

Florida State College at Jacksonville
District Board of Trustees
Minutes of the August 13, 2024, Regular Meeting
Administrative Offices, Board Room 405, 1 p.m.

- PRESENT: O. Wayne Young, Chair
Roderick D. Odom, Vice Chair, Nassau County
Andrew B. Shaw, Vice Chair, Duval County
Michael M. Bell
Thomas R. McGehee, Jr.
- ABSENT: None
- CALL TO ORDER: Chair Wayne Young called the meeting to order at 1:02 p.m. and welcomed those in attendance.
- PLEDGE: Chair Young led the Pledge of Allegiance.
- COMMENTS BY THE PUBLIC: Chair Young opened the public comments segment of the meeting wherein members of the public were invited to make comments on matters before the Board's consideration, noting that consideration of today's Action Items would also constitute a public hearing under the Administrative Procedures Act. Therefore, any comments regarding the revised Board Rules should also be made at this time.
- Chair Young advised the Board that no member of the public had requested to speak. He asked if there were any comments by the Trustees, and there were none.
- MINUTES: (Ref. Board Agenda for August 13, 2024; Pages 202500004 – 39)
Chair Young noted in efficiency of time, he would like to entertain a motion to approve the Florida State College at Jacksonville (FSCJ) District Board of Trustees (DBOT) minutes as presented on pages 4 – 39: The June 3, 2024, Deep Dive Budget Workshop, on agenda pages 4 – 9; June 11, 2024, Workshop, on agenda pages 10 – 13; June 11, 2024, Regular Meeting, on agenda pages 14 – 36; and June 19, 2024, Special Meeting, on agenda pages 37 – 39.
- MOTION: (McGehee – Bell) The motion was made to approve the FSCJ DBOT minutes as presented on pages 4 – 39, from the June 3, 2024, Deep Dive Budget Workshop; June 11, 2024, Workshop; June 11, 2024, Regular Meeting; and June 19, 2024, Special Meeting, as recommended.
- Chair Young asked if there were any questions or comments by the Board, and there were none.
- Motion carried unanimously.

REPORT OF THE COLLEGE
PRESIDENT:

- SACSCOC Reaffirmation: College President John Avendano, Ph.D. shared with the Board information relating to FSCJ's SACSCOC Reaffirmation:
- He was pleased to share that FSCJ received the official confirmation from SACSCOC that the institution had been reaffirmed until 2034 with no additional action needed. This achievement is a testament to the hard work and dedication of the College's faculty and staff, noting it speaks to their commitment to excellence and continuous quality improvement.
 - He thanked Vice President of Strategic and Institutional Effectiveness Dr. Deborah Fontaine, Associate Vice President of Institutional Effectiveness Dr. Jerrett Dumouchel and team for their time, efforts and hard work through the entire process.
 - He also extended his heartfelt gratitude to the Board for their contributions to the lengthy reaffirmation process. FSCJ is grateful for Trustees' support, which has undoubtedly helped the College reach this great achievement once again.
- Convocation: President Avendano shared with the Board information relating to FSCJ's Convocation 2024:
- The College is looking forward to Convocation 2024, which will be held on Thursday, August 22 at the South Campus Gymnasium. The theme is "Celebrate the FSCJ Experience."
 - This year's event will have an extra level of excitement as FSCJ will be introducing the official manta ray mascot to the world.
 - Breakfast will be in the cafeteria at 8:30 a.m. and the program will begin at 9:45 a.m.
- Commercial Vehicle Driving Press Conference: President Avendano shared with the Board information relating to FSCJ's Commercial Vehicle Driving Press Conference/Ribbon Cutting Event:
- On Thursday, September 12, the College will hold a grand opening event for the FSCJ Commercial Vehicle Driving facility at Nassau Center.

- As Trustees may recall, this project was made possible by a \$3 million Florida Job Growth Grant the College received from the Florida Department of Economic Opportunity and Enterprise Florida to support the Nassau County Transportation Education Institute.
- Trustees should have received an invitation via email regarding the event. If you need additional information, please let myself or DBOT Liaison Kimberli Sodek know.

