College and Community Partnership for Service Learning – Partner Roles

**Community Partners**
- Identifies community need, issue or problem
- Coordinates logistics with Center for Civic Engagement and faculty
- Contributes to and signs MOU, if needed
- Provides students with overview of organization and issue
- Provides onsite supervision
- Optional: Attends or reviews student reflections
- Provides input for improvement

**FSCJ Center for Civic Engagement**
- Facilitates connections with community partners to identify potential service learning opportunities
- Assists/coordinates logistics between community partners and faculty, including MOU if needed
- Provides faculty with required paperwork, information and resources for syllabi
- Collects end of Term forms from faculty

**Students**
- Engages in service learning activity
- Reviews information in syllabus on service learning requirement
- Attends community partner presentation, if needed
- Completes and submits required paperwork
- Completes reflection assignment
- Provides input for improvement

**Faculty**
- Integrates service learning into course
- Provides students with required paperwork
- Hosts community partner presentation, if needed
- Collects, reviews and grades reflection assignment
- Collects required forms and submits to Center for Civic Engagement
- Provides input for improvement

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