

**Florida State College at Jacksonville  
District Board of Trustees  
Minutes of the June 10, 2025, Regular Meeting  
Administrative Offices, Board Room 405, 1 p.m.**

**PRESENT:**

O. Wayne Young, Chair  
Roderick D. Odom, Vice Chair, Nassau County  
Andrew B. Shaw, Vice Chair, Duval County

**ABSENT:**

Michael M. Bell  
Thomas R. McGehee, Jr.

**CALL TO ORDER:**

Chair Wayne Young called the meeting to order at 1:03 p.m. and welcomed those in attendance.

**PLEDGE:**

Chair Young led the Pledge of Allegiance.

**COMMENTS BY THE  
PUBLIC:**

Chair Young opened the public comments segment of the meeting wherein members of the public were invited to make comments on matters before the Board's consideration, noting that consideration of today's Action Items would also constitute a public hearing under the Administrative Procedures Act. Therefore, any comments regarding the revised Board Rules should also be made at this time.

Chair Young advised the Board that no member of the public had requested to speak. He asked if there were any comments by the Trustees, and there were none.

**MINUTES:**

(Ref. Board Agenda for  
June 10, 2025; Pages 5 – 36)

Chair Young noted in efficiency of time, he would like to entertain a motion to approve the Florida State College at Jacksonville (FSCJ) District Board of Trustees (DBOT) minutes as presented on pages 5 – 36: The April 8, 2025, Finance & Audit Committee Quarterly Meeting, on agenda pages 5 – 7; April 8, 2025, Workshop, on agenda pages 8 – 12; and April 8, 2025, Regular Meeting, on agenda pages 13 – 36.

**MOTION:** (Shaw – Odom) The motion was made to approve the FSCJ DBOT minutes as presented on pages 5 – 36, from the April 8, 2025, Finance & Audit Committee Quarterly Meeting; April 8, 2025, Workshop; and April 8, 2025, Regular Meeting, as recommended.

Chair Young asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

REPORT OF THE COLLEGE  
PRESIDENT:

- Commencement Recap: College President John Avendano, Ph.D. shared with the Board a recap relating to FSCJ's Commencement:
- He thanked everyone for their support and participation in Commencement 2025 on Wednesday, May 7 at the VyStar Veterans Memorial Arena.
  - There were more than 1,600 registered graduates. The College awarded more than 5,400 degrees and certifications within the 2024-25 academic year with some students earning more than one degree/certificate. This brings FSCJ's total number of alums to over 175,000 for our history. Of the 5,400 grads – 883 received bachelor's degrees, 1,875 were associate in arts degrees and 846 were associate in science degrees. Additionally, 190 high school students completed the dual enrollment program.
  - For the first time, the College was also pleased to celebrate 80 Adult Ed program graduates during the ceremony.
- Golf Tournament Recap: President Avendano shared with the Board a recap relating to FSCJ's Golf Tournament:
- The annual FSCJ Foundation Golf Classic was held on April 28 at Queens Harbour Yacht & Country Club. Each year, this event showcases FSCJ athletes and its athletic programs with business and community partners.
  - It was another great weather day and FSCJ had support from its student volunteers and sponsors: Presenting Sponsor First Florida Credit Union, along with sponsorship from PQH Group, Chiller Medic, Warden Construction, Nimnicht Chevrolet and Bhide and Hall Architects.
  - FSCJ was able to raise \$13,000 for its athletics department, and were very happy for that success. The College also had the good fortune to introduce one of its regular donors to the golf outing for the first time, and the donor decided to give FSCJ an additional \$10K for athletics. This raised the net total to \$23K. FSCJ looks forward to the event again next year.
- Meetings with City Council Members: President Avendano shared with the Board information relating to Meetings with City Council Members:
- As part of the Jaguars stadium deal, the City has committed \$40M in funding for a Community Benefits Agreement focusing on workforce development, homelessness, and affordable housing initiatives throughout the city. That

\$40M will be spread out over the next 30 years. He believes FSCJ will be called upon for much of the monies dedicated for Workforce Development.

