

Florida State College at Jacksonville
District Board of Trustees
Minutes of the August 12, 2025, Regular Meeting
Administrative Offices, Board Room 405, 1 p.m.

PRESENT:

O. Wayne Young, Chair
Roderick D. Odom, Vice Chair, Nassau County
Thomas R. McGehee, Jr.

ABSENT:

Andrew B. Shaw, Vice Chair, Duval County
Michael M. Bell

CALL TO ORDER:

Chair Wayne Young called the meeting to order at 1 p.m. and welcomed those in attendance.

PLEDGE:

Chair Young led the Pledge of Allegiance.

**COMMENTS BY THE
PUBLIC:**

Chair Young opened the public comments segment of the meeting wherein members of the public were invited to make comments on matters before the Board's consideration.

Chair Young advised the Board that no member of the public had requested to speak. He asked if there were any comments by the Trustees, and there were none.

MINUTES:

(Ref. Board Agenda for
August 12, 2025; Pages 6 –
35)

Chair Young noted in efficiency of time, he would like to entertain a motion to approve the Florida State College at Jacksonville (FSCJ) District Board of Trustees (DBOT) minutes as presented on pages 6 – 35: The May 20, 2025, Deep Dive Budget Workshop, on agenda pages 6 – 10; June 10, 2025, Workshop, on agenda pages 11 – 14; and June 10, 2025, Regular Meeting, on agenda pages 15 – 35.

MOTION: (McGehee – Odom) The motion was made to approve the FSCJ DBOT minutes as presented on pages 6 – 35, from the May 20, 2025, Deep Dive Budget Workshop; June 10, 2025, Workshop; and June 10, 2025, Regular Meeting, as recommended.

Chair Young asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

REPORT OF THE COLLEGE
PRESIDENT:

Convocation 2025/
60th Anniversary Kickoff:

College President John Avendano, Ph.D. shared with the Board information relating to FSCJ's Convocation 2025 and 60th Anniversary Kickoff:

- The College is looking forward to Convocation 2025, which will be held on Thursday, August 21 at the South Campus Gymnasium. The theme is "Transforming Tomorrow."
- Breakfast will be in the cafeteria at 8:30 a.m.
- The program will begin at 9:45 a.m. in the gymnasium.
- This year's event will also kick off FSCJ's 60th anniversary celebration.
- There will be different events and activities across all College locations to highlight the institution's 60 years of service to students and the community. The College will share details as the events/activities are confirmed. Additionally, FSCJ is working towards holding a gala to culminate the celebration in October 2026.

CSX Groundbreaking
Ceremony:

President Avendano shared with the Board information relating to the CSX Groundbreaking Ceremony:

- Last week the College participated in a groundbreaking ceremony with CSX to announce the construction of a state-of-the-art hazardous materials training facility at FSCJ's Fire Academy of the South.
- CSX CEO Joseph Hinrichs and his team were in attendance in full force.
- The Center will train first responders, emergency managers and industry professionals to handle rail-related hazmat incidents through live exercises and classroom instruction.
- Students will gain hands-on experience with containment, response and coordination using high- and low-pressure tank cars, highway cargo tank trucks, simulators, a locomotive and augmented reality scenario planning.
- Construction is expected to begin later this summer and training programs should begin this spring.
- He thanked Chair Young for attending the event and Associate Vice President of Workforce/Entrepreneurship Dr. Cedric Gibson and Director of Fire Academy of the South Jason Carpenter for their leadership.

- Junior Achievement: President Avendano shared with the Board information relating to Junior Achievement (JA):
- He thanked those who joined FSCJ on the visit to the JA BizTown - Learning Center in Tampa Bay on May 13.
 - The College is excited to begin partnering with JA on this facility, which will serve as a hands-on career and financial education hub, giving students immersive opportunities to apply concepts in real-time simulations that reflect real-world economic and workforce scenarios.
 - Conversations with JA have been very positive, noting the project will position the College for branding and recruitment into the future.
- Campus Bookstores: President Avendano shared with the Board information relating to the campus bookstores:
- As an update on the College's shift in bookstore services from Follett to BibliU, the campus bookstores closed on July 11 and reopened under BibliU's management on July 28.
 - FSCJ moved from five brick-and-mortar bookstores to three, with the closure of the stores at Deerwood Center and Kent Campus. Moving forward, students from these locations can pick up their materials at South Campus. The College will also have pop up locations at Nassau, Kent and Deerwood as the College gets closer to the start of the Fall Term.
 - The College looks forward to the enhanced services BibliU will provide FSCJ students, who are starting this Fall Term and moving forward.
- Commissioner of Education Visit: President Avendano shared with the Board information relating to the Commissioner of Education's visit at FSCJ:
- On July 22, FSCJ welcomed Commissioner of Education Anastasios Kamoutsas to the College's Cecil Center for a tour of FSCJ's Commercial Vehicle Driving facility and Aviation Maintenance hangar.
 - Commissioner Kamoutsas even sat with some of FSCJ's instructors to experience the Air Traffic Control and Pilot program flight simulators.
 - The College was grateful for the opportunity to show Commissioner Kamoutsas FSCJ's facilities and to share more about the institution's exciting plans to expand workforce education in the service area for the future.

- Secretary of Commerce Visit: President Avendano shared with the Board information relating to the Secretary of Commerce's upcoming visit at FSCJ:
- On August 14, FSCJ will welcome Secretary of Commerce Alex Kelly to the College's Cecil Center for a tour of FSCJ's Commercial Vehicle Driving facility and Aviation Maintenance hangar.
- Cecil Center/City Support: President Avendano shared with the Board information relating to FSCJ's Cecil Center and City support:
- The College has been honored lately to receive great support from local and state elected officials:
 - FSCJ Burn Building Support – State and City funding.
 - FSCJ Cecil Center Expansion – CBA funding.
 - The expansion plans include the establishment of a multi-industry training hub aligned with targeted sectors for regional economic development, thanks to funding support from the City of Jacksonville and a grant FSCJ received from the Lowe's Foundation.
 - Four high-need sectors are currently included in the plan:
 - Aviation.
 - Advanced Manufacturing.
 - Transportation & Logistics through our Commercial Vehicle Driving Program.
 - Trades & Vocational Skills.
 - FSCJ looks forward to seeing how this develops.
- Lowe's Foundation Grant: President Avendano shared with the Board information relating to the Lowe's Foundation Grant:
- FSCJ was honored to be a recipient of a two-year Gable Grant from the Lowe's Foundation to help solve America's critical skilled trades worker shortage.
 - The \$390,000 grant award will help FSCJ strengthen communities and improve access for aspiring electricians, construction professionals and HVAC technicians through training at community sites.
 - The grant will also support the recruitment of skilled instructors and fund educational materials, spaces and equipment, addressing workforce needs for large construction projects throughout the service area.

