



Florida State College  
at Jacksonville

# HOT WORK REQUEST AND PERMIT

**BEFORE INITIATING HOT WORK, ENSURE THAT REQUIRED PRECAUTIONS ARE IN PLACE!  
MAKE SURE AN APPROPRIATE FIRE EXTINGUISHER IS READILY AVAILABLE!**

This hot work permit is required for any construction, renovation or remodel operation involving open flames or producing heat and/or sparks. This includes, but is not limited to: welding and allied processes, hot mopping, heat treating, grinding, thawing pipe, the use of power-driven fasteners, hot riveting and similar applications. **Note: This permit is not required for instructional programs.**

### INSTRUCTIONS

- Complete the information below and submit for permit to [bldgcode@fscj.edu](mailto:bldgcode@fscj.edu)
- Verify precautions listed at right (or do not proceed with the work).
- Post and retain this permit

### COMPANY NAME AND ADDRESS

### WORK DATE(S)

### PERSON(S) DOING HOT WORK and CONTACT NUMBER

### ADDRESS WHERE HOT WORK IS BEING PERFORMED

### TYPE OF HOT WORK BEING PERFORMED

### FSCJ SAFETY DEPARTMENT:

This permit is issued by the Florida State College at Jacksonville, Safety Department in accordance with the College's Safety Manual. Permit is not valid unless signed by the Fire Official or Fire Safety Inspector. Jobs may be terminated at the discretion of the Fire Official if precautions are not in place. All hot work jobs are subject to inspection by the Fire Official to ensure that precautions are maintained throughout the duration of the job.

Permit No. \_\_\_\_\_ H

Date Issued: \_\_\_\_\_

Approved By: \_\_\_\_\_  
Fire Safety Inspector

Expiration Date: \_\_\_\_\_

### JOBSITE REQUIRED PRECAUTIONS CHECKLIST

- Facilities, Security notified, alarm system in test
- Available sprinklers, hose streams and extinguishers are in service / operable.
- Hot work equipment in good repair.

Requirements within 35 feet of work:

- Flammable including liquids, dust, lint and oil deposits removed.
- Explosive atmosphere in area eliminated.
- Floors swept clean.
- Combustible floors wet down, covered with damp sand or fire-resistant sheets.
- Remove other combustibles where possible. Otherwise, protect with fire-resistant tarpaulins or metal shields.
- All wall and floor openings covered.
- Fire resistant tarpaulins suspended beneath work.

Work on walls or ceilings/container/enclosed equipment:

- Construction is non-combustible and without combustible covering or insulation.
- Combustibles on other side of walls moved away 35 feet or more.
- Enclosed equipment cleaned of all combustibles.
- Containers purged of flammable liquids/vapors.

Fire Watch/hot work area monitoring:

- Fire watch will be provided during and for 30 minutes after work, including any coffee and/or lunch breaks.
- Fire watch is supplied with suitable extinguishers.
- Fire watch is trained in use of this equipment and in sounding alarm.
- Additional fire watches may be required for adjoining areas, above and below.
- Monitor hot work area for 30 minutes after job is completed.

I verify the above location has been examined; the precautions checked on the Required Precautions Checklist have been taken to prevent a fire.

\_\_\_\_\_

\_\_\_\_\_



The permit and this warning sign must be posted near the hot work site during all hot work.

**WARNING**

**HOT WORK IN  
PROGRESS  
WATCH FOR FIRE**

Stop work immediately if an emergency alarm signals an emergency situation in or near your work area.

In case of emergency call:  
911

**WARNING**