendum, you desire to change an offer already submitted, such change may be made by letter, provided such letter makes reference to the solicitation and this addendum and is received prior to the opening hour and date specified.

Randi Brokvist
[Randi Brokvist \(Apr 1, 2025 14:56 EDT\)](#)
Randi Brokvist
Executive Director of Purchasing

(Complete this portion)

TO BE RESPONSIVE ALL BIDDERS MUST ACKNOWLEDGE RECEIPT OF ADDENDUM #3

COMPANY: _____
SIGNATURE: _____
TITLE: _____
DATE: _____

ADDENDUM NO. 3

CLARIFICATIONS

1. The Question Deadline Date has expired.
2. Bidder are to note that Submittal document Section 5.90 Lots 3, 4, 5, 7, and lot 8 item description is "38 cutting annually" but the quantity is "36 ea". Each Campus lot location, at their discretion may add additional cutting at the proposed per cutting cost.

QUESTIONS AND ANSWERS

- Q1)** North campus. The viburnum hedges have not been included in the last bids surrounding the baseball field. Are they included as part of the 2025c bid.
- A1)** As the College's needs have changed since the previous Solicitation (FSCJ RFP 2019C-17) issued 7-years ago in January of 2019, the current solicitation (FSCJ RFP 2025C-17) is addressing those College-wide changes of services needed. Yes, as stated under Section 4.05, GENERAL SCOPE FOR ALL CAMPUS / CENTERS, Paragraph E, Hedge Maintenance, which states: "All hedge plants will be undercut below established heights and borders to promote new growth and filling hollow areas. After hedge plants re-establish themselves with new growth, trimming will be done to keep plants within the boundaries identified."
- Q2)** Is there a Zone Count for Irrigation for each Campus? While visiting, I could not find any irrigation for any of the locations for each campus
- A2)** This should be confirmed by the contractor during site visit with Campus Facilities Director and/or Center Facilities Supervisor after the award of contract. Refer to Addendum #2 Questions & Answers "Note"
- Q3)** Please confirm that there are turf treatments included at each campus as there wasn't any evidence of any at most of the locations
- A3)** Only North Campus courtyards and ball fields at North.
- Q4)** South Campus - Does the EMT Academy on the corner need to be serviced on the weekends like the Fire Academy?
- A4)** The EMT Academy (Bldg. P) is considered a part of the Fire Academy of the South location. However, the EMT Building P property can be completed during normal working hours.
- Q5)** South Campus - Is the ROW included in front of the Fire Academy and The ROW that connects the Fire Academy around to the South Main Campus?
- A5)** COJ and JEA has grounds maintenance outside fence. Grounds maintenance within fence shall be by this contractor.
- Q6)** Cecil Center-Aviation-Are the Vacant lots included along the streets New World Avenue, Skillside Street, Crossover Street, and the parking lot in front of Aerospace Way?
- A6)** Vacant lots are not in contract.
- Q7)** Cecil Center-Truck-Are the ROW areas included along Fingerlake Street, POW Memorial Avenue, and Normany Blvd? Is the new building (Early College Learning) Included?
- A7)** Not in contract, maintained by City of Jacksonville or San Jose Early College.
- Q8)** Kent Campus-Is the Median on Roosevelt included that runs along the campus per map?
- A8)** This contract will maintain along Roosevelt between the sidewalk and East Perimeter Road on FSCJ property.
- Q9)** Deerwood Campus-What is the scope and expectation of the Parking Garage?
- A9)** This contract will maintain palm trees and shrubs located between garage and building entrance and grass along garage perimeter.
- Q10)** Nassau Campus - What is the scope for the Cabins in the woods between campus and climbing wall facility per map?
- A10)** The scope is included as defined in Addendum #2.
- Q11)** Downtown Campus- Are the ROW areas outside of the black iron fence included along First Street, State Street, Broad Street,

Laura Street, (Outer Perimeter)?

A11) Yes, grounds maintained to back of curb.

Q12) Downtown Campus - Is building AO and Parking lot 10 included behind Cancer Survivors Park Included (Map shows NO but not sure)

A12) Yes, it is included.