- However, the City is also including \$1M per Council district to use for “programs or projects that positively impact the community.”
- He thanked FSCJ’s Director of Government and Community Relations Taylor Mejia Roberts for her efforts, noting he will meet with members of Jacksonville’s City Council to see how FSCJ can fit into the work of the Community Benefits Agreement.
- He met recently with Council Member Michael Boylan and Council President Randy White. Additional meetings are being scheduled with other Council members throughout the summer. The College has a verbal commitment for workforce programs from one city councilmember for a sizeable gift.
- The discussions have focused on training and educational opportunities for residents within their districts as well as educating the members on the EmpowerED model, mobile training unit, and a promise program for graduating high school seniors.

Commissioner’s Joint Meeting:

President Avendano shared with the Board information relating to the 2025 Commissioner’s Summit:

- He thanked FSCJ DBOT Chair Wayne Young for his time and engagement last week, noting he and Chair Young attended the third annual Commissioner’s Joint Meeting in Miami at Miami Dade College.
- Florida Commissioner of Education Manny Diaz, Jr. and Florida’s next Education Commissioner Anastasios Kamoutsas convened all the State College Presidents, University Presidents and Superintendents, along with all the Board Chairs to discuss statewide issues.
- The group was surprised by Florida Governor Ron DeSantis, who opened the meeting on Thursday, June 5, 2025.

Florida Department of Governmental Efficiency (DOGE) Update:

President Avendano shared with the Board an update relating to Florida DOGE:

- He shared that the College had been directed to complete information for the State as part of the Florida DOGE process.

- FSCJ has gone through two cycles thus far, and understand there will be another round in the near future.
- He thanked the FSCJ Team, led by Vice President of Finance and Administration Dr. Wanda Ford and Associate Vice President of Administrative Services Steve Stanford for pulling together the information requested. The Collège had an army of people pulling the information together, often in very short windows of time.
- FSCJ has now submitted extensive information and responses to two questionnaires. The areas have included facilities, expenditures from our budgets, IT expenditures, lobbying practices, staffing, Foundation information, and of course any expenditures on Diversity, Equity and Inclusion (DEI), if they are still occurring. At this time, the College has not received any responses or additional requests following a review of our submissions.
- FSCJ continues to feel very comfortable with where we are, however, the College will wait to see what comes from the review.

Kent Campus Interchange and Roundabout:

President Avendano shared with the Board information relating to the College's Kent Campus Interchange and Roundabout:

- He informed the Board that FSCJ has been approached by The Florida Department of Transportation (FDOT) regarding the safety around our Kent Campus. FDOT is proposing a roundabout at the intersection of Park Street, Blanding Boulevard and the College's Kent Campus – Park Street entrance, which would be reconfigured.
- FDOT has presented a preliminary design concept for the intersection requesting the College's support. The plan has this project scheduled to begin in fall 2026 to be completed in July 2027.
- The FDOT contact has identified the College property they would seek to acquire based on the new street right-of-way. In addition, temporary construction easements will be required to complete the planned work.
- Based on the preliminary design, the roundabout would re-establish the FDOT right-of-way and will be maintained by either FDOT or City of Jacksonville (COJ).
- Arcadis has been selected as the design consultant and FDOT has begun discussions with COJ, which will transition to meeting with community leaders as the design process continues.

- Further discussions with FDOT, COJ and possibly the Avondale community will continue as the project start approaches.

**BibliU Transition:**

President Avendano shared with the Board information relating to the College's BibliU Transition:

- The College is shifting from Follett to BibliU for our bookstore services. A leadership team and various subcommittees on Course Materials, Technology and Integration, Services, Marketing and Communications, Inventory, Personnel and Facilities are supporting the transition.
- Some of the changes include a shift from five brick-and-mortar bookstores to three, with the closure of the stores at Deerwood Center and Kent Campus.
- Moving forward, students from these locations can pick up their materials at South Campus. FSCJ is also working with BibliU to have some pop-up stores on the campuses without a brick-and-mortar bookstore during high traffic times – leading up to the start of each term.
- Follett's last day of customer-facing business is July 11, 2025, and the stores will reopen under BibliU's management on July 28.