A.J. Laguerre Jr. Scholarship: President Avendano shared with the Board information relating to FSCJ's A.J. Laguerre Jr. Scholarship:

- In partnership with The PGA Tour, the College is pleased to offer the Anolt Joseph "AJ" Laguerre Jr. Endowed Scholarship to help students in need pursue a career in IT and related fields.
- The scholarship was created in honor of AJ Laguerre, whose life was cut short in a tragic act of hatred at a Jacksonville Dollar General.
- When AJ was killed, he was only 19. He had just graduated from William Raines High School and was working at Dollar General. AJ had hopes of attending FSCJ to work toward a career in cybersecurity.
- On August 26, FSCJ will participate in event with The PGA Tour to announce the scholarship publicly.

Mu Alpha Theta Nationals: President Avendano shared with the Board information relating to Mu Alpha Theta Nationals:

- Seven students and sponsor-coaches attended the National Mu Alpha Theta Convention in Las Vegas, Nevada last month. The students competed in 24 different competitions, earning trophies and honorable placements throughout the event.
- Special thanks to Dean of Arts and Science Eddy Stringer, Professors of Mathematics Jodie Broussard, Reggie Casiple, Amanda Sartor and the other FSCJ Math faculty that helped prepare FSCJ students for success in the competition this year.

Heart Walk: President Avendano shared with the Board information relating to the 2024 Heart Walk:

- The 2024 Heart Walk is scheduled for Saturday, October 5, and FSCJ will once again be participating as a team.
- He invited everyone to join the College in the fundraising efforts and to walk with FSCJ on the day of the event.

Jacksonville Monopoly: President Avendano shared with the Board information relating to Jacksonville Edition of Monopoly:

- FSCJ is excited to be part of the Jacksonville Edition of Monopoly that will be launched Winter 2025.
- As part of FSCJ's partnership with them, the College will have its very own space on the board as well as a Community Chest Card. On the Community Chest Card, FSCJ will be giving away a full-ride scholarship as part of FSCJ Excellence. There are a lot of other exciting PR opportunities with this launch, and the College is excited to be a part of this for the city.

Data Dashboard: President Avendano shared with the Board information relating to the August 2024 Data Dashboard/high-level view of the institutional data sets:

- Summer Term College Credit Enrollment:
 - Positive variance of 10.3% credit hours for summer 2024 over summer 2023.
 - Positive variance of 15.8% compared to this time last year relating to career certificate enrollment.
- Fall Term College Credit Enrollment:
 - Positive variance of 7% credit hours for fall 2024 over fall 2023.
 - Positive variance of 33% compared to the same day enrollment cycle for Fall Term 2023 relating to career certificate enrollment.
- Spotlights and Highlights on:
 - Strategic Plan KPI – Annual Unduplicated Headcount and Funded FTE's.
 - Strategic Plan KPI – Fall-to-Spring Persistence.
 - Architectural Design and Construction Technology Associate in Science (A.S.) Program.
 - Aviation Administration (Air Traffic Control) A.S. Program.
 - Biomedical Equipment Technician A.S. Program.
 - In response to the Board's request, the College will share on a regular basis the top ten FSCJ programs, which have the greatest employment opportunities in the community. In addition, the College will share the programs that may be struggling and how the College plans to address those going forward.

- Finance Report shows actual revenues and expenditures compared to budget for the period ending May 31, 2024 and May 31, 2023.
- Grants Report:
 - For the 2023-24 award year, FSCJ received more than \$11.6 million in grants.
 - He brought the Board's attention to the Scheidel Foundation, noting they have been a wonderful partner to the College. He shared his appreciation for the continued support the Scheidel Foundation provides FSCJ so that students may be successful. The College has been good stewards of their funds helping student achieve their goals.

STRATEGIC
 PROGRAMMATIC
 DISCUSSION:

Chair Young asked if there were any questions or comments by the Board related to President Avendano's Report, Data Dashboards and/or any other College Strategic matters. There was discussion by the Board related to the program portfolio of the Aviation Administration (Air Traffic Control) A.S. program and programmatic improvements.