Q13) North Campus - Are the middle medians along Capper Street Included?

A13) No, Maintained by City of Jacksonville.

Q14) Please confirm the frequency of retention pond service. Some say 38 occurrences, some say quarterly.

A14) Retention pond serviced monthly by Florida Waterways under separate contract with FSCJ.

Q15) Will this be awarded to a single provider, or multiple?

A15) As stated in the RFP 2025C-16 Solicitation Document, Section 3.00 Problem Statement/RFP Objectives, Paragraph 3.03: "The College intends to evaluate/award new contract(s) to commence on or about August 1, 2025. The College reserves the right to award a contract to a single contractor or to multiple contractors as deemed in the best interest of the College."

Q16) Please confirm that monthly irrigation inspections are to be included. Please clarify what is expected in communication / forms for these checks.

A16) Yes, inspection reports shall be provided monthly as evidence of monthly inspections.

Q17) Please confirm that ALL trees and ALL shrubs at ALL locations are to receive dormant insecticidal spray once annually.

A17) Yes

Q18) Please confirm that all flower beds (of which we found none) are to be included at the same maintenance rate (38) of all ornamental landscape beds in regards to maintenance - assuming that some are built and planted. Industry standard is once a month for flower beds.

A18) Flower beds maintenance rate should be once a month.

Q19) North campus Requesting clarification if the hedges are included around the ballfield as they have been excluded from previous bids.

A19) Maintained by other vendors under separate contract to FSCJ.

Q20) North Campus the large triangle area to the East is not on the campus map where all the large Oaks are located. Is this part of the 2025 bid. It was included in the 2019 bid.

A20) Yes, included in this scope. Refer to "Attachment D" of this addendum.

Q21) Please confirm if the minority participation of 19% is required, or is an optional goal.

A21) Minority participation of 19% is NOT a requirement, but a goal of the College for each awarded contract.

Q22) Kent campus Please clarify Leaf and debris will be 36 services during cycle visits or 52 as it states removal to be done weekly year-round page 26 of lot 9.

A22) Leaf and debris services to be done during cycle visits. However, each Campus lot location, at their discretion may add additional leaf and debris services at the proposed per services cost as additional services.

Q23) Can the current contract for this bid be provided?

A23) As the College's needs have changed since the previous Solicitation (FSCJ RFP 2019C-17) awarded contracts issued 7-years ago in January of 2019, the contract(s) generated off the current solicitation (FSCJ RFP 2025C-16) is addressing those College-wide changes of services needed.

Q24) Can the previous bid tab for this contract be provided?

A24) Yes, refer to Attachment "C" RFP 2019C-17 Posted Tabulation Sheet which was Publicly posted from 3/23/2019 through 3/28/2019.

Q25) Can you please confirm for the retention pond and drainage ditch mowing that contractors are only to mow within 18" to 24" from the edges of ditches and ponds for the base contract and for the Alternate 7-line item it is supposed to reflect the

remaining 18" to 24"?

A25) Yes.

Q26) Can you please confirm an estimated acreage for the Bushhogging-Field Alternate 10 and for the Bushhogging-Underbrushing Alternate 11?

A26) Assume 5 acres at Cecil North. Not in contract for balance of campus-center locations.

Q27) Which areas at North Campus are included in the Bushhogging Underbrush line?

A27) No bush hogging. Currently mowed.

Q28) How many pounds per 1,000 sqft are contractors to apply Rye seed at?

A28) Only at North Campus baseball fields.

Q29) Can you please confirm what specific area the butterfly garden area is? Based on the pricing sheet Alternate 14 does not seem to be included.

A29) Not to be included in contract.

Q30) Please confirm that the power line easement between South Campus and the Fire Academy is not included in this bid.

A30) Not in contract, maintained by JEA.

Q31) Can you please confirm that the maps provided in Addendum 2 for Cecil Center are accurate and contractors should only perform services within the yellow lines?

A31) Maps show general location of FSCJ maintained areas. Contractors should visit site and discuss limits with Center Facilities Supervisor and/or Campus Facilities Director.

