

## **COMMUNITY ORGANIZATION AFFILIATION AGREEMENT FOR SERVICE LEARNING AND VOLUNTEER PLACEMENTS**

**Contact:** Jametoria Burton at (904) 632-3089 or Dr. Kathleen Ciez-Volz at (904) 361-6257

**Email:** servicelearning@fscj.edu

Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

### **COMMUNITY ORGANIZATION ("ORGANIZATION") AGREES:**

1. To provide Florida State College at Jacksonville (FSCJ) with accurate and comprehensive descriptions of service learning and volunteer opportunities for students.
2. To explicitly state risks related to a particular activity so that students can knowledgeably agree to participate.
3. To screen student applicants for suitability to a particular position or project.
4. To provide students with orientation and training specific to the organizational purpose, policies and activity in which they will be engaged.
5. To provide supervision, mentoring and support for students to achieve academic and personal learning objectives while meeting community needs.
6. Not to require students to subscribe to or promote a certain faith or political position.
7. Not to require students to transport any person, be alone with any minors or agency clients or be in any private home without an agency representative.
8. Not to expose students to safety hazards.
9. To maintain communication with relevant FSCJ staff re: student performance, project status or agency needs.
10. To verify student participation via email or the FSCJ online database.
11. To maintain adequate general liability coverage for its employees, officers and agents in the performance of this agreement.

### **FLORIDA STATE COLLEGE AT JACKSONVILLE ("FSCJ") AGREES:**

1. To make service learning and volunteer opportunities available to students currently enrolled at FSCJ.
2. To act as a liaison between Organization and FSCJ students.
3. To do our best to maintain records of FSCJ students and Organization's participation in FSCJ activities.
4. To provide FSCJ students and community organizations with opportunities to evaluate their experiences and to share evaluation data with participants.

**IT IS MUTUALLY AGREED THAT:**

1. There will be no payment of charges or fees between FSCJ and Organization (the undersigned).
2. The parties will follow all applicable laws and regulations. Consistent with state and federal laws, they shall not discriminate based on race, sex, sexual orientation, gender identity/expression, religion, age, creed, national/ethnic origin, marital status, military status, physical, mental/sensory disability and/or genetic information.
3. FSCJ and Organization will be each responsible for the acts or omissions of its own employees, officers or agents in the performance of this Agreement; neither party will be considered the agent of the other; and neither party assumes any responsibility of the other party for the consequences of any act or omission of any third party person, firm or corporation not a party to this Agreement.
4. FSCJ does not assume any liability for the student under any law relating to Worker’s Compensation because of this Agreement, but Organization may choose to cover the student as a volunteer.
5. Unless otherwise agreed, the student will not be entitled to any monetary compensation or other remuneration from Organization for services performed at Organization.

**FOR FLORIDA STATE COLLEGE AT JACKSONVILLE**

Signature: \_\_\_\_\_

Printed name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**FOR COMMUNITY ORGANIZATION**

Signature: \_\_\_\_\_

Printed name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Optional End Date\*: \_\_\_\_\_

\* This agreement will be effective for two years from the signature date unless otherwise indicated here.