CONSENT AGENDA:
 (Ref. Board Agenda for August 13, 2024; Items 1 through 5, Pages 202500040 – 46)

Chair Young noted the Trustees had fully reviewed the Consent Agenda items prior to today's meeting and had the opportunity to discuss any questions and/or concerns with the College President. As a result, questions and concerns regarding agenda items were addressed and resolved in advance of the Board meeting. He then asked if there were any items the Trustees wished to remove from the Consent Agenda for individual consideration/discussion under Action Items, and there were none.

ACTION ITEMS:
 (Ref. Board Agenda for August 13, 2024; Items 1 through 8, Pages 202500047 – 63)

MOTION: (McGehee – Shaw) The motion was made to approve the Consent Agenda, as recommended.

Chair Young asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 2, Administrative Procedure Act – Board Rules, Section 2 – Administration, on agenda pages 48 – 51.

MOTION: (Bell – McGehee) The motion was made to approve revised Board Rules 6Hx7-2.1 – Equal Access/Equal Opportunity: Non-Discrimination, Harassment or Retaliation, and 6Hx7-2.19 – Tobacco and Smoke Free Environment under Section 2, as recommended.

Chair Young asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 3, Administrative Procedure Act – Board Rules, Section 3 – Human Resources, on agenda pages 52 – 53.

MOTION: (McGehee – Odom) The motion was made to approve revised Board Rule 6Hx7-3.6 – Contracts under Section 3, as recommended.

Chair Young asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

Chair Young stated as chair, he would like to present the next three Action Items relating to President John Avendano's employment contract.

There being no objections, Chair Young proceeded.

Chair Young presented the College administration's recommendation on Action Item 4, Administration: Performance Evaluation – Dr. John Avendano, College President, on agenda page 54.

MOTION: (Bell – McGehee) The motion was made to approve the Performance Evaluation – Dr. John Avendano, College President, as recommended.

Chair Young asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

Chair Young presented the College administration's recommendation on Action Item 5, Administration: Performance Incentive – Dr. John Avendano, College President, on agenda page 55.

MOTION: (McGehee – Odom) The motion was made to approve the Performance Incentive – Dr. John Avendano, College President, as recommended.

Chair Young asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

Chair Young presented the College administration's recommendation on Action Item 6, Office of General Counsel: College President's Contract of Employment; Amendment Six, on agenda pages 56 – 59.

MOTION: (Bell – Shaw) The motion was made to approve the College President's Contract of Employment; Amendment Six, as recommended.

Chair Young asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano expressed his sincere appreciation for the Board's continued support.

President Avendano presented the administration's recommendation on Action Item 7, Purchasing: Annual Contract Extensions, on agenda page 60.

MOTION: (Bell – Shaw) The motion was made to approve the Annual Contract Extensions, as recommended.

Chair Young asked if there were any questions or comments by the Board.

Trustee Thomas McGehee declared a conflict of interest on Action Item A-7, and recused himself from voting on the item. He stated that he has family members who are associated with the supplier, W.W. Gay Mechanical Contractor, Inc. (Appendix A)

Chair Young asked if there were any additional questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 8, Facilities: Capital Improvement Plan, Fiscal Years 2025-26 through 2027-28, on agenda pages 61 – 63.

MOTION: (McGehee – Shaw) The motion was made to approve the Capital Improvement Plan, Fiscal Years 2025-26 through 2027-28, as recommended.

Chair Young asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

INFORMATION ITEMS:
 (Ref. Board Agenda for August 13, 2024; Items A – I, Pages 202500064 – 77)

Chair Young asked the Board if there were any questions or comments related to Information Items A – I, on agenda pages 64 – 77, and there were none.

REPORT OF THE BOARD CHAIR:

Chair Young provided a brief report relating to the College's previous accomplishments, noting how well things went in FY 2023-24 and how he looks forward to the start of the new year.