Heart Walk:

President Avendano shared with the Board information relating to the Heart Walk:

- The 2025 Heart Walk is scheduled for Saturday, October 4, and FSCJ will once again be participating as a team.
- He invited Trustees to join the College in their fundraising efforts and to walk with FSCJ on the day of the event.
- More details are forthcoming.

Data Dashboard:

President Avendano shared with the Board information relating to the August 2025 Data Dashboard/high-level view of the institutional data sets:

- Summer Term College Credit Enrollment:
 - Positive variance of 7.2% credit hours for summer 2025 over summer 2024.
 - Positive variance of 4.7% compared to the same day in the enrollment cycle for Summer Term 2025 relating to clock hour enrollment.
- Fall Term College Credit Enrollment:
 - Positive variance of 5.3% credit hours for fall 2025 over fall 2024.
 - Compared Fall Term 2025 clock hour enrollment to the same day in the enrollment cycle last year, enrollment was down 6.6%.
- Spotlight on Two Programs that Align with Technology Services:
 - Computer Information Technology (A.S.); and
 - IT Security (A.S.).
 - Additional spotlights feature annual unduplicated headcount and funded FTE, and fall-to-spring persistence.
- Finance Report shows actual revenues and expenditures compared to budget for the period ending May 31, 2025 over May 31, 2024:
 - Unrestricted fund revenues were up approximately \$2.9 million compared to prior year, primarily due to an increase in student fee revenues.
 - Expenditures were up approximately \$7.6 million, due to an increase in personnel expenses.
 - The restricted fund revenues and expenditures reflect both student and grant activities:
 - Revenues from restricted fund revenues decreased by \$2.3 million in year-over-year comparison.

- Expenditures decreased by about \$4.2 million, primarily in current expenses and capital outlay. Year-to-year differences are attributed to varying grant types and cycles.
- Grants Report:
 - For the 2025-26 award year, between July 1 and July 21, FSCJ received \$587,000 in grants. This includes the Lowe's Foundation award to grow skilled trades as mentioned previously.
 - The grant writing team has successfully completed and submitted 11 additional projects from May 1 to July 21. Many of these are nearing award notification.
 - The total received for the 2024-25 fiscal year was \$16.4 million.

Board Chair Appreciation/
Thank You:

President Avendano shared his appreciation to Wayne Young for his service as Board Chair for the past two years, Fiscal Year 2023-24 and 2024-25.

STRATEGIC
PROGRAMMATIC
DISCUSSION:

Chair Young asked if there were any questions or comments by the Board related to President Avendano's Report, Data Dashboards and/or any other College Strategic matters, and there were none.

CONSENT AGENDA:
(Ref. Board Agenda for
August 12, 2025; Items 1
through 2, Pages 36 – 37)

Chair Young noted the Trustees had fully reviewed the Consent Agenda items prior to today's meeting, and any questions/concerns regarding agenda items were addressed and resolved in advance of the Board meeting. He then asked if there were any items the Trustees wished to remove from the Consent Agenda for individual consideration/discussion under Action Items, and there were none.

ACTION ITEMS:
(Ref. Board Agenda for
August 12, 2025; Items 1
through 16.A., Pages 38 – 62)

MOTION: (McGehee – Odom) The motion was made to approve the Consent Agenda, as recommended.

Chair Young asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 2, Human Resources: Salary Increase, on agenda pages 39 – 40.

MOTION: (McGehee – Odom) The motion was made to approve the Salary Increase, as recommended.

Chair Young asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

Chair Young stated as chair, he would like to present the next three Action Items relating to President John Avendano's employment contract.

There being no objections, Chair Young proceeded.

Chair Young presented the administration's recommendation on Action Item 3, Administration: Performance Evaluation – Dr. John Avendano, College President, on agenda page 40.

MOTION: (McGehee – Odom) The motion was made to approve the Performance Evaluation – Dr. John Avendano, College President, as recommended.

Chair Young asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

Chair Young presented the administration's recommendation on Action Item 4, Administration: Performance Incentive – Dr. John Avendano, College President, on agenda page 41.

MOTION: (McGehee – Odom) The motion was made to approve the Performance Incentive – Dr. John Avendano, College President, as recommended.

Chair Young asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

Chair Young presented the administration's recommendation on Action Item 5, Office of General Counsel: College President's Contract of Employment; Amendment Seven, on agenda pages 42 – 45.

MOTION: (McGehee – Odom) The motion was made to approve the College President's Contract of Employment; Amendment Seven, as recommended.

Chair Young asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano expressed his sincere appreciation for the Board's continued support.

President Avendano presented the administration's recommendation on Action Item 6, Purchasing: HVAC Delivery Order/Job Order Contracting Services, on agenda page 46.

Prior to the motion, Trustee Thomas McGehee, Jr. declared a conflict of interest on Action Item A-6, and recused himself from voting on the item. He stated that he has family members who are associated with the service provider, W.W. Gay Mechanical Contractor, Inc. (Appendix A)

MOTION: (Odom – Young) The motion was made to approve the HVAC Delivery Order/Job Order Contracting Services, as recommended.

Chair Young asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 7, Finance: Fiscal Year 2025-26 Operating Budget Amendment No. 1, on agenda pages 47 – 48.

MOTION: (McGehee – Odom) The motion was made to approve the Fiscal Year 2025-26 Operating Budget Amendment No. 1, as recommended.

Chair Young asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 8, Academic Affairs: Activation of Building Construction Specialist Technical Certificate Program, on agenda page 49.

MOTION: (McGehee – Odom) The motion was made to approve the Activation of Building Construction Specialist Technical Certificate Program, as recommended.

Chair Young asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 9, Academic Affairs: Activation of Child Care Center Management Specialization Technical Certificate Program, on agenda page 50.

MOTION: (McGehee – Odom) The motion was made to approve the Activation of Child Care Center Management Specialization Technical Certificate Program, as recommended.

Chair Young asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 10, Academic Affairs: Activation of Digital Media Foundations Technical Certificate Program, on agenda page 51.

MOTION: (McGehee – Odom) The motion was made to approve the Activation of Digital Media Foundations Technical Certificate Program, as recommended.