Q32) For North Campus, can you please confirm which areas on the walking trail are contractors to apply pine straw and herbicides? Is this the area around the pond by the walking trail?

A32) Yes, walking trail is campus wide. FSCJ will evaluate whether to maintain or to be abandoned.

Q33) How many inches thick should contractors apply pine straw mulch for the walking trail at North Campus?

A33) Provide minimum two inches thick.

Q34) Is the minority participation a requirement for this bid? If so, please confirm the goal is only 19%?

A34) Minority participation of 19% is NOT a requirement, but a goal of the College for each awarded contract.

Q35) Will contractors be allowed contract escalations, based on the Consumer Price Index, each renewal year?

A35) Yes, As stated in the RFP 2025C-16 Solicitation Document, Section 3.00 Problem Statement/RFP Objectives, Paragraph 3.011, which states; "It is the College's intention that the resultant contract(s), if approved by the District Board of Trustees at their June 10, 2025 board meeting, would be for an initial contract period of August 1, 2025 through July 31, 2026 with up to five (5) optional one (1) year extension termed periods. Renewal of each term would be subject to satisfactory performance, continued need, mutually agreeable rates, same terms and conditions, continued receipt of adequate appropriations by the State of Florida Legislature, and District Board of Trustee approval of extension."

Each Contract Renewal Response to the College's Request to Renew Letter; will need to identify Renewal (as Yes, With Consideration of Cost Increase). The following documentation will need to be submitted for the Renewal with the Increase Request: (1) require a Written request of increase, (2) itemized prices and percentage of increase requesting (in the Contract Pricing Format) Excel Spreadsheet and (3) Justification of increase (Example Consumer Price Index.)

Q36) Does the clause in section 1.02 mean that the maximum that can be awarded to one contractor is \$195,000 per year? In 2.05 it is stated that two (2) firms were awarded six (6) years ago at \$199,000.

A36) Yes, each contract awarded from Solicitation RFP 2025C-16 will be awarded as stated in Section 3.00, Problem Statement/RFP Objectives, Paragraph 3.012, which stated; "The anticipated contract(s) shall have a maximum per funded purchase order (job/project) issuance not to exceed \$195,000 with a maximum capped term period expenditure of \$600,000."

Q37) Can a list of specific licenses that are required be provided to all bidders?

A37) As Stated in Solicitation Document RFP 2025C-16 Section 4.00 Proposal Guidelines/Scope of Services, Paragraph 4.04 (4.046) which states; "Maintain all required licensures authorizing work of this scope as listed in RFP #2025C-16 Submittal Document

Section 5.1020.” Note that the Scope of Work includes Chemical Applications.

Q38) How many total irrigation controllers, and individual irrigation zones, are there at each location which is required to be maintained?

A38) Refer to the Answer of Question 2.

Q39) For ant control, should this be achieved by broadcast applications of bait or spot treatment of ant mounds as they occur or both?

A39) FSCJ is responsible for ant control on campus.

Q40) Will Insecticides, Fungicides, Herbicides and Fertilize under the Additive Alternate items be applied to turf areas, bed areas, or both?

A40) Both.

Q41) Will soil tests only be required once per year?

A41) Yes.

Q42) Please provide the total palm tree count, per location.

A42) To be verified by Contractor based on site visit.

Q43) What species of sod should be price for Additive Alternate 13?

A43) Bahia and Bermuda (Ball fields and interior courtyards).

Q44) What size plant material should be installed for the annuals?

A44) Reference Addendum #2 for plant material size – 18 count boxes.

Q45) What on-center spacings should be used at installation of the annuals?

A45) To be determined by FSCJ with contractor input based on contractor's unit pricing.