Chair Young shared there was good news on the College's accreditation and upcoming Convocation 2024 as well as many new initiatives. The new initiatives are being instituted with the beginning of the new year, which are a result of tremendous research by faculty and staff.

Chair Young thanked President Avendano, faculty, staff and members of the DBOT for a very successful year as the College enters into the new academic year.

REPORT OF TRUSTEES:

There were no reports provided by Trustees.

ORGANIZATION OF THE BOARD:

Chair Young turned the meeting over to President Avendano to conduct the Board's annual election of officers and for acceptance of the proposed Board meeting schedule for Fiscal Year 2024-25.

A. Election of Officers:

President Avendano stated before the Board was the election of three Board officers – the positions of Chair, Vice Chair for Duval County and Vice Chair for Nassau County. He opened the floor for nominations of officers.

Trustee Michael Bell nominated the following slate of officers:

Trustee O. Wayne Young to continue as the officer position of Board Chair. Trustee Young accepted the nomination.

Trustee Dr. Andrew B. Shaw for the officer position of Vice Chair for Duval County. Trustee Shaw accepted the nomination.

Trustee Roderick D. Odom to continue as the officer position of Vice Chair for Nassau County. Trustee Odom accepted the nomination.

MOTION: (McGehee – Young) To close the nominations and approve the proposed slate of officers, as recommended.

President Avendano asked if there was any additional discussion on the motion, and there was none.

Motion carried unanimously.

B. Approval of Meeting Schedule for Fiscal Year 2024-25:

President Avendano stated before the Board was the establishment of the Board's meeting schedule for Fiscal Year 2024-25, noting a copy of the proposed schedule was previously provided to Trustees for their review and consideration.

MOTION: (McGehee – Young) To accept the proposed FSCJ DBOT meeting schedule for Fiscal Year 2024-25, as recommended. (Appendix B)

President Avendano asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

C. Liaison & Committee Appointments for Fiscal Year 2024-25:

President Avendano stated before the Board was the selection of the 2024-25 Liaison and Committee Appointments, noting the appointments would be the first two official actions of the Board Chair within Fiscal Year 2024-25.

The actions of the Board Chair would be to appoint a Trustee to serve as the Liaison to the FSCJ Foundation Board of Directors (FBOD) and to appoint three Trustees to be members of the Finance & Audit Committee.

President Avendano then turned the meeting over to Chair Young to move forward with the appointments.

1. Appointment of Liaison – FSCJ Foundation Board of Directors:

Chair Young appointed Trustee Michael M. Bell to represent the Board as Liaison to the FSCJ FBOD for Fiscal Year 2024-25. Trustee Bell accepted the appointment.

2. Appointment of Committee Members – Finance & Audit Committee:

Chair Young appointed Trustees Thomas R. McGehee, Jr. and Roderick D. Odom to continue to serve as members of the Finance & Audit Committee, and himself as the third member of the Committee for Fiscal Year 2024-25. Trustees McGehee, and Odom accepted the appointments.

Chair Young asked if there were any questions or comments by the Board related to the Organization of the Board, and there were none.

This concludes the Organization of the Board for Fiscal Year 2024-25.

REPORT OF THE
ADMINISTRATIVE AND
PROFESSIONAL
COLLABORATIVE (APC):

Administrative and Professional Collaborative Chair Terence Wright provided the Board with a written report relating to current APC initiatives and activities. (Appendix C)

REPORT OF THE CAREER
EMPLOYEES' COUNCIL
(CEC):

Career Employees' Council Chair Rebecca Nelson addressed the Board and presented an overview of the written report relating to current CEC initiatives and activities. (Appendix D)

Chair Young expressed his appreciation to CEC Chair Nelson for her service on the Council along with all the members of the CEC, noting their tremendous work being accomplished relating to the career employees and true representation of the career employees in general with respect to dedication.