Chair Young asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 11, Academic Affairs: Activation of Early Childhood Education Associate in Science Program, on agenda page 52.

MOTION: (McGehee – Odom) The motion was made to approve the Activation of Digital Media Foundations Technical Certificate Program, as recommended.

Chair Young asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 12, Academic Affairs: Activation of Information Technology Foundations Technical Certificate Program, on agenda page 53.

MOTION: (McGehee – Odom) The motion was made to approve the Activation of Information Technology Foundations Technical Certificate Program, as recommended.

Chair Young asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 13, Academic Affairs: Activation of Office Administration Foundations Technical Certificate Program, on agenda page 54.

MOTION: (McGehee – Odom) The motion was made to approve the Activation of Office Administration Foundations Technical Certificate Program, as recommended.

Chair Young asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 14, Academic Affairs: Inactivation of Advanced Network Virtualization Technical Certificate Program, on agenda page 55.

MOTION: (McGehee – Odom) The motion was made to approve the Inactivation of Advanced Network Virtualization Technical Certificate Program, as recommended.

Chair Young asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 15, Academic Affairs: Inactivation of Early Childhood Management Associate in Science Program, on agenda page 56.

MOTION: (McGehee – Odom) The motion was made to approve the Inactivation of Early Childhood Management Associate in Science Program, as recommended.

Chair Young asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 16, Academic Affairs: Inactivation of Courses Not Taught Within Five Years, on agenda page 57.

MOTION: (McGehee – Odom) The motion was made to approve the Inactivation of Courses Not Taught Within Five Years, as recommended.

Chair Young asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 16.A., Academic Affairs: The Annual Institutional Review of General Education Courses, on agenda pages 59 – 62. (Appendix B)

MOTION: (McGehee – Odom) The motion was made to approve the Inactivation of Courses Not Taught Within Five Years, as recommended.

Chair Young asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

Prior to presenting the Information Items, Chair Young shared he was very impressed with the work completed by faculty and staff in their periodic review of FSCJ's courses and certificates, noting the review allows the College to stay current with the community demand as well as support economic development.

INFORMATION ITEMS:
(Ref. Board Agenda for
August 12, 2025; Items
A – D, Pages 63 – 70)

Chair Young asked the Board if there were any questions or comments related to Information Items A – D, on agenda pages 63 – 70, and there were none.

REPORT OF THE BOARD
CHAIR:

Chair Young noted that this was his final report as Board Chair, while confirming that he will continue to serve on the Board after his term as chair concludes. He expressed his sincere gratitude for the opportunity to serve as Chair of the FSCJ DBOT over the past two years, stating it was an honor to do so. Before joining the FSCJ DBOT in February 2018, he served on the FSCJ Foundation Board of Directors. He shared that the dedication and hard work of FSCJ's faculty and staff reflect the caliber of students the institution produces. These students receive the education and preparation they need to enter the workforce and become respected leaders within the Northeast Florida community.

Chair Young reported on FSCJ events/activities relating to the following:

- Convocation 2025.
- 60th Anniversary.
- Visit by Commission of Education Anastasios Kamoutsas.
- Upcoming Visit by Secretary of Commerce Alex Kelly.

Chair Young thanked everyone for their contributions to the College's continued success.

REPORT OF TRUSTEES:

There were no reports provided by Trustees.

REPORT OF THE BOARD
LIAISON, FSCJ
FOUNDATION BOARD OF
DIRECTORS:

On behalf of FSCJ Foundation Board Liaison Michael Bell, Vice President of Instructional Advancement and Executive Director of the FSCJ Foundation Scott Evans provided the Board with an overview of the written report relating to the FSCJ Foundation Board of Directors quarter-to-quarter Board meetings along with other committee meetings and activities. (Appendix C)

ORGANIZATION OF THE
BOARD:

Chair Young turned the meeting over to President Avendano to conduct the Board's annual election of officers and for acceptance of the proposed Board meeting schedule for Fiscal Year 2025-26.

A. Election of Officers
for Fiscal Year 2025-
26:

President Avendano stated before the Board was the election of three Board officers – the positions of Chair, Vice Chair for Duval County and Vice Chair for Nassau County. He opened the floor for nominations of officers.

Trustee Thomas R. McGehee, Jr. nominated the following slate of officers:

Trustee Roderick D. Odom for the officer position of Board Chair.

Trustee Dr. Andrew B. Shaw to continue as the officer position of Vice Chair for Duval County.

The officer position of Vice Chair for Nassau County to remain open.

MOTION: (McGehee – Young) To close the nominations and approve the proposed slate of officers, as recommended.

President Avendano asked if there was any additional discussion on the motion, and there was none.

Motion carried unanimously.

B. Approval of Meeting
Schedule for Fiscal
Year 2025-26:

President Avendano stated before the Board was the establishment of the District Board of Trustees' meeting schedule for Fiscal Year 2025-26, on pages 71 – 72.

MOTION: (McGehee – Young) To accept the proposed FSCJ DBOT meeting schedule for Fiscal Year 2025-26, as recommended.

President Avendano asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

C. Liaison &
Committee
Appointments for
Fiscal Year 2025-26:

President Avendano stated before the Board was the selection of the 2025-26 Liaison and Committee Appointments, noting the appointments would be the first two official actions of the Board Chair within Fiscal Year 2025-26.

The actions of the Board Chair would be to appoint a Trustee to serve as the Liaison to the FSCJ Foundation Board of Directors (FBOD) and to appoint three Trustees to be members of the Finance & Audit Committee.

President Avendano then turned the meeting over to Chair Roderick Odom to move forward with the appointments.

1. Appointment of
Liaison –
FSCJ Foundation
Board of Directors:

Chair Odom appointed Trustee Michael M. Bell to continue to represent the Board as Liaison to the FSCJ Foundation Board of Directors for Fiscal Year 2025-26.

2. Appointment of
Committee
Members –
Finance & Audit
Committee:

Chair Odom appointed Trustees Thomas R. McGehee, Jr. and O. Wayne Young to continue to serve as members of the Finance & Audit Committee, and himself to continue as the third member of the Committee for Fiscal Year 2025-26.

Chair Odom asked if there were any questions or comments by the Board related to the Organization of the Board, and there were none.

This concludes the Organization of the Board for Fiscal Year 2025-26.