Company		Viewed On
Olive Leaf Alliance Inc.	olainc1@gmail.com	Sunday, March 30, 2025
United Land Services	edwyer@unitedlandservices.com	Tuesday, March 11, 2025
Alyrand, LLC	vellis@alyrand.com	Saturday, March 8, 2025
KandK Lawn Care and Landscaping, LLC	kklawnscape@gmail.com	Saturday, March 15, 2025
Kelly Klean	kellykutklean1@gmail.com	Wednesday, March 5, 2025
Elitetex LLC	program@governmentbuy.com	Wednesday, March 5, 2025
PRECISION TURF	office@preturf.com	Wednesday, March 5, 2025
Russell Landscape	john@russelllandscape.com	Wednesday, March 5, 2025
Helping Hand Lawn Care	hhlawncafe@hotmail.com	Wednesday, March 5, 2025
Chad Brock Enterprises, Inc	cbrocklandscape@windstream.net	Wednesday, March 5, 2025
Landscape Customs, LLC	brianna@landscapecustoms.com	Wednesday, March 5, 2025
Industry Standard USA, LLC	jamie@industrystandardusa.com	Wednesday, March 5, 2025
Klean Space	kristine@klenspace.com	Wednesday, March 5, 2025
Rockaway Landscaping	treyw@rockawayinc.com	Wednesday, March 5, 2025
ESTETIK MOWN MORE LLC	mownmore@estetik.co.site	Wednesday, March 5, 2025
Rotolo Consultants, Inc.	estadmin@rotoloconsultants.com	Wednesday, March 5, 2025
Southern Property Management Serv	jcampbell2508@gmail.com	Wednesday, March 5, 2025
Southern Property Management Serv	jcampbell2508@gmail.com	Wednesday, March 5, 2025
Southern Property Management Serv	jcampbell2508@gmail.com	Wednesday, March 5, 2025
BearCuts Environmental Corporation	admin@bearcutse.com	Wednesday, March 5, 2025
PWXPress	bids@pwxpress.com	Wednesday, March 5, 2025
	erfp@sysoft.com	Thursday, March 6, 2025
Portal Genial Serv T I LTDA	licitaja@licitaja.com.br	Thursday, March 6, 2025
All Hande Services, LLC	navrob23@yahoo.com	Thursday, March 6, 2025
HES Facilities Management	mwenrich@hes.com	Thursday, March 6, 2025
MXD Landscaping LLC	beantown.pd@gmail.com	Thursday, March 6, 2025
Down South Lawn Services LLC	downsouthlawn@yahoo.com	Thursday, March 6, 2025
JFSR Enterprise LLC	jordan12fischer@gmail.com	Thursday, March 6, 2025
Lawn Attraction LLC	service@lawnattractionllc.com	Thursday, March 6, 2025
Axion	cak1102@comcast.net	Thursday, March 6, 2025
Prime Vendor Inc.	primevendor124@gmail.com	Thursday, March 6, 2025
Hope Circle Group LLC	thomsonhenry041@gmail.com	Friday, March 7, 2025
SSS Down to Earth Opco, LLC	nathan.branz@down2earthinc.com	Monday, March 10, 2025
Asjka and Associates	Schquandaterry@gmail.com	Monday, March 10, 2025
Mainguy Landscape Services	mail@mainguy.com	Tuesday, March 11, 2025
ULS	grugen@unitedlandservices.com	Tuesday, March 11, 2025
Verdego Landscape	scowee@verdego.com	Tuesday, March 11, 2025
The Greenery, Inc.	lisapaxton@thegreeneryinc.com	Tuesday, March 11, 2025
The Grounds Guys of Jacksonville Beaches, Northside, and Yulee	jen.obrien@groundsguys.com	Wednesday, March 12, 2025

Company		Viewed On
Eagerton Tree Service, LLC	eagertontree@hotmail.com	Wednesday, March 12, 2025
JandJ holdingsand servicesLLC	jandjholdingsandservices1@gmail.com	Friday, March 14, 2025
Lawn Crafters	jonathan.lawncrafters@gmail.com	Thursday, March 13, 2025
Coastal Property Maintenance, Inc	cpm.john316@gmail.com	Monday, March 17, 2025
Brook and Stone Contracting and Consulting Inc	brookandstoneservices@gmail.com	Friday, March 14, 2025
Coastal Wipers	ryan@coastalwipers.com	Monday, March 17, 2025
agp3v	julio.alvarez2@yahoo.com	Monday, March 17, 2025
Lawn and Landscape USA	matt.hall@lawnlandscapeusa.com	Tuesday, March 18, 2025
Russell Landscape	rossw@russelllandscape.com	Wednesday, March 19, 2025
Yardnique	Emily.Mckoy@Yardnique.com	Thursday, March 20, 2025
Famous Pastures	paulsnyder@famouspastures.com	Thursday, March 20, 2025
Duval Landscape Maintenance	Starlit@duvallandscape.com	Friday, March 21, 2025
TOTAL LAWN SOLUTIONS	TOTALLAWNSOLUTIONSLLC@GMAIL.COM	Monday, March 24, 2025
Earthwise Development and Restoration L.L.C.	ricardojeanbaptiste32@gmail.com	Thursday, March 27, 2025

