

Unit Name:

Unit Information	
Mission Statement	
Vision Statement	
Goal 1 Title	
Goal 1 Description	
Goal 2 Title	
Goal 2 Description	

Unit Goal 1:	
Measure 1 (Direct)	
Measure Title	
Describe the assessment activity. Be sure to provide a direct connection between the activity and goal.	
What is the target for success for the assessment activity?	
When is 2021 will the assessment activity occur?	
Who is responsible for carrying out the assessment activity?	
Measure 2 (Direct or Indirect)	
Measure Title	

Completed plans should be submitted to the unit's Assessment Leader by January 29, 2021  
For questions regarding this form or the assessment process, contact Karen Acevedo at karen.acevedo@fscj.edu

Describe the assessment activity. Be sure to provide a direct connection between the activity and goal.	
What is the target for success for the assessment activity?	
When is 2021 will the assessment activity occur?	
Who is responsible for carrying out the assessment activity?	

<b>Unit Goal 2:</b>	
<b>Measure 1 (Direct)</b>	
Measure Title	
Describe the assessment activity. Be sure to provide a direct connection between the activity and goal.	
What is the target for success for the assessment activity?	
When is 2021 will the assessment activity occur?	
Who is responsible for carrying out the assessment activity?	
<b>Measure 2 (Direct or Indirect)</b>	
Measure Title	
Describe the assessment activity. Be sure to provide a direct connection between the activity and goal.	
What is the target for success for the assessment activity?	
When is 2021 will the assessment activity occur?	
Who is responsible for carrying out the assessment activity?	

### Helpful Terms

- **Unit Goal:** Statement of long range intended outcome of the unit.
- **Direct Measure:** Assessment that measures attainment of unit goals via objective information (e.g., average service time, number of tasks completed, attendance at events).
- **Indirect Measure:** Assessment that measures attainment of unit goals via information other than objective information, and often attempts to evaluate opinions or perceptions (e.g., surveys, interviews).
- **Target:** Threshold that indicates success for a particular assessment activity. For example, “90% of requests will be resolved within 3 business days.”

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