REPORT OF THE
ADMINISTRATIVE AND
PROFESSIONAL
COLLABORATIVE (APC):

Administrative and Professional Collaborative Chair Ashli Archer provided the Board with a written report relating to current APC initiatives and activities. (Appendix D)

REPORT OF THE CAREER
EMPLOYEES' COUNCIL
(CEC):

Career Employees' Council Chair Rebecca Nelson provided the Board with a written report relating to current CEC initiatives and activities. (Appendix E)

REPORT OF THE FACULTY
SENATE (Senate):

There was no report provided by the Faculty Senate for the month of August 2025. (Appendix F)

REPORT OF THE STUDENT
GOVERNMENT
ASSOCIATION (SGA):

Collegewide Student Government Association President Vlad Sadouski addressed the Board and presented an overview of the written report relating to current SGA initiatives and activities. (Appendix G)

NEXT MEETING:

Chair Odom announced the next regular meeting of the Board is scheduled for Tuesday, September 9, 2025, at the College's Administrative Offices, 1 p.m.

ADJOURNMENT:

There being no further business, Chair Odom declared the meeting adjourned at 1:40 p.m.

APPROVAL OF MINUTES:



Chair, District Board of Trustees



Executive Secretary, District Board of Trustees

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME McGehee, Jr. Thomas R.		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Florida State College at Jacksonville District Board of Trustees	
MAILING ADDRESS 501 West State Street, Suite 408		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY Jacksonville	COUNTY Duval	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED August 12, 2025		NAME OF POLITICAL SUBDIVISION: Florida State College at Jacksonville	
		MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Thomas R. McGehee, Jr., hereby disclose that on August 12, 2025 :

(a) A measure came or will come before my agency which (check one or more)

- ☐ inured to my special private gain or loss;
- ☒ inured to the special gain or loss of my business associate, _____ ;
- ☒ inured to the special gain or loss of my relative, who are associated with W.W. Gay Mechanical Contractors, Inc. ;
- ☐ inured to the special gain or loss of _____, by
whom I am retained; or
- ☐ inured to the special gain or loss of _____, which
is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Action Agenda Item A-6
Purchasing: HVAC Delivery Order/Job Order Contracting Services
Page 46

I have family members who are associated with the service provider, W.W. Gay Mechanical Contractors, Inc.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

August 12, 2025

Date Filed



Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

Subject: FSCJ DBOT Regular Meeting
August 12, 2025, Board Agenda
(Continued)

10. Academic Affairs: Activation of Digital Media Foundations Technical Certificate Program (p. 51)
11. Academic Affairs: Activation of Early Childhood Education Associate in Science Program (p. 52)
12. Academic Affairs: Activation of Information Technology Foundations Technical Certificate Program (p. 53)
13. Academic Affairs: Activation of Office Administration Foundations Technical Certificate Program (p. 54)
14. Academic Affairs: Inactivation of Advanced Network Virtualization Technical Certificate Program (p. 55)
15. Academic Affairs: Inactivation of Early Childhood Management Associate in Science Program (p. 56)
16. Academic Affairs: Inactivation of Courses Not Taught Within Five Years (p. 57-58)
- 16.A. Academic Affairs: The Annual Institutional Review of General Education Courses (p. 59-62)

INFORMATION ITEMS

Trustees may request discussion of the Information Items.

- A. Human Resources: Personnel Actions (p. 63-64)
- B. Purchasing: Purchase Order Over \$195,000 (p. 65-66)
- C. Facilities: Change Orders – South Campus – ARP Act – Restroom Renovation, Building T, 1st Floor (p. 67-68)
- D. Facilities: Change Orders – South Campus – Parking Lot Lighting Retrofit Project (p. 69-70)

REPORT OF THE BOARD CHAIR

REPORTS OF TRUSTEES

REPORT OF THE BOARD LIAISON, FSCJ FOUNDATION BOARD OF DIRECTORS

ORGANIZATION OF THE BOARD

- A. **ELECTION OF OFFICERS**
 1. Chair
 2. Vice Chair for Duval County
 3. Vice Chair for Nassau County
- B. **APPROVAL OF MEETING SCHEDULE FOR FY 2025-26 (p. 71-72)**
- C. **LIAISON & COMMITTEE APPOINTMENTS FOR FY 2025-26**
 1. Appointment of Liaison – Florida State College at Jacksonville Foundation Board of Directors
 2. Appointment of Committee Members – Finance & Audit Committee

**Florida State College at Jacksonville
District Board of Trustees**

AGENDA ITEM NO. A – 16.A.

Subject:	Academic Affairs: The Annual Institutional Review of General Education Courses
Meeting Date:	August 12, 2025

RECOMMENDATION: It is recommended that the District Board of Trustees approve the College's list of general education courses. During the Summer 2025 term, a review of the College's 88 general education courses, including both the state core and non-core (institutional) courses, was facilitated by the Office of Curriculum Services for compliance with the principles, standards, and content in sections 1007.25 and 1007.55, Florida Statutes. Additionally, a review of the general education core courses was conducted by faculty subject matter experts in the School of Liberal Arts and Sciences.

Enclosed is Florida State College at Jacksonville's General Education Course List, prepared on an FLDOE-provided template.

BACKGROUND: Senate Bill 266 (lines 63-95) establishes the principles and standards for general education courses. The bill modified section 1007.25(3)(c), Florida Statutes, stating that general education core courses "may not distort significant historical events or include a curriculum that teaches identity politics, violates section 1000.05, or is based on theories that systemic racism, sexism, oppression, and privilege are inherent in the institutions of the United States and were created to maintain social, political, and economic inequities."

Senate Bill 266 also created section 1007.55(2), Florida Statutes, specifying that the presidents and boards of trustees of Florida's public colleges and universities must annually review and approve the general education course requirements at their respective institutions.

Accordingly, the College's general education state core and non-core courses were reviewed by the Office of Curriculum Services for statutory compliance. General education core courses were then reviewed by faculty subject matter experts in the School of Liberal Arts and Sciences for alignment with the statewide course descriptions and course learning outcomes. As a result of the review, changes to the general education core courses will be applied to the course master outlines, PeopleSoft Course Catalog, College Catalog, and Statewide Course Numbering System (SCNS), effective in the Fall 2026 term following state approval.

RATIONALE: Emphasizing foundational knowledge in the liberal arts and sciences, general education is intended to foster critical thinking and lifelong learning among students. The annual review of the College's general education course inventory seeks to ensure statutory compliance while facilitating the seamless transfer and articulation of students' credits throughout the Florida College System and State University System.

FISCAL NOTES: No fiscal impact is anticipated.