Attachment "C" RFP 2019C-17 Posted Tabulation Sheet

RFP 2019C-17 Grounds Care Maintenance Landscape Services
Tab Sheet

3/25/19

Lot 1 South Campus								
PROPOSERS			ABM Industry Groups, LLC	Chad Brock Enterprises, Inc.	MY Contractors, Inc.	R&D Landscape & Irrigation	R&R Maintenance, Inc.	Trimac Outdoor, Inc.
RFP Section #	Maximum Evaluation Points	Criterion						
		Phase I						
5.10	20	Company unique qualifications and past experience	17	20	NA	19	18	15
5.20	15	Company Financial Strength	11	14	NA	15	14	14
5.30	15	Project Staff Qualifications and Experience	15	14	NA	14	14	13
5.40	50	Total Cost/Value	0	50	NA	19	20	0
	100	Subtotal (Phase I)	43	98	NA	67	66	42
		RANKING	4	1	NA	2	3	5
		Phase II						
5.50	10	Finalist References	0	0	NA	0	0	0
5.60	40	(Optional) Finalist Interview	0	0	NA	0	0	0
	50	Subtotal (Phase II)	0	0	NA	0	0	0
	150	Grand Total of Phase I and Phase II	43	98	NA	67	66	42
		TOTAL AWARD RANKING	4	1	NA	2	3	5

Recommendation to the Florida State College at Jacksonville District Board of Trustees at the June 11, 2019 board meeting to award Lot 1 South Campus Grounds Care Maintenance & Landscape Services Contract to Chad Brock Enterprises, Inc. as the top ranked proposer, and recommends the College Administration negotiate and enter into a satisfactory contract with the top ranked proposer(s) as well as the College Administration to formally terminate negotiations with the top ranked firm if a satisfactory contract cannot be negotiated, and enter into negotiations with the next ranked firm until a satisfactory contract can be negotiated and entered into.

"Failure to file a protest with in the time prescribed in section 120.57 (3) Florida Statutes, or failure to post the bond or other security required by law (i.e. FS 255.0516) within the time allowed for filing a bond shall constitute a waiver of proceedings under chapter 120, Florida Statutes."

Florida State College at Jacksonville provides equal access to education, employment, programs, services and activities and does not discriminate on the basis of age, race, color, national origin, sex, disability, religious belief, or marital status. The College Equity Officer has been designated to handle inquiries regarding the non-discrimination policies and may be contacted at equityofficer@fscj.edu.