REPORT OF THE FACULTY
SENATE (Senate):

Faculty Senate President Dr. John Woodward provided the Board with a written report relating to current Senate initiatives and activities. (Appendix E)

REPORT OF THE STUDENT
GOVERNMENT
ASSOCIATION (SGA):

Collegewide Student Government Association President Vlad Sadouski provided the Board with a written report relating to current SGA initiatives and activities. (Appendix F)

NEXT MEETING:

Chair Young announced the next regular meeting of the Board is scheduled for Tuesday, September 10, 2024, at the College's Administrative Offices, 1 p.m.

Prior to adjourning the meeting, President Avendano congratulated Trustee Bell on his retirement from Rayonier, Inc. in September 2024. He commended Trustee Bell on his dedication to Rayonier and Nassau County.

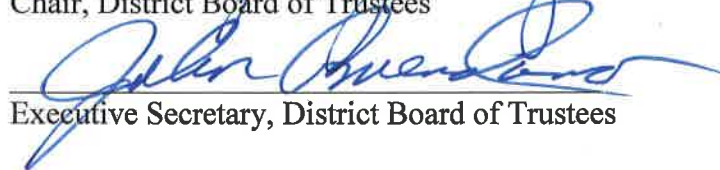
President Avendano shared he looks forward to Trustee Bell's continued service as a member of the FSCJ DBOT, noting he has been an engaged committed member.

ADJOURNMENT:

There being no further business, Chair Young declared the meeting adjourned at 1:38 p.m.

APPROVAL OF MINUTES:


Chair, District Board of Trustees


Executive Secretary, District Board of Trustees

Submitted by: Kimberli Sodek, Administration Support Manager – Office of the College President

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Thomas R. McGehee, Jr., hereby disclose that on August 13, 20 23 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____ ;
- inured to the special gain or loss of my relative, who are associated with W.W. Gay Mechanical Contractors, Inc. ;
- inured to the special gain or loss of _____, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Action Agenda Item A-7
Purchasing: Annual Contract Extensions
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I have family members who are associated with the supplier, W.W. Gay Mechanical Contractors, Inc.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

August 13, 2024
Date Filed


Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.



**PROPOSED DBOT MEETING SCHEDULE
FISCAL YEAR 2024-25
FINANCE & AUDIT COMMITTEE QUARTERLY MEETINGS,
WORKSHOPS and REGULAR MEETINGS**

DATE/TIME	EVENT	LOCATION
August 2024		
Tuesday, August 13 Noon – 1 p.m. 1 – 2:30 p.m.	August 2024 DBOT Meetings Board Workshop Regular Meeting	FSCJ Administrative Offices 501 West State St., Jacksonville, FL 32202 Room 403A Board Room 405
September 2024		
Tuesday, September 10 10:45 – 11:45 a.m. Noon – 1 p.m. 1 – 2:30 p.m.	September 2024 DBOT Meetings Finance & Audit Committee Quarterly Mtg. Board Workshop Regular Meeting	FSCJ Administrative Offices 501 West State St., Jacksonville, FL 32202 Room 406 Room 403A Board Room 405
October 2024		
Tuesday, October 8 Noon – 2 p.m. Immediately following Workshop	October 2024 DBOT Meetings Deep Dive Workshop Campus Tour	FSCJ South Campus – Wilson Center 11901 Beach Blvd., Jacksonville, FL 32246 Lakeside Room Tour of Campus
November 2024		
Tuesday, November 12 10:45 – 11:45 a.m. Noon – 1 p.m. 1 – 2:30 p.m. Immediately following Regular Meeting	November 2024 DBOT Meetings Finance & Audit Committee Quarterly Mtg. Board Workshop Regular Meeting Center Tour	FSCJ Cecil Center 5640 POW-MIA Memorial Pkwy., Jacksonville, FL 32221 Room A-101E Room A-109 Room A-109 Tour: North & South Centers
January 2025		
Friday, January 24 9 a.m. – 3 p.m.	January 2025 DBOT Meeting Deep Dive Workshop – Planning Meeting/ Retreat	Omni Amelia Island Resort 39 Beach Lagoon Rd., Amelia Island, FL 32034 Conference Center – Magnolia Room E/F

