

## **FACULTY RESOURCES FOR SERVICE LEARNING**

Thank you for including service learning as part of your course! Service learning engages students in the course material, contributes to their personal and career development, promotes civic participation and strengthens FSCJ's relationship with our local communities.

This document provides information and resources to help you get started with service learning. For more information, please contact the Center for Civic Engagement team at [servicelearning@fscj.edu](mailto:servicelearning@fscj.edu), or call Jametoria Burton at (904) 632-3089 or Dr. Kathleen Ciez-Volz at (904) 361-6257.

**See below for all of the ways the Center can help you.**

### **Get connected with community partners:**

- Collaboratively identify or create service learning activities related to your course learning outcomes
- Coordinate with community partners to present to your class to provide background and context on their organization, mission, target population and any important information students should know in preparation for their service learning activity

### **Receive logistical and technical support:**

- Access the Tracking and Ethics Commitments Agreement form for students to complete; you should submit these forms to Center for Civic Engagement staff by the end of the term
- Draft a Memorandum of Understanding (MOU) with community partners if you are planning in-depth and collaborative service learning projects as a way to document expectations for both parties, desired impact, whether they will have access to reflection assignments and activities, timeframes, etc.
- Assistance with legal or logistical issues

### **Provide feedback:**

- Improve the process of designing and implementing a service learning activity in your course(s)

### **Learn about opportunities for faculty leadership and development:**

- Promote service learning collegewide, support other faculty interested in service learning or enhance your knowledge, skills and professional networks in this field

### **Tips and suggestions for your syllabus:**

- Include a statement about service learning in your syllabus, such as:  
*This is a service-learning enhanced course. Service learning is a course-based, credit-bearing educational experience in which students participate in an organized service activity that meets identified community needs, and reflect on the service activity in such a way as to gain further understanding of course content, a broader appreciation of the discipline and an enhanced sense of personal values and civic responsibility.*
- Express the relevance of the service learning experience to your course goals and learning outcomes
- State your expectations for their service learning activity, including:

- List of community organizations or activities and dates
- Required background checks (if needed; see list on Blackboard Community)
- Required number of service hours and deadline for committing to a date/activity
- Guidelines for their reflection activity/assignment, including grading rubric
- Deadline for returning the Tracking and Ethics Commitments Agreement form

## **Resources**

### **Service Learning**

Tips for Getting Started from the Faculty Toolkit for Service-Learning in Higher Education (University of South Florida)

<http://www.usf.edu/engagement/documents/converting-traditional-course-to-service-learning.pdf>

Principles of Good Practice for Service-Learning Pedagogy (University of South Florida)

<http://www.usf.edu/engagement/documents/principles-of-service-learning-pedagogy.pdf>

### **Learning Outcomes**

VALUE Rubric Development Project (Association of American College & Universities)

<https://www.aacu.org/value/rubrics>

Service Learning Outcomes (California State University, Monterey Bay)

<http://www.usf.edu/engagement/resources/>

Contact Jametoria Burton or Dr. Kathleen Ciez-Volz for Florida's Statewide General Education Competency Area Definitions.

### **Critical Reflection**

DEAL Model for Critical Reflection (Duke University)

<https://static1.squarespace.com/static/51a00182e4b00ebfe3c66f62/t/522645cbe4b05edb50d791a6/1378239947935/DEAL+Model+for+Critical+Reflection.pdf>

Reflection in Higher Education Service-Learning

(National Service-Learning Clearinghouse via University of South Florida)

<http://www.usf.edu/engagement/documents/reflection-in-he-sl-fs-short-sept08.pdf>

### **Examples of Service Learning Syllabi**

Campus Compact's Searchable Archive

<http://compact.org/resource-posts/>

### **Examples from FSCJ Faculty**

Available on the Service Learning & Civic Engagement Blackboard organization (must self-enroll)