**Legislative Update:**

President Avendano asked Director of Government and Community Relations Taylor Mejia Roberts to provide a legislative update.

Director Mejia Roberts shared with the Board information relating to Legislative Update:

- The legislative session did not conclude on schedule in early May 2025. While the Legislature was inactive during most of May, members reconvened in Tallahassee last week to resume budget negotiations.
- A major point of contention between the Governor and the Legislature is the reduction of both property and sales taxes. The proposed tax cuts require a slimmer state budget to accommodate the revenue reductions.
- The Public Education Capital Outlay (PECO) list was released yesterday. FSCJ is listed to receive \$1.75 million for the Burn Building project – 50% of the \$3.5 million originally requested:

- The Burn Building project has strong community backing, with support from Council President Randy White (former Fire Chief), JAX Chamber President Daniel Davis and Jacksonville Fire Chief Keith Powers, all of whom are actively advocating in Tallahassee.
- It is currently unclear whether a “sprinkle list” (supplemental funding list) will be created this year. However, there is hope the project could be included to receive the full \$3.5 million.
- Regarding Florida College System (FCS) program funding:
  - The original House proposal included \$40 million in increased program funding, while the Senate proposed \$100 million.
  - As of last week’s budget offers, both chambers are now aligned on \$60 million in increased program funding.
  - This funding is currently classified as recurring, meaning it would be rolled into the base allocation for next year’s budget.
- Deferred maintenance funding remains unresolved:
  - The House’s original budget proposal included \$97 million for deferred maintenance across the FCS.
  - The Senate has not yet made an offer that includes any maintenance funding for the college system.
- There are unconfirmed reports that college system health insurance funding may be included somewhere within the Department of Management Services (DMS) budget, but this has not been verified.

Data Dashboard:

President Avendano shared with the Board information relating to the June 2025 Data Dashboard/high-level view of the institutional data sets:

- Summer Term College Credit Enrollment:
  - Positive variance of 8.1% credit hours for summer 2025 over summer 2024.
  - Positive variance of 2.8% compared to the same day in the enrollment cycle for Summer Term 2025 relating to clock hour enrollment.
- Spotlight on Four Programs that Align with Life Sciences:
  - Nursing B.S. and A.S.;
  - Dental Hygiene B.S.;
  - Radiography A.S.; and
  - Dual Enrollment.

- Finance Report shows actual revenues and expenditures compared to budget for the period ending April 30, 2025 over April 30, 2024:
  - Unrestricted fund revenues were up approximately \$3.7 million compared to prior year, primarily due to an increase in student fee revenues.
  - Expenditures were up approximately \$5.3 million, due to an increase in personnel expenses.
  - The restricted fund revenues and expenditures reflect both student and grant activities:
    - Revenues from restricted fund revenues decreased by \$1.1 million in year-over-year comparisons. Expenditures decreased by about \$4.3 million, primarily in current expenses and capital outlay. Year-to year differences are attributed to varying grant types and cycles.
- Grants Report:
  - For the 2024-25 award year, FSCJ received almost \$16.6 million in grants.
  - The total received for the 2023-24 fiscal year was \$11.6 million.

2025 Student Success Report:

President Avendano shared with the Board the 2025 FSCJ Student Success Report was at each Board member's seat. He thanked Associate Vice President Dr. Jerrett Dumouchel and team for brining the report forward.

STRATEGIC  
PROGRAMMATIC  
DISCUSSION:

Chair Young asked if there were any questions or comments by the Board related to President Avendano's Report, Data Dashboards and/or any other College Strategic matters, and there were none.