DATE/TIME	EVENT	LOCATION
February 2025		
Tuesday, February 11 10:45 – 11:45 a.m. Noon – 1 p.m. 1 – 2:30 p.m.	February 2025 DBOT Meetings Finance & Audit Committee Quarterly Mtg. Board Workshop Regular Meeting	FSCJ Administrative Offices 501 West State St., Jacksonville, FL 32202 Room 406 Room 403A Board Room 405
April 2025		
Tuesday, April 8 10:45 – 11:45 a.m. Noon – 1 p.m. 1 – 2:30 p.m. Immediately following Regular Meeting	April 2025 DBOT Meetings Finance & Audit Committee Quarterly Mtg. Board Workshop Regular Meeting Campus Tour	FSCJ Kent Campus 3939 Roosevelt Blvd., Jacksonville, FL 32205 Room D-111 Room D-120 Room D-120 Tour of Campus
May 2025		
Tuesday, May 20 Noon – 2 p.m. Immediately following Workshop	May 2025 DBOT Meeting Deep Dive Workshop – Budget (Review of the FY 2025-26 College Budget) Center Tour	FSCJ Deerwood Center 9911 Old Baymeadows Rd., Jacksonville, FL 32256 Room B-1204 Tour of Center
June 2025		
Tuesday, June 10 Noon – 1 p.m. 1 – 2:30 p.m.	June 2025 DBOT Meetings Board Workshop Regular Meeting	FSCJ Administrative Offices 501 West State St., Jacksonville, FL 32202 Room 403A Board Room 405
July 2025		
Tuesday, July 8 Noon – 2 p.m. Immediately following Workshop	July 2025 DBOT Meetings Deep Dive Workshop Center Tour	FSCJ Nassau Center 76346 William Burgess Blvd., Yulee, FL 32097 Nassau Room T-126 Tour of Center
August 2025		
Tuesday, August 12 Noon – 1 p.m. 1 – 2:30 p.m.	August 2025 DBOT Meetings Board Workshop Regular Meeting	FSCJ Administrative Offices 501 West State St., Jacksonville, FL 32202 Room 403A Board Room 405

FY 2024-25 DBOT Meeting Scheduled PENDING APPROVAL, 08/13/24.

All regular meetings of the Board begin at 1 p.m. unless otherwise noted.

Please note the meeting dates/locations may be subject to change at the Board's discretion.

For more information, contact: Kimberli Sodek, Administration Support Manager – Office of College President at Kim.Sodek@fscj.edu



Date: August 13, 2024

To: Florida State College at Jacksonville District Board of Trustees

From: Terence L. Wright, Chair of the Administrative and Professional Collaborative, 2024-2025

Re: August 2024 Administrative and Professional Collaborative Report

Chair Young and Trustees:

The Administrative and Professional Collaborative (APC) is proud to share updates since our last report.

In May, Dr. Tara Haley, 2023-2024 APC Chair, did an amazing job facilitating the election for the new APC Officers and all of the vacant positions were filled. The APC is poised and ready to have a great year! The final election results are listed below. Results for the 2024-2025 APC Elections:

Chair:	Terence Wright
Chair-Elect:	Ashli Archer
Past Chair:	Tara Haley
Secretary:	Susan Mythen
AO/URC Representatives:	Karen Acevedo, Steve Beard, Kerri Burns, and Taylor Mejia
Downtown Campus/ATC Representatives:	Nick Bodnar and Kelly Herndon
North Campus/Nassau Ctr Representatives:	Monica Franklin and Shannon Groff
Kent Campus/Cecil Ctr Representatives:	Jefferson Everett and Mandi Miller
South Campus Representatives:	Ed Stringer and Jerry Thor
Deerwood Center Representatives:	Lauren Finch and Robin Herriff

This year the APC looks forward to discussing issues such as the possible move to state health insurance. We will continue to host Brown Bag Professional Development events and invite various FSCJ leaders to speak at our monthly meetings. In addition, we will continue to invite College President Dr. John Avendano to our monthly meetings to provide us with updates and take time to address higher-level issues.

