

DUAL ENROLLMENT STUDENT/PARENT/GUARDIAN CONTRACT

Success in dual enrollment college classes is dependent upon academic readiness, social maturity and motivation. Students who choose to enter dual enrollment classes are subject to the same rules and regulations as other college students. Classes contain mature, adult students from diverse backgrounds and life experiences. Additionally, course content is college level and may contain material, situations and examples that may offend immature students. Students choosing to take college classes do so with the understanding that course rigor and content is intended for a mature, college-level student **and that classes will not be changed after registration unless a class is canceled.**

The high school student on the college campus experiences the same freedom and lack of direct supervision as any other college student; consequently, dual enrollment students are expected to conduct themselves as adults and follow the College's Expectations for Student Conduct.

College course-level expectations include, but are not limited to the following:

- Students are expected to follow the guidelines in the course syllabus and retain that syllabus for reference.
- Students are expected to be in class on the first day and should attend all scheduled classes. Students may be assigned a grade of FN (Failure for Nonattendance) by the instructor for unexcused excessive absences.
- Students taking courses on the college campus are expected to have their texts and other course materials the first day of class.
- Two to three hours of homework or study should be completed for each hour spent in class.
- Assignment deadlines are firm, including deadlines in online courses.
- Students are expected to monitor their own progress in a course and to communicate regularly with their instructor if they have any questions about their progress or course material.
- Parents or guardians who have questions or concerns about their student's progress are subject to FERPA requirements and should direct their questions to the College Dual Enrollment Office and not to the course instructor, even if a FERPA form is on file.

Program Level Requirements include, but are not limited to the following:

- Traditional Dual Enrollment students are limited to a maximum of 11 credit hours per Fall or Spring Term.
- Early Admission Students are limited to a maximum of 14 credit hours per Fall or Spring Term.
- Final course grades of W (withdrawal), D, F, or FN, are permanent parts of a student's college transcript and may negatively impact transfer to other colleges and universities, scholarships and eligibility for Federal Financial Aid.
- A grade of W, D, F or FN or assignment of NA (drop for nonattendance) in a single term will remove student eligibility for Dual Enrollment unless an application for probationary status is submitted by the appropriate deadline and approved. Students on probationary status will be limited in the number of courses they may take.
- Once a schedule has been entered for the term, there will be no changes to the schedule unless a class is canceled.
- Schedules will not be changed based on content of course.
- Students whose college GPA drops below 2.0 will lose eligibility for participation.
- Students must complete the 15 credit hours of "State Core" General Education prior to attaining a total of 24 college credit hours.
- Students must complete the 36 hours of General Education prior to attaining a total of 50 college credit hours.
- To drop or withdraw from a course, the student and parent or guardian must submit the appropriate documentation prior to the deadline to their designated Campus Dual Enrollment Coordinator.
- Students who violate the College's Expectations for Student Conduct (including Academic Dishonesty) are subject to disciplinary action. Depending on the offense, this may include, but is not limited to, assignment or course failure, and suspension or removal from the Dual Enrollment program. Students are entitled to the College's Appeal Process in such circumstances.
- **Students are not permitted to independently perform any registration activity. Any student found in violation will not be allowed to continue in Dual Enrollment for subsequent terms.**
- Students may be asked to participate in educational research deemed exempt by the College's Institutional Research Board. This may include studies involving surveys and normal educational practices.
- Students must return instructional materials by the designated deadlines to continue in the Dual Enrollment program.

I have read and understand the above expectations and requirements for participation in the FSCJ Dual Enrollment Program.

Student Signature

Date

Parent/Guardian Signature

Date