CONSENT AGENDA:  
(Ref. Board Agenda for  
June 10, 2025; Items 1 through  
6, Pages 37 – 42)

Chair Young noted the Trustees had fully reviewed the Consent Agenda items prior to today's meeting, and any questions/concerns regarding agenda items were addressed and resolved in advance of the Board meeting. He then asked if there were any items the Trustees wished to remove from the Consent Agenda for individual consideration/discussion under Action Items, and there were none.

ACTION ITEMS:  
(Ref. Board Agenda for  
June 10, 2025; Items 1 through  
14, Pages 43 – 198)

MOTION: (Odom – Shaw) The motion was made to approve the Consent Agenda, as recommended.

Chair Young asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 2, Administrative Procedure Act – Board Rules, Section 2 – Administration, on agenda pages 44 – 49.

MOTION: (Shaw – Odom) The motion was made to approve revised Board Rules 6Hx7-2.1 – Equal Access/Equal Opportunity: Non-Discrimination, Harassment or Retaliation; 6Hx7-2.5 – Signing Authority; and 6Hx7-2.29 – Identity Theft Protection Program under Section 2 – Administration, as recommended.

Chair Young asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 3, Administration: Annual Salary Index, on agenda pages 50 – 51.

MOTION: (Odom – Shaw) The motion was made to approve the 2025-26 Salary Index as part of the Pay Plan, as recommended.

Chair Young asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 4, Finance: Direct Support Organization Checklist and Annual Audit for the Fiscal Year Ended September 30, 2024, on agenda pages 52 – 130.

MOTION: (Shaw – Odom) The motion was made to approve the Direct Support Organization Checklist and Annual Audit for the Fiscal Year Ended September 30, 2024, as recommended.

Chair Young asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.



President Avendano presented the administration's recommendation on Action Item 5, Finance: Fees and Charges, on agenda pages 131 – 133.

MOTION: (Odom – Shaw) The motion was made to approve the Fees and Charges, as recommended.

Chair Young asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 6, Finance: FSCJ ACCESS Program, on agenda page 134.

MOTION: (Shaw – Odom) The motion was made to approve the FSCJ ACCESS Program, as recommended.

Chair Young asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 7, Finance: Fiscal Year 2024-25 Operating Budget Amendment No. 3, on agenda pages 135 – 136.

MOTION: (Odom – Shaw) The motion was made to approve the Fiscal Year 2024-25 Operating Budget Amendment No. 3, as recommended.

Chair Young asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 8, Fiscal Year 2024-25 Capital Outlay Budget Amendment No. 4, on agenda pages 137 – 139.

MOTION: (Shaw – Odom) The motion was made to approve the Fiscal Year 2024-25 Capital Outlay Budget Amendment No. 4, as recommended.

Chair Young asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 9, Finance: Fiscal Year 2025-26 College Budget, on agenda page 140.

MOTION: (Odom – Shaw) The motion was made to approve the Fiscal Year 2025-26 College Budget. as recommended.

Chair Young asked if there were any questions or comments by the Board.

Chair Young noted for the audience that Trustees received an overview of today's financial matters at their May 2025 FSCJ DBOT Budget Workshop.

Chair Young asked if there were any additional questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 10, Finance: Fiscal Year 2025-26 Capital Outlay Budget, on agenda pages 141 – 143.

MOTION: (Shaw – Odom) The motion was made to approve the Fiscal Year 2025-26 Capital Outlay Budget, as recommended.

Chair Young asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 11, Facilities: Capital Improvement Plan, Fiscal Years 2026-27 through 2028-29, on agenda pages 144 – 183.

MOTION: (Odom – Shaw) The motion was made to approve the Capital Improvement Plan, Fiscal Years 2026-27 through 2028-29, as recommended.

Chair Young asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 12, Facilities: Project Priority List, Fiscal Years 2025-26 through 2029-30, on agenda pages 184 – 190.

MOTION: (Shaw – Odom) The motion was made to approve the Project Priority List, Fiscal Years 2025-26 through 2029-30, as recommended.