**Statewide Course Numbering System
General Education Course Report**

Prefix	Level	Course Number	Lab	Course Title	Credit	General Ed Core Discipline Area	General Ed Discipline Area	Course Review Status	General Education Updates	Total # Institutions Offering Course
AMH	2	010		UNITED STATES HISTORY TO 1877	3.0	Social Sciences	Social Sciences	No Updates		36
AMH	2	070		HISTORY OF FLORIDA	3.0		Social Sciences	No Updates		2
AMH	2	020		UNITED STATES HISTORY FROM 1877 TO THE PRESENT	3.0	Social Sciences	Social Sciences	Updated	Course Title	37
AML	2	010		EARLY AMERICAN LITERATURE: COLONIAL TIMES TO THE CIVIL WAR	3.0		Humanities	No Updates		20
AML	2	020		LATE AMERICAN LITERATURE: THE CIVIL WAR TO THE PRESENT	3.0		Humanities	No Updates		17
ANT	2	000		GENERAL ANTHROPOLOGY	3.0	Social Sciences	Social Sciences	No Updates		28
ARH	2	000		ART IN THE HUMANITIES	3.0	Humanities	Humanities	No Updates		20
ARH	2	051		ART HISTORY FROM 15TH TO 21ST CENTURY	3.0		Humanities	No Updates		26
ARH	2	050		ART HISTORY FROM PREHISTORY TO 15TH CENTURY	3.0		Humanities	Updated	Course Title	28
AST	1	002		INTRODUCTION TO ASTRONOMY	3.0	Natural Science	Natural Science	No Updates		31
AST	1	002	L	ASTRONOMY LABORATORY	1.0		Natural Science	No Updates		3
BOT	1	010	C	INTRODUCTION TO BOTANY	4.0		Natural Science	No Updates		5
BSC	1	005		LIFE IN ITS BIOLOGICAL ENVIRONMENT	3.0	Natural Science	Natural Science	No Updates		30
BSC	1	005	L	BIOLOGY LABORATORY	1.0		Natural Science	No Updates		10
BSC	2	020	C	HUMAN BIOLOGY	4.0		Natural Science	No Updates		2
BSC	2	050		BIOLOGY OF ENVIRONMENTAL SYSTEMS	3.0		Natural Science	No Updates		1
BSC	2	085	C	HUMAN ANATOMY AND PHYSIOLOGY I	4.0	Natural Science	Natural Science	No Updates		5
BSC	2	086	C	HUMAN ANATOMY AND PHYSIOLOGY II	4.0		Natural Science	No Updates		5
BSC	2	010	C	PRINCIPLES OF BIOLOGY I	4.0	Natural Science	Natural Science	Updated	Learning Outcomes	5
BSC	2	011	C	PRINCIPLES OF BIOLOGY II	4.0		Natural Science	Updated	Learning Outcomes	3
CHM	1	020		CHEMISTRY FOR LIBERAL ARTS	3.0	Natural Science	Natural Science	No Updates		26
CHM	1	025	C	INTRODUCTION TO GENERAL CHEMISTRY	4.0		Natural Science	No Updates		6
CHM	1	032	C	PRINCIPLES OF GENERAL CHEMISTRY	4.0		Natural Science	No Updates		3
CHM	2	045	C	GENERAL CHEMISTRY AND QUALITATIVE ANALYSIS I	4.0	Natural Science	Natural Science	No Updates		4
CHM	2	046	C	GENERAL CHEMISTRY AND QUALITATIVE ANALYSIS II	4.0		Natural Science	No Updates		3
DAN	2	100		DANCE IN THE HUMANITIES	3.0		Humanities	No Updates		10
DEP	2	004		HUMAN GROWTH AND DEVELOPMENT	3.0		Social Sciences	Updated	Course Title	20
ECO	2	013		ECONOMICS I - PRINCIPLES OF MACROECONOMICS	3.0	Social Sciences	Social Sciences	No Updates		39
ENC	1	101		ENGLISH COMPOSITION I	3.0	Communications	Communications	No Updates		40
ENC	1	101	C	ENGLISH COMPOSITION I ENHANCED	4.0	Communications	Communications	No Updates		2
ENC	1	102		WRITING ABOUT TEXT'S	3.0		Communications	No Updates		36
ENG	2	100		FILM STUDIES	3.0		Humanities	No Updates		3
ENL	2	012		ENGLISH LITERATURE TO 1750	3.0		Humanities	No Updates		20
ENL	2	022		ENGLISH LITERATURE SINCE 1750	3.0		Humanities	No Updates		21

