

Greetings Everyone!

Let me begin by expressing my sincere appreciation for your continued patience and understanding as we navigate through these unprecedented times. The constant changing landscape and outlook for the potential spread of COVID-19 has been most challenging. Still, please know, your health and safety remain at the forefront of each and every decision that is being made. In addition, I'd like to extend my heartfelt appreciation to those of you who have begun working with your students, reaching out to share ideas and thoughts with creative solutions to manage this crisis, responding to students on social media and working with your employees. I fully understand you've done this while also balancing the need to keep your family safe and make plans for your children, siblings and aging parents. Thank you!

This week, I have asked Cabinet and other leaders to work with each of you to plan to **move all instruction to an online modality starting on March 23 and continuing through April 6**. At this point in time, beginning March 23, we will open our computer labs with modified seating doing our best to promote social distancing. We will encourage all students to maintain more than six feet of distance between themselves. We will also provide extra precautions to sanitize all areas frequently for those students who might best be suited coming on campus to fulfill online class assignments. We also know that we offer applied courses and programs where this will pose a challenge (e.g., courses with laboratory components, clinical components, and clock hour requirements) and we will be working on an individual basis with our instructors and program leads to determine the best course of action in order to see these courses through to completion.

We are doing our best to keep up with these uncharted waters, but as new information is constantly changing, we may be adjusting this guidance as necessary. I will be scheduling daily "OnPoint" calls each afternoon on Monday, Tuesday and Wednesday to provide an opportunity for updates on our status and a time for each of you to ask questions that you might have. Time and dial-in instructions for these calls will be made available via calendar invites. If there are specific questions that you have that you would like to have addressed on these calls, please email communications@fscj.edu. If you are not able to ask them in advance of the call, you will have an opportunity to do so through the Chat and Q&A feature enabled on WebEx. It is our intent to be able to respond to all of your questions and if there are some that might need additional research, we will get the answer and respond as needed.

As a reminder, all faculty and staff who have traveled abroad since March 2 must self-isolate for 14 days from their date of return to the United States. This requirement applies to anyone who was required to use a passport to travel during this time period or who was on a cruise since March 2 (even if it did not make a foreign port of call). In addition, if you become symptomatic, you should not come to campus at all until you are cleared to do so by your physician and/or the health department. Please email travel@fscj.edu to provide documentation and information about your travel and dates of self-isolation.

If you are able to come to campus this week, we will be using the guidance pertaining to social distancing. CDC defines social distancing as "remaining out of congregate settings, avoiding mass gatherings, and maintaining distance (approximately 6 feet) from others when possible." Therefore we are asking each of you to utilize technology as the first source for meetings, including telephone, WebEx, Zoom and more. When possible, this should be used in lieu of face-to-face meetings.

At this time, we are moving forward with the currently published withdrawal dates, including the upcoming date for A15 classes on March 19. Moving this date would have multiple ramifications for financial aid, including a push-back of the disbursement date for students, so we are doing our best to balance what is best for all of our students. We are currently reviewing additional solutions should students not meet this deadline, so please know that we have every intention of providing flexibility and alternate guidance for a student that might have missed a deadline during this time.

Please let me apologize for the length of these emails, but there is so much information and I want to be sure that we are being thorough and as responsive as possible.

While I have only been in the president role at FSCJ for less than one year, what I have seen in my time here is nothing short of remarkable. FSCJ knows how to work together. As I mentioned above, I have seen so many of you step up to help someone else, to lend a hand when not told to and to think outside of the box to find solutions that will best serve our students. That is why, I know that together, we will get through this. Each and every one of you is focused on our students and how we can ensure their success through this. As new updates are available, I will

share them. We will take this week to make plans, while keeping our students, faculty and staff at the forefront.

Well, if you have made it to the end of this email, I would like to offer a small gesture in support of a casual Friday dress code for the week.

Thank you for all that you do. I look forward to hearing from you tomorrow.

Dr. A.