Chair Young asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 13, Foundation: FSCJ Naming Policy, on agenda pages 191 – 197.

MOTION: (Odom – Shaw) The motion was made to approve the FSCJ Naming Policy, as recommended.

Chair Young asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 14, Office of the General Counsel: Proposal to Negotiate Ground Lease Agreement and Joint Partnership with Junior Achievement of Northeast Florida, on agenda page 198.

MOTION: (Shaw – Odom) The motion was made to approve the Proposal to Negotiate Ground Lease Agreement and Joint Partnership with Junior Achievement of Northeast Florida, as recommended.

Chair Young asked if there were any questions or comments by the Board.

Chair Young shared information regarding the Trustees' recent trip to Junior Achievement Tampa Bay on May 2025, noting members were provided a tour and overview of the facilities. The trip was very beneficial.

Chair Young asked if there were any additional questions or comments by the Board, and there were none.

Motion carried unanimously.

INFORMATION ITEMS:  
(Ref. Board Agenda for  
June 10, 2025; Items  
A – H, Pages 199 – 209)

Chair Young asked the Board if there were any questions or comments related to Information Items A – H, on agenda pages 199 – 209, and there were none.

REPORT OF THE BOARD  
CHAIR:

Chair Young reported on his recent attendance at the Annual Convening of State University System and Florida College System Presidents and Trustee Chairs in Miami, FL, June 2025, noting the following:

- The joint meeting was well attended and very informative.
- As previously shared by President Avendano, Governor DeSantis provided opening remarks for 20-30 minutes.
- During the Board Chair Session, incoming Commissioner Kamoutsas shared information on aspects of DOGE.
- There was conversation pertaining to Board appointments, noting FSCJ is in the middle of the 28 sister colleges with regard to the number of seated Board members.

REPORT OF TRUSTEES:

No reports were provided.

REPORT OF THE BOARD  
LIAISON, FSCJ  
FOUNDATION BOARD OF  
DIRECTORS:

On behalf of FSCJ Foundation Board Liaison Michael Bell, Vice President of Instructional Advancement and Executive Director of the FSCJ Foundation Scott Evans provided the Board with an overview of the written report relating to the FSCJ Foundation Board of Directors quarter-to-quarter Board meetings along with other committee meetings and activities. (Appendix A)

REPORT OF THE  
ADMINISTRATIVE AND  
PROFESSIONAL  
COLLABORATIVE (APC):

Administrative and Professional Collaborative Chair Terence Wright addressed the Board and presented an overview of the written report relating to current APC initiatives and activities. (Appendix B)

REPORT OF THE CAREER  
EMPLOYEES' COUNCIL  
(CEC):

Career Employees' Council Chair Rebecca Nelson provided the Board with a written report relating to current CEC initiatives and activities. (Appendix C)

REPORT OF THE FACULTY  
SENATE (Senate):

There was no report provided by the Faculty Senate for the month of June 2025. (Appendix D)

REPORT OF THE STUDENT  
GOVERNMENT  
ASSOCIATION (SGA):

Collegewide Student Government Association President Vlad Sadouski provided the Board with a written report relating to current SGA initiatives and activities. (Appendix E)

NEXT MEETING:

Chair Young announced the Board will meet on Tuesday, July 8, 2025, at the College's Nassau Center for a Deep Dive Workshop. The workshop will convene at noon. The next regular meeting of the Board is scheduled for Tuesday, August 12, 2025, at the College's Administrative Offices, 1 p.m.

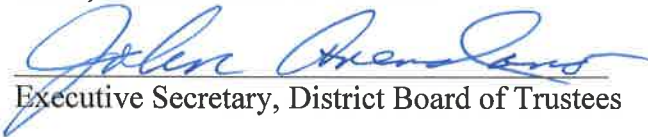
ADJOURNMENT:

There being no further business, Chair Young declared the meeting adjourned at 1:48 p.m.

APPROVAL OF MINUTES:

A black ink signature, likely of Chair Young, written over a horizontal line.