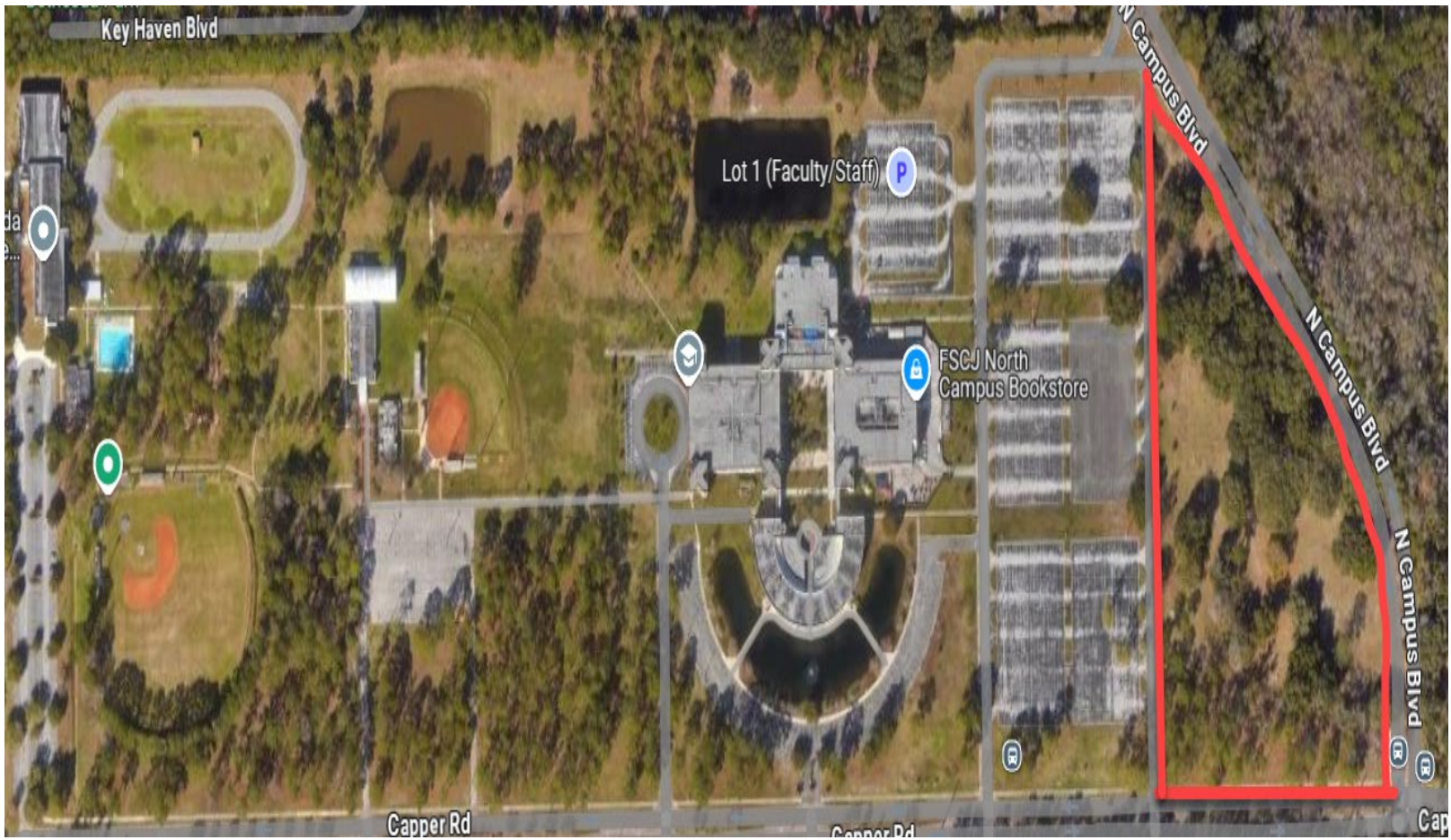
Florida State College at Jacksonville is a member of the Florida College System and is not affiliated with any other public or private university or college in Florida or elsewhere.

Florida State College at Jacksonville is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award the baccalaureate and associate degree. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097, or call (404) 679-4500 for questions about the accreditation of Florida State College at Jacksonville. The Commission is to be contacted only if there is evidence that appears to support an institution's significant non-compliance with a requirement or standard.

Posted: 03/25/2019

Removal: 03/28/2019

Attachment "D" North Campus- Large Area to the East



Florida State College at Jacksonville is a member of the Florida College System and is not affiliated with any other public or private university or college in Florida or elsewhere.

Florida State College at Jacksonville does not discriminate against any person on the basis of race, disability, color, ethnicity, national origin, religion, gender, age, sex, sexual orientation/expression, marital status, veteran status, pregnancy or genetic information in its programs or activities. Inquiries regarding the non-discrimination policies may be directed to the College's Civil Rights Compliance Office, 501 West State Street, Jacksonville, Florida 32202 | (904) 632-3221 | CRCO@fsci.edu.

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