**Statewide Course Numbering System
General Education Course Report**

ESC	1	000		EARTH AND SPACE SCIENCE		3.0	Natural Science	Natural Science	No Updates		21
ESC	1	000	L	EARTH AND SPACE SCIENCE LABORATORY		1.0		Natural Science	No Updates		4
EV	1	001		INTRODUCTION TO ENVIRONMENTAL SCIENCE		3.0	Natural Science	Natural Science	No Updates		24
GLY	1	010	C	PHYSICAL GEOLOGY AND LABORATORY		4.0		Natural Science	No Updates		2
HUM	2	020		TOPICS IN THE HUMANITIES		3.0	Humanities	Humanities	No Updates		20
HUM	2	210		HUMANITIES: PREHISTORY TO THE 15TH CENTURY		3.0		Humanities	No Updates		16
HUM	2	230		HUMANITIES: MAINSTREAMS OF CULTURES, 14TH TO 19TH CENTURY		3.0		Humanities	No Updates		18
HUM	2	250		HUMANITIES: 20TH AND 21ST CENTURY CULTURAL PERSPECTIVES		3.0		Humanities	No Updates		11
INR	2	002		INTERNATIONAL RELATIONS		3.0		Social Sciences	No Updates		21
ISC	1	075		PRINCIPLES OF SCIENCE AND INVESTIGATION		3.0		Natural Science	No Updates		1
LAH	2	020		HISTORY OF LATIN AMERICA		3.0		Social Sciences	No Updates		6
LIT	2	000		LITERATURE IN THE HUMANITIES		3.0	Humanities	Humanities	No Updates		25
LIT	2	100		GREAT IDEAS IN WORLD LITERATURE		3.0		Humanities	No Updates		3
MAC	1	105		COLLEGE ALGEBRA		3.0	Math	Math	No Updates		38
MAC	1	105	C	COLLEGE ALGEBRA ENHANCED		5.0	Math	Math	No Updates		6
MAC	1	114		COLLEGE TRIGONOMETRY		3.0		Math	No Updates		34
MAC	1	140		PRECALCULUS ALGEBRA		4.0		Math	No Updates		30
MAC	1	147		PRECALCULUS ALGEBRA AND TRIGONOMETRY		5.0		Math	No Updates		28
MAC	2	233		CALCULUS FOR BUSINESS AND SOCIAL SCIENCES		3.0		Math	No Updates		35
MAC	2	311		CALCULUS WITH ANALYTIC GEOMETRY I		4.0	Math	Math	No Updates		38
MAC	2	312		CALCULUS WITH ANALYTIC GEOMETRY II		4.0		Math	No Updates		35
MAC	2	313		CALCULUS WITH ANALYTIC GEOMETRY III		4.0		Math	No Updates		28
MAP	2	302		DIFFERENTIAL EQUATIONS		3.0		Math	No Updates		24
MCB	2	010	C	MICROBIOLOGY		4.0		Natural Science	No Updates		9
MGF	1	130		MATHEMATICAL THINKING		3.0	Math	Math	No Updates		35
MGF	1	131		MATHEMATICS IN CONTEXT		3.0		Math	No Updates		29
MGF	1	106		TOPICS IN COLLEGE MATHEMATICS		3.0		Math	Removed from General Education		9
MGF	1	107		EXPLORATIONS IN MATHEMATICS		3.0		Math	Removed from General Education		8
MUL	2	010		MUSIC IN THE HUMANITIES		3.0	Humanities	Humanities	No Updates		21
OCB	2	000	C	FUNDAMENTALS OF MARINE BIOLOGY		4.0		Natural Science	No Updates		2
OCE	2	001		SURVEY OF OCEANOGRAPHY		3.0	Natural Science	Natural Science	No Updates		6
OCE	2	001	L	OCEANOGRAPHY LABORATORY		1.0		Natural Science	No Updates		2
PHI	2	010		PHILOSOPHY IN THE HUMANITIES		3.0	Humanities	Humanities	No Updates		32
PHI	2	600		INTRODUCTION TO ETHICS		3.0		Humanities	No Updates		19
PHY	1	020	C	PHYSICS FOR LIBERAL ARTS WITH LABORATORY		3.0	Natural Science	Natural Science	No Updates		7
PHY	2	048	C	PHYSICS I WITH CALCULUS		4.0	Natural Science	Natural Science	No Updates		14
PHY	2	049	C	PHYSICS II WITH CALCULUS		4.0		Natural Science	No Updates		13

**Statewide Course Numbering System
General Education Course Report**

PHY	2	053	C	GENERAL PHYSICS I	4.0	Natural Science	Natural Science	No Updates		8
PHY	2	054	C	GENERAL PHYSICS II	4.0		Natural Science	No Updates		8
POS	2	041		AMERICAN FEDERAL GOVERNMENT	3.0	Social Sciences	Social Sciences	No Updates		30
POS	2	112		STATE AND LOCAL GOVERNMENT	3.0		Social Sciences	No Updates		13
PSC	1	341		PHYSICAL SCIENCE	3.0		Natural Science	No Updates		4
PSY	1	012		GENERAL PSYCHOLOGY	3.0	Social Sciences	Social Sciences	No Updates		6
REL	2	300		WORLD RELIGIONS	3.0		Humanities	No Updates		24
REL	2	000		RELIGION IN THE HUMANITIES	3.0		Humanities	Updated	Course Title	6
SPC	2	608		FUNDAMENTALS OF PUBLIC SPEAKING	3.0		Communications	No Updates		16
SPC	2	017		INTRODUCTION TO SPEECH COMMUNICATIONS	3.0		Communications	Updated	Course Title	1
SPC	2	065		SPEECH COMMUNICATION FOR BUSINESS AND THE PROFESSIONS	3.0		Communications	Updated	Course Title	1
STA	2	023		ELEMENTARY STATISTICS	3.0	Math	Math	No Updates		40
SYG	2	000		INTRODUCTORY SOCIOLOGY	3.0		Social Sciences	No Updates		24
THE	2	000		THEATRE IN THE HUMANITIES	3.0	Humanities	Humanities	No Updates		23
WOH	1	012		WORLD HISTORY TO 1500	3.0		Social Sciences	No Updates		8
WOH	1	022		WORLD HISTORY SINCE 1500	3.0		Social Sciences	No Updates		9
ZOO	1	010	C	GENERAL ZOOLOGY	4.0		Natural Science	No Updates		4



REPORT OF THE BOARD LIAISON, TRUSTEE MIKE BELL
AUGUST 12, 2025

1. FBOD 2nd Quarter Board Meeting – June 25, 2025:

- The Foundation Board held its 2nd Quarter Board Meeting on Wednesday, June 25th in the College's AO Boardroom.
- The agenda included the following respective reports:
 - Foundation Chair Report, Brent Lister.
 - Finance, Audit and Compliance Committee and Investment Advisory Committee Report, Jeff Mall.
 - Governance Committee Report, Michael Corrigan.
 - Committee on Directors Report, Jeff Edwards.
 - Campaign Cabinet Report, Carl Cannon.
 - Alumni Relations Committee Report, Dr. Maggie Cabral-Maly.
 - Executive Director Report, Scott Evans.

2. Action Items:

- The Board approved significant revisions to the Foundation's Bylaws, which included expanding the permissible number of Board members to between 20 and 36, allowing newly elected members to begin their terms the month following approval, and clarifying procedures related to committee structures, emergency meetings and virtual participation.
- In conjunction with the Bylaws revisions, a policy review schedule was introduced to ensure the ongoing evaluation of the Foundation's governing documents.
- The Board unanimously approved the nominations of four new members – Dr. Jane Cooper (retired physician, Mayo Clinic), Ken Hecht (Vice President Talent and Operations Development, SoundTube Entertainment), Jennifer Leonard (Vice President, Crowley), and Christopher Walker (Partner-in-Charge, Lippes Mathias LLP) – who had been vetted by the Committee on Directors and endorsed by the Executive Committee.

3. Foundation Chair Report:

Brent Lister thanked members for their commitment and generosity, emphasizing the annual giving expectation of \$1,500 per member. To date, 13 of the 21 members have met this requirement for 2025. Combined giving by current and Emeriti members since October 1, 2024, exceeds \$100,000.

4. Finance, Audit and Compliance Committee and Investment Advisory Committee Report:

Jeff Mall noted that the Foundation has finalized the transition to the OCIO (Outsourced Chief Investment Officer) model, with CommonFund now managing the investment portfolio. He also referenced improvements coming to financial reporting and budgeting formats.