Chair, District Board of Trustees

A blue ink signature, likely of John Amador, written over a horizontal line.  
Executive Secretary, District Board of Trustees

Submitted by: Kimberli Sodek, Administration Support Manager – Office of the College President



## REPORT OF THE BOARD LIAISON, TRUSTEE MIKE BELL JUNE 10, 2025

### **1. FBOD 1<sup>st</sup> Quarter Board Meeting – April 2, 2025:**

- The Foundation Board held its 1<sup>st</sup> Quarter Board Meeting on Wednesday, April 2<sup>nd</sup>, in the College's AO Boardroom.
- The agenda included the following respective reports:
  - College President's Report, Dr. John Avendano
  - Foundation Chair Report, Mr. Brent Lister
  - Finance, Audit and Compliance Committee and Investment Advisory Committee Report, Mr. Jeff Mall
  - Committee on Directors Report, Mr. Jeff Edwards
  - Campaign Cabinet Report, Mr. Carl Cannon
  - Alumni Relations Report, Dr. Maggie Cabral-Maly
  - Executive Director Report, Mr. Scott Evans

### **2. Action Items:**

- The Board formally accepted the resignation of Ms. Valerie Hendriex-Jenkins from her role as First Vice Chair and approved the appointment of Mr. Michael Corrigan as her successor. Mr. Corrigan will also chair the Governance and Nomination Committee in his new role.
- Seven new policies were presented and approved unanimously by the Board:
  - Financial Management Policy, Whistleblower Policy, Document Destruction and Retention Policy, Campaign Consulting Fees, Gift Acceptance Policy, Comprehensive Campaign Policies and Procedures, and Naming and Donor Recognition Policy.

### **3. Foundation Chair Report:**

- Mr. Brent Lister acknowledged the extensive work of Board committees and thanked members for their continued engagement, specifically recognizing Dr. Paige Hakimian for recently earning her Ph.D. in Psychology. He emphasized

transparency, Board engagement, and governance accountability, especially with the capital campaign underway. Mr. Lister also praised the Committee on Directors for its hard work. It met nine times since October 2024.

**4. Finance, Audit and Compliance Committee and Investment Advisory Committee Report:**

- Mr. Jeff Mall shared the committee's recommendation to transition from an advisory investment model to an Outsourced Chief Investment Officer (OCIO) platform following a six-month review process. CommonFund was approved as the Foundation's investment provider. The revised Investment Policy Statement (IPS), including liquidity provisions in support of the capital campaign, was also unanimously approved.

**5. Committee on Directors Report**

- Mr. Jeff Edwards outlined key governance updates and introduced new materials and member policies that require minimum giving and enhance Board engagement and recruitment, including a Board profile and skills matrix, vetting procedures, and an annual contribution pledge form. He reiterated the importance of Board participation and attendance.
- Two new policies were presented by the Committee on Directors and approved unanimously by the Board:
  - Board Responsibilities and Expectations Policy, which outlines attendance, financial support, and advocacy expectations.
  - Attendance and Minimum Giving Policy, which affirms Board member expectations to attend 75% of Board meetings, with at least 50% attendance in person, and giving a minimum of \$1,500 annually.

**6. Campaign Cabinet Report:**

- Mr. Carl Cannon reported the official launch of the Foundation's capital campaign on April 1, 2025, with a goal of \$40 million. As of the meeting, nearly \$3 million had already been raised. Board members were encouraged to contribute and help identify donor prospects, with 100 percent Board giving participation strongly emphasized.

**7. Alumni Relations Report:**

- Dr. Maggie Cabral-Maly provided updates on the expanding alumni committee, which now includes representatives from all campuses and stakeholders. A Florida Blue-sponsored alumni reception is in planning, and programming will continue to expand as Foundation staffing is finalized.

**8. Executive Director Report:**

- Mr. Scott Evans introduced Foundation staff and expressed appreciation for their support. He shared that Board training for campaign involvement would take place in May or June. Mr. Evans highlighted three key areas of focus: campaign fundraising, strengthening of the Foundation, and broader engagement with internal and external stakeholders.