Respectfully,

A handwritten signature in black ink that reads "Terence L. Wright". The signature is written in a cursive style with a large, sweeping flourish at the end.

Terence L. Wright
 Director of Campus Enrollment and Student Services
 Kent Campus Dean
 Administrative and Professional Collaborative Chair, 2024-2025



Date: August 13, 2024

To: Florida State College at Jacksonville District Board of Trustees

From: Rebecca A. Nelson, Career Employees' Council Chair, 2024-2025

Re: August 2024 Career Employees' Council Report

Chair Young and Trustees:

As we embark on the new 2024-2025 academic year, I am looking forward to the continued growth of the Career Employees' Council (CEC) and its partnership with a variety of key stakeholders as well as collaborative efforts with the Administrative and Professional Council and Executive Leadership teams. With many CEC members in student facing roles I believe there is also value in partnership with the Faculty Senate leadership and its members. With our new board members in place I anticipate future reports to include detailed summaries of our ongoing activities.

Last month, CEC board members met virtually via Teams to discuss team building ideas and look for ways to enhance current career employee participation in monthly meetings. It was agreed that a fall kick-off session held at the downtown campus would best support this goal and allow for face-to-face interaction among our valued colleagues. Research is being conducted to identify and select fresh new fundraising options in addition to the annual poinsettia sales during the winter season. Finally, messaging is being sent to campus leadership teams requesting their support of career employee participation in the council.

Operational Effectiveness

The Council's Board understands the value of supporting successful Talent and Acquisition as we know that successful new hires result in future College operational effectiveness and student success. With great respect to that value, Council members delivered on the following:

1. On July 23, 2024, at the request by Mr. John Hartzog, Associate Dean of Information Technology, Tere Davenport, Academic and Career Advisor, committed to serve as the Career representative on the search committee for the acquisition of an IT faculty member.
2. On July 1, 2024, at the request of Dr. Youlanda Henry, Director of Academic Support, Ashley Lowe, Administrative Services Support Specialist, Mary Crosby-Lombardo, Library Assistant I, and Michael Crosby, Academic Tutor, committed to serve as the Career representatives on the search committee for the acquisition of the South Campus Library and Learning Commons Manager.

Fundraising and Professional Development

The Council was contacted by the College's Welding program and received an offer to utilize a student crafted FSCJ Manta Ray wall decoration as a potential auction item to raise funds in order to assist more career employees in pursuing professional development and growth opportunities.

College and Community Engagement

The Council continues to contribute to the growth of College resources available to Career Employees as they pertain to belonging and health/wellness.

On August 19, 2024, the office of Human Resources will hold an EBAC meeting with Rebecca A. Nelson, Career Employee Council Chair 2024-2025 and Curriculum Coordinator and Jamaiah Bowman, Administrative Assistant I, serving as the Career representatives and Ronny Elmore, Career Employee Council Vice-Chair 2024-25 and Laboratory Manager serving as the alternate Career representative. Representatives will share information gathered from the meeting with career employees during their next board meeting.

The Council is dedicated to support our current and future employees to ensure representation in wide-capacity and to encourage the achievement of their professional goals.

On behalf of all Career Employees, we express our gratitude to the District Board of Trustees for your time, determination, and care that you bring to the FSCJ community.

Respectfully,



Rebecca A. Nelson
Career Employees' Council Chair, 2024-2025
Florida State College at Jacksonville
904-632-3274 / Rebecca.Nelson@fscj.edu



Date: August 13, 2024
To: Florida State College at Jacksonville District Board of Trustees
From: John A. Woodward, PhD
Re: August 2024 Faculty Senate Report

Chair Young and Fellow Trustees:

Senate will return to monthly meetings in September.

Our agenda for September will continue to address Artificial Intelligence and its uses and abuses in the classroom. We will focus on developing more specific recommendations for the faculty and developing a deeper understanding of our own ethical responsibilities to our profession. Given the depth of change we are confronted with, this project may take many more semesters and may indeed be an ongoing concern. One potential solution is to create a standing academic honesty committee whose task will be to address standards for all disciplines and all practices. Senate will look into creating such a committee in September. It is very important to remember that the use of Artificial Intelligence and the restrictions on it in classrooms is the exclusive domain of academics and the faculty. It is also very important for faculty to come to understand how their actions in their own classrooms impact others.

