

## COLLEGE CAMPUS DUAL ENROLLMENT HOME SCHOOL TEXTBOOK AGREEMENT

**Directions: Students and parents/guardians, please read each item, sign, and submit with your application.**  
**TEXTBOOK AGREEMENT**

1. Required textbooks will be loaned to students through the Follett bookstores located on FSCJ's campus for the duration of the course.
2. Additional information will be provided at the time of textbook rental pickup.
3. Specific dates will be assigned for textbook pickup and communicated via the student's FSCJ email account. (Books must be picked up by the student with his/her picture ID. Books may only be picked up by the student or the student with their parent/guardian.)
4. If a required textbook is unavailable on the date of textbook pickup, students will pre-rent the item and he/she will be contacted by the Follett bookstore when the item arrives.
5. Students will be provided a receipt at the time of rental; the receipt must be retained in a safe place for the duration of the semester.
6. **Students must NOT make any marks in books or open course access codes until they have met with the instructor on the first day of class to ensure they have the right material.**
7. The student must return the textbook immediately to the Follett bookstore if his/her course is canceled, he/she drops from a course, withdraws from a course, or is assigned an NA by his/her professor. Not doing so may result in a financial hold being placed on the student's account which will prevent registration in subsequent terms and being able to send a transcript to another college or university.
8. Rental materials must be in the same condition as they was when they were rented. Normal highlighting and note-taking are perfectly acceptable. Excessive markings are prohibited, and would render the book unusable for the next customer resulting in a charge.
9. Rental materials must be returned in complete and saleable condition. Saleable condition means the spine of the book is intact, there is no damage to the book, and all components must be present.
10. Students will be provided a receipt at the time of textbook return; the receipt must be retained in a safe place.
11. Students are responsible for theft and lost rental material.
12. Your signature below signifies your commitment to returning the book by the rental return dates as shown on your receipt in a similar condition. Not doing so may result in a financial hold being placed on the student's account which will prevent registration in subsequent terms and being able to send a transcript to another college or university.
13. Students who fail to follow appropriate procedures to return instructional materials for classes on the college campus will lose eligibility for dual enrollment.
14. Students may not purchase required textbooks with his/her own funds for reimbursement.
15. The College is responsible only for the purchase of required texts and not for consumable supplies, calculators, lab coats, goggles and texts or materials listed as recommended.

We have read, understand, and agree to the expectations listed above; understand that additional requirements and expectations are listed in the dual enrollment application; that policies and procedures may be updated; updates will be communicated with my student via FSCJ email. It is the student's responsibility to review and share this information with the parent/guardian or the parent/guardian may review the information online.

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 Print Name of Home School

\_\_\_\_\_  
 FSCJ EMPL ID

\_\_\_\_\_  
 Print Student Name

\_\_\_\_\_  
 Student Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Print Parent Name

\_\_\_\_\_  
 Parent Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Parent Email Address

\_\_\_\_\_  
 Parent Contact Number