5. Governance Committee Report:

Michael Corrigan presented revised Bylaws that were unanimously approved. Key changes include expanding the number of permissible Board members (20–36), clarifying committee structures, allowing newly elected members to begin terms the month after appointment, and formalizing emergency and virtual meeting protocols. A policy review schedule was also introduced.

6. Committee on Directors Report:

Jeff Edwards introduced and received unanimous approval for four new Board nominees: Dr. Jane Cooper, Ken Hecht, Jennifer Leonard and Christopher Walker. He reminded members to coordinate nominations through the Foundation office and avoid independent outreach.

7. Campaign Cabinet Report:

Carl Cannon had nothing to add to the Campaign update provided in a special session before the meeting.

8. Alumni Relations Committee Report:

Dr. Maggie Cabral-Maly reported on the April 7th committee meeting and highlighted recent successes, including the engagement of retirees, collaboration with Human Resources to secure retiree contact data and the onboarding of Dr. Carolyn Strickland to support the development of a three-year alumni engagement plan.

9. Executive Director Report:

Scott Evans summarized major accomplishments since January, including:

- Four new board members were added.
- Approval of eight new policies and revised Bylaws.
- Transition from FASB to GASB reporting.
- Appointment of CommonFund as OCIO.
- Progress on the searches for two Associate Vice Presidents.
- New three-year alumni relations plan has been initiated.

Looking ahead, Mr. Evans previewed enhancements to Board onboarding and evaluation, better endowment distribution and cash flow tracking, a new Board portal system (BoardEffect), potential updates to the Foundation's mission and vision statements and new evaluations for individual members and the Board. He also recognized Foundation staff, including Dr. Milt Russos, for receiving the key to the City from the Mayor of the City of Jacksonville and the Cultural Council.

10. Upcoming Board Meeting:

The next Foundation Board meeting is Wednesday, September 3, 2025, at 11:30 a.m.

This concludes my report.



Date: August 12, 2025

To: Florida State College at Jacksonville District Board of Trustees

From: Ashli Archer, Chair of the Administrative and Professional Collaborative, 2025-2026

Re: August 2025 Administrative and Professional Collaborative Report

Chair Young and Trustees:

The Administrative and Professional Collaborative (APC) is proud to share updates since our last report.

On June 18, 2025, the APC Council held a general meeting at the Advanced Technology Center, ATC 140-141, to close out the 2024-2025 academic year. All APC members across the College were invited as part of the APC Council's ongoing commitment of transparency and inclusion for all APC members. Outgoing Chair Terrance Wright conducted the meeting. Chair Wright asked a member from each APC Task Force to report any new information as well as to provide a brief description of the goals and purpose of the task force group. Chair Wright then moved on to unfinished business by awarding certificates to Campus/Center representatives who were rolling off of their terms and to conduct a formal installation of the newly elected APC Officers for the 2025-2026 academic year. All officers and representatives were formally installed to serve on APC as part of the meeting agenda.

2025-2026 APC Positions (Newly elected representatives & officers are in bold)

Chair:	Ashli Archer
Chair-Elect:	Monica Franklin
Past Chair:	Terence Wright
Secretary:	Shannon Groff
AO/URC Representatives:	Karen Acevedo Steve Beard Taylor Mejia Maggie Dartiguenave
Downtown Campus/ATC:	Nick Bodnar Kelly Herndon

Administrative and Professional Collaborative Report

August 12, 2025

Page 2

North Campus/Nassau Ctr:	Renata Henderson Steven Gunter
Kent Campus/Cecil Ctr:	Jefferson Everett Jeff Hess
South Campus:	Ed Stringer Jerry Thor
Deerwood Center:	Lauren Finch Jody Taylor

The meeting concluded with closing remarks from incoming Chair Archer.

There was no meeting in July 2025.

Respectfully,



Ashli Archer

Department Chair of Humanities

Administrative and Professional Collaborative Chair, 2025-2026



Date: August 12, 2025

To: Florida State College at Jacksonville District Board of Trustees

From: Rebecca A. Nelson, Career Employees' Council Chair, 2025-2026

Re: August 2025 Career Employees' Council Report

Chair Young and Trustees:

The Career Employees' Council (CEC) continues to serve as a representative voice for all Career employees at the College.

The Council will resume its monthly meetings for the 2025–26 academic year starting in late August. These meetings will include sessions for Executive Board members and representatives, as well as open meetings where all Career employees are welcome to attend and participate. The CEC remains committed to increasing engagement from Career employees by 10–15% over the coming year.

It is with utmost respect that the Council extends its sincere congratulations to graduates of the *Leading From Where You Are* program at FSCJ, which commenced on June 25, 2025. It is especially noteworthy that 75% (9 out of 12 participants) of the most recent cohort are classified as Career employees whose enduring commitment and service continues to enhance the College's operations and culture (see Exhibit A). These esteemed individuals contribute meaningfully across a range of areas – from improving student support services and streamlining administrative processes to fostering inclusive workplace environments and mentoring new staff. Their dedication to leadership development exemplifies the values of the College and plays a vital role in advancing the institution's mission.

At the College's request to ensure both accuracy and relevance, a draft of the updated Career Employees' Council APM was submitted for review on July 14, 2025. The proposed revisions include an updated mission statement, refined governance group commitments, and clarified provisions regarding release time for Executive Board members and representatives. The Council respectfully awaits feedback from the APM and Board Rule Review Committee and remains available to address any questions or concerns related to the proposed changes.

On July 23, 2025, the CEC submitted a request to all employees asking for nominations of a Career employee who exemplifies dedication, excellence, and a positive impact in their role to be featured in an upcoming issue of the *Manta Messenger* (see Exhibit B). As noted in the message, the Career employee spotlight is a wonderful opportunity to recognize and share the inspiring work of our colleagues within the broader community. As of my report, I am happy to share that we have received ten (10) nominations ahead of the August 15, 2025 deadline. While that is a great start, it represents just about 1% of our Career employee workforce, which includes roughly 800 full- and part-time staff.

Career Employees' Council Report

August 12, 2025

Page 2

With so many dedicated individuals contributing to academics, student support, and College operations, it would be wonderful to receive even more nominations that acknowledge our Career employee workforce. I urge all to continue encouraging participation to better reflect the incredible work happening across our campuses and centers.

While summer tends to be a time of refocus for many Career employees, we are looking ahead to reviewing campus representative participation, exploring structure and campus ratio options, and continuing our search for a candidate interested in serving as Secretary on the Executive Board. Additionally, in our first session, the CEC Executive Board will finalize the annual meeting calendar and set shared goals for the Council. This will include planning fundraising events and reviewing volunteer opportunities that are already underway in the planning stage.