Our other major projects involve communicating to our students and colleagues the importance of a rigorous, authentic, and accurate general education. We hope to see more academically-oriented events on our campuses that spark our students' interests in the foundational questions of higher education and the important concerns that inform our modern society. I hope to offer more specific information about such projects in the September letter.

Finally, we have a number of new faces in Senate who will begin at the September meeting. I am excited to see the semester begin and to hear the new these new voices.

As always, we appreciate your support for FSCJ and thank you for your service on the Board.

That concludes my report to the Board.

Respectfully,

A handwritten signature in blue ink, appearing to read "J.A. Woodward", is written over a light blue horizontal line.

John Arrington Woodward, PhD
Professor of Humanities and Film Studies
Faculty Senate President
C2326B, DWC
Florida State College at Jacksonville
john.a.woodward@fscj.edu
904-997-2703



Date: August 13, 2024

To: Florida State College at Jacksonville District Board of Trustees

From: Florida State College at Jacksonville Student Government Association Executive Board

Re: August 2024 Student Government Association Executive Board Report

Greetings Chair Young and Trustees:

The Student Government Association (SGA) is the voice of the student body at Florida State College at Jacksonville (FSCJ). Please see the following updates and accomplishments for the period between June 2024 and July 2024. All of the Student Life and Leadership programming is led by students and for all students.

Since the last report, the SGA would like to share the following:

- On June 13th, the Downtown Campus hosted a Summer Kickoff where students played basketball and enjoyed other outdoor activities as well as refreshments and drinks.
- FSCJ Symphonic Band student Jacob Zussy was selected to participate in the Southeast Trombone Symposium at Columbus State University from June 18th-23rd. When Jacob returned, he shared that the symposium featured master classes with professional musicians from across the country as well as additional one-on-one instruction that greatly enhanced his skills as a musician.
- On June 19th, multiple campuses and centers hosted Juneteenth Celebrations where students enjoyed refreshments, games, and music.
- On June 25th, the Kent Campus hosted a Wacky Science Day where students were able to participate in hands-on science experiments.
- On July 3rd, the South Campus hosted an Independence Day Celebration where students enjoyed their day with food, lawn games, music, and USA-themed goodies.
- The FSCJ Math Team traveled to Las Vegas, Nevada on July 7th-12th to participate in the Mu Alpha Theta National Convention. The seven students that attended the convention competed in 24 different competitions. Highlights included Emmanuel Alayande placing 3rd overall in Mu Chalk Talk, Samuel Deegan placing 9th in the Alpha Gemini Competition, and the team placing 4th out of 23 teams in the Blue Ribbon Small School Competition.
- On July 16th, the North Campus hosted a Summer Fest where students celebrated their summer success with food, games, and music.
- On July 17th, the South Campus hosted an Open Mic where students showed off their singing and dancing skills in the courtyard.
- On July 23rd, both the Downtown and North Campuses hosted Water Wars events where students enjoyed friendly water balloon challenges and other activities to cool off.
- The Florida College System Student Government Association (FCSSGA) Executive Board Retreat occurred on July 24th-26th at St. Petersburg College. FSCJ is represented on the FCSSGA Executive Board by Breana White, FCSSGA Vice President, and Reagan Stoker, FCSSGA Region 1 Coordinator. The students helped the rest of the Executive Board plan the FCSSGA activities and events that will occur during the 2024-2025 academic year.

On behalf of the student body, we extend our deepest gratitude to the District Board of Trustees and College President Dr. John Avendano for continuing to provide the SGA the opportunity to share updates and accomplishments of our students. Thank you for your time and all that you do for the students of FSCJ.

Sincerely,

Uladzislau (Vlad) Sadouski

FSCJ Collegewide Student Government Association President