

**Florida State College at Jacksonville
District Board of Trustees**

AGENDA ITEM NO.

Subject:	Finance: Fees and Charges
Meeting Date:	November 10, 2020

1. **RECOMMENDATION:** It is recommended that the District Board of Trustees approve the following Full Cost of Instruction Fee for students taking certain repeat course enrollments at Florida State College at Jacksonville to be effective Spring Term 2020-21, per Florida Statute 1009.285.

Course Type	Current Fee	Proposed Fee
Bachelor's and Associate's College Credit Courses – Full Cost of Instruction Fee	\$218.00	\$228.00

BACKGROUND: Florida Statute 1009.285, fees for repeated enrollment in college-credit courses, provides that students enrolled in the same undergraduate college-credit course more than twice shall pay tuition at 100 percent of the full cost of instruction. The statute further indicates that calculation of the full cost of instruction shall be based upon the system wide average of the prior year's cost of undergraduate programs for Florida College System institutions. The fees being presented for the Full Cost of Instruction are taken from the 2020 Florida College System Fact Book, which is the most recent system information that is available.

RATIONALE: FSCJ will stay in compliance with Florida Statute 1009.285.

FISCAL NOTES: These fees are minimal and have historically only had small variances from year to year.

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2. RECOMMENDATION: It is recommended that the District Board of Trustees approve the fee change for the following courses to be effective Spring Term 2020-2021, pursuant to Board Rule 6Hx7-4.19.

Course Number	Course	Current Fee	Recommended Fee
FFP 0030	Firefighter I	\$189.00	\$170.00
FFP 0031	Firefighter II	\$0.00	\$205.00

BACKGROUND: Florida Statutes 1009.22(9) Workforce education postsecondary student fees and 1009.23(12) Florida College System institution student fees allow the assessment of user fees. State Board Rule 6A-14.054(6), Student Fees, provides that each board of trustees may establish user fees in addition to tuition fees for services that incur unusual costs (specialized software and equipment, equipment and software maintenance, tests, kits, materials, insurance and others). These fees shall not exceed the cost of the goods or services provided and shall only be charged to students or agencies receiving those goods or services.

The Firefighter I and II courses require students to be exposed to live fire and smoke training scenarios. The student fee for the courses listed above are necessary to ensure recovery of the costs of the building materials, vehicles, gasoline and petroleum used during live fires. These fees were last brought to the Board in 2013. After the review of the consumables by the program, it is requested the current fees above to be adjusted based on the increased costs submitted by the department for materials and services.

RATIONALE: The District Board of Trustees is authorized under Florida Statutes 1009.22 and 1009.23 to establish fees to recover costs of services provided.

FISCAL NOTES: This will have no net fiscal impact on the College.

Subject: Finance: Fees and Charges
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3. **RECOMMENDATION:** It is recommended that the District Board of Trustees approve the fee change for the following course to be effective Summer Term 2020-2021, pursuant to Board Rule 6Hx7-4.19.

Course Number	Course	Current Fee	Recommended Fee
RET 2520	Community Health	\$35.00	\$45.00

BACKGROUND: Florida Statutes 1009.22(9) Workforce education postsecondary student fees and 1009.23(12) Florida College System institution student fees allow the assessment of user fees. State Board Rule 6A-14.054(6), Student Fees, provides that each board of trustees may establish user fees in addition to tuition fees for services that incur unusual costs (specialized software and equipment, equipment and software maintenance, tests, kits, materials, insurance and others). These fees shall not exceed the cost of the goods or services provided and shall only be charged to students or agencies receiving those goods or services.

The special fee for the course listed above has been re-evaluated. The Respiratory Care program requires a comprehensive exam and the testing material cost has increased since the last fee review.

RATIONALE: The District Board of Trustees is authorized under Florida Statutes 1009.22 and 1009.23 to establish fees to recover costs of services provided.

FISCAL NOTES: This will have no net fiscal impact on the College.

**Florida State College at Jacksonville
District Board of Trustees**

AGENDA ITEM NO.

Subject:	Finance: <i>FSCJ Access</i> Program
Meeting Date:	November 10, 2020

RECOMMENDATION: It is recommended that the District Board of Trustees approve the *FSCJ Access* Program to be effective Spring Term 2020-2021, pursuant to Board Rule 6Hx7-4.19.

BACKGROUND: Florida Statutes 1009.22(9) Workforce education postsecondary student fees and 1009.23(12) Florida College System institution student fees allow the assessment of user fees. State Board Rule 6A-14.054(6), Student Fees, provides that each board of trustees may establish user fees in addition to tuition fees for services that incur unusual costs (specialized software and equipment, equipment and software maintenance, tests, kits, materials, insurance and others). These fees shall not exceed the cost of the goods or services provided and shall only be charged to students or agencies receiving those goods or services.

Florida Statutes allow inclusive access programs when there is documented evidence that the options reduce the cost of textbooks and course materials for students. Students enrolling in courses under this program benefit from significantly reduced textbook costs, as publishers are willing to sell for less when more students purchase the course materials. In most cases, the *FSCJ Access* program utilizes electronic textbooks and online software. In accordance with Florida Statute 1004.085, Textbook and Instructional Materials Affordability, the *FSCJ Access* program will utilize an opt-out approach, where students are charged for their books along with their tuition in the participating courses unless the student opts-out of the program. The additional course fees would be exactly what the bookstore provider charges for the course materials.

The Spring 2021 *FSCJ Access* pilot will reduce the cost of textbooks as summarized in the following table:

Course #	Title of Course Material Item	Publisher	ISBN	Format	National Retail	<i>FSCJ Access</i> Price
HFT1000	Introduction to Hospitality 8e MyLab Math w/etext Beginning &	Pearson	9781260560282	Digital	\$ 139.99	\$ 90.00
MAT 1033	Intermediate Algebra 6e	Pearson	9780135962770	Digital	\$ 129.75	\$ 70.00
DEP2004	Essentials of Life-Span Development	McGraw-Hill	9781260827583	Digital	\$ 120.00	\$ 72.00
PSY1012	The Science of Psychology: An Appreciative View	McGraw-Hill	9781260983920	Digital	\$ 120.00	\$ 72.00
CHM1032	General, Organic, & Biological Chemistry	McGraw-Hill	9781260560282	Digital	\$ 129.33	\$ 77.75
IDS1107	Mind Tap - Strategies for Creating Success in College, Career, and Life	Cengage	9780357022740	Digital	\$ 82.00	\$ 43.00

Subject: Finance: *FSCJ Access* Program
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RATIONALE: FSCJ is implementing a pilot program in which student course material will be provided digitally to all students enrolled in *FSCJ Access* classes. This will insure access to required resource material on the first day of classes to everyone in the class and will provide course materials at lower costs. This will guarantee the lowest cost to students because the College is able to secure a below competitive market rate for the material by purchasing in bulk.

The bookstore is able to provide course materials at lower costs due to volume and contractual arrangements with publishers that allow for the lowest cost for course materials when an inclusive access program is employed.

FISCAL NOTES: This will have no net fiscal impact on the College.