As always, I extend my sincere appreciation to you and your colleagues for your continued support of the Career Employees' Council. On behalf of all Career Employees, I would like to express gratitude to the District Board of Trustees for the time, dedication, and thoughtful leadership you bring to the FSCJ community. Your commitment plays a vital role in fostering a supportive, inclusive, and thriving environment for all employees.

Respectfully,

A handwritten signature in cursive script, appearing to read "RANelson", written in dark ink.

Rebecca A. Nelson

Career Employees' Council Chair, 2024-25 & 2025-26

Florida State College at Jacksonville

904-632-3274 / Rebecca.Nelson@fscj.edu

Exhibit A

August HR News Excerpt – Leading From Where You Are (LFWYA) Graduates

Leading From Where You Are (LFWYA) Graduates

The LFWYA leadership program celebrated the graduation of the following outstanding employees on Wednesday, June 25. Congratulations!



Name	Job Title	Classification	Campus/Center
Jamaiah Bowman	Administrative Assistant I	Career	South
Kasyapa Chitta	Professor of Biotechnology	Faculty	Advanced Technology Ctr
Angela Davis	Student Engagement Advisor II	Career	Kent
Mary Jamison Dee	Financial Aid Advisor II	Career	Urban Resource Ctr
Kelly Herndon	Director of Program Development	A&P	Kent
Shaince Kerns	Human Resources Coordinator	Career	Downtown
Jerry Morgan	Case Manager/Career Specialist	Career	South
Devon Novik	Academic and Career Advisor	Career	South
Shannon Reid	Student Success Navigator	Career	North
Hector Rodriquez	Financial Aid Advisor II	Career	Urban Resource Ctr
Jody Taylor	Engineer II Multimedia	A&P	Deerwood Ctr
Lacrecia Underwood	IT Call Center Rep II	Career	Deerwood Ctr

Career Employees' Council Report

August 12, 2025

Page 4

Exhibit B

Celebrate Excellence at FSCJ – Nominate a Career Employee for the Manta Messenger

Career Employees' Council

From: Career Employees' Council
Sent: Wednesday, July 23, 2025 1:49 PM
To: All Admins; All Professional Employees; All Career Employees
Subject: Celebrate Excellence at FSCJ – Nominate a Career Employee for the Manta Messenger

Dear Colleagues,

The Career Employees' Council (CEC) is excited to continue our tradition of celebrating the exceptional contributions of Career employees across our campuses and centers. We invite you to nominate a Career employee who exemplifies dedication, excellence, and a positive impact in their role to be featured in an upcoming issue of the *Manta Messenger*.

The Career employee spotlight is a wonderful opportunity to recognize and share the inspiring work of our colleagues within the broader community. If you know someone whose efforts deserve to be highlighted, please send their name, department, position title, and a brief description of why you're nominating them.

We kindly ask that nominations for the upcoming academic year be submitted by August 15th to cec@fscj.edu.

Thank you for helping us honor the outstanding Career employee individuals who make our campuses and centers thrive!

Warm regards,

Rebecca Ann Nelson
CEC Chair, 2024-25 & 2025-26

501 W. State Street, Room 301N, Jacksonville, FL 32202
Office: (904) 632-3274 | Cell: (904) 207-2043
Email: rebecca.nelson@fscj.edu | cec@fscj.edu



****Please note that under Florida's very broad public records law, electronic mail and recorded voicemail messages to and from College employees may be subject to public disclosure.****



Date: August 12, 2025

To: Florida State College at Jacksonville District Board of Trustees

From: John A. Woodward, PhD

Re: August 2025 Faculty Senate Report

Chair Young and Trustees:

There will be no report provided by the Faculty Senate this month.

Respectfully,

A handwritten signature in blue ink, appearing to read "J. Woodward", is written over a faint, light blue circular stamp.

John Arrington Woodward, PhD
Professor of Humanities and Film Studies
Faculty Senate President
C2326B, DWC
Florida State College at Jacksonville
john.a.woodward@fscj.edu
904-997-2703



Date: August 12, 2025

To: Florida State College at Jacksonville District Board of Trustees

From: Florida State College at Jacksonville Student Government Association Executive Board

Re: August 2025 Student Government Association Executive Board Report

Greetings Chair Young and Trustees:

The Student Government Association (SGA) is the voice of the student body at Florida State College at Jacksonville (FSCJ). Please see the following updates and accomplishments. All of programming shared is led by students and for all students.

Since the last report, the SGA would like to share the following:

- During the 2024-2025 academic year:
 - There were 418 student-led extracurricular events at FSCJ with a duplicated student attendance of 19,077.
 - Manta Ray Athletics hosted 114 sporting events, participated in 48 community service events, and the average team GPA was 3.15.
 - There were 20 student productions in Performing and Visual Arts. This includes Art Gallery Exhibits and Blocktoberfest as well as performances from the Chorale, danceWORKS, Drama Works, Jazz Band and Symphonic Band.
 - Nine new clubs were chartered (American Criminal Justice Association, Club of Inventors, Crochet Club, ELEVATE, For Reading Out Loud, Global Explorers Club, Latinx Club, Music Club and Psychology Club) bringing our current total to 70 student clubs, organizations and performing groups.
 - FSCJServes was utilized by 289 students and 8,514 hours of volunteer service were tracked.
- Throughout the summer, all campuses and centers have hosted a variety of extracurricular events where students can socialize and cool off.
- On July 3rd, the incoming and outgoing SGA Officers met to network, participate in teambuilding activities, receive training, and plan Collegewide programming for the upcoming year.
- On July 1-3rd, all campuses celebrated Independence Day.
- On July 5th, 34 students participated in a Beach Clean Up at Jacksonville Beach.
- The SGA is currently organizing a passive volunteer project where students may create dog chew toys out of old t-shirts. The chew toys will be donated to the Jacksonville Humane Society.
- On August 25-28th, every campus and center will host Welcome Back Week programming, where students will enjoy refreshments, snacks and friendly support on their first week of fall term.

On behalf of the student body, we would like to thank the District Board of Trustees and College President Dr. John Avendano for continuing to provide the SGA the opportunity to share updates and accomplishments of our students. Thank you for your time and all that you do for the students of FSCJ.

Sincerely,
Vlad (Uladzislau) Sadouski
FSCJ Collegewide Student Government Association President