**9. College President's Report:**

- Dr. John Avendano gave updates regarding accreditation changes with the Higher Learning Commission and reported an expected 7.5 percent increase in summer enrollment. He recognized the Foundation's role in supporting students through scholarships, global experiences, and athletics. He also noted several upcoming events:
  - Foundation Golf Tournament (April 28)
  - Grad Bash (May 3)
  - Commencement (May 7)
  - Purple Heart Ceremony honoring a student veteran (June 12)

**10. Upcoming Board Meeting:**

- The next Foundation Board meeting is Wednesday, June 25<sup>th</sup> at 11:30 a.m.

This concludes my report.





Date: June 10, 2025

To: Florida State College at Jacksonville District Board of Trustees

From: Terence L. Wright, Chair of the Administrative and Professional Collaborative, 2024-2025

Re: June 2025 Administrative and Professional Collaborative Report

Chair Young and Trustees:

The Administrative and Professional Collaborative (APC) is proud to share the following updates since our last report.

Since our last report, the APC has met twice for monthly meetings, in April and May. As part of our meetings, we invite leaders from the College to provide insight and updates on their areas and address higher-level issues and concerns. In April, our guest speaker was Vice President for Student Affairs & Enrollment Management, Elliott Strickland. VP Strickland provided an update on the recent changes in Student Affairs and Enrollment Management, focusing on communication, organizational restructuring, and student success initiatives.

Constituent engagement is our identified priority for this year. So, the APC is hosting events throughout the year to provide opportunities for networking, engagement and fellowship for its members. In April, APC facilitated an outing to participate in the Top to Bottom tour where we explored the many tunnels that run underneath the streets of Downtown Jacksonville. In May, we facilitated an outing to participate in the Sip and Stroll. This event provided APC employees an opportunity to come together, fellowship, and network outside of the College and work hours. These events were well attended and had good participation by A&P employees from all over the College.

We also hosted the third of a three-part Brown Bag Professional Development series entitled **Leadership Journeys: Navigating Paths in Higher Education**, where we explored and discussed different paths to leadership. The three parts were;

Part 1: Rising from Within: Leaders Who Grew at Our College

Part 2: New Perspectives: Leaders Who Came from Beyond

Part 3: Beyond Our Walls: Leaders Who Took the Next Step

The third PD, **Beyond Our Walls: Leaders Who Took the Next Step**, was held May 20<sup>th</sup> and was another huge success. The event experienced tremendous participation with more than seventy A&P employees attending. The distinguished panel featured three former FSCJ A&P employees who have taken roles outside of the College. They discussed how their time and experiences at FSCJ positioned and prepared them for their new roles. The panelists were;

Dr. Tameiko Grant, Executive Director, Office of Equity and Inclusion, DCPS

Dr. Jennifer Peterson, Advisor, TSG Advisors - Education

Mr. Ernie Friend, Executive Director, Florida Advanced Technology Education Center

The APC is hosting a general meeting and installation ceremony in June which is our final event for the year. This event will recognize representatives and officers ending their term and install the 2025 – 2026 representatives and officers. We held a successful election with 29% of APC employee participation. The 2025 – 2026 APC officers and representatives are;

**2025-2026 APC Positions (Newly elected representatives & officers are bolded)**

Chair:	Ashli Archer
Chair-Elect:	<b>Monica Franklin</b>
Past Chair:	Terence Wright
Secretary:	<b>Shannon Groff</b>
AO/URC Representatives:	Karen Acevedo Steve Beard Taylor Mejia <b>Maggie Dartiguenave</b>
Downtown Campus/ATC:	Nick Bodnar Kelly Herndon
North Campus/Nassau Ctr:	<b>Renata Henderson</b> <b>Steven Gunter</b>
Kent Campus/Cecil Ctr:	Jefferson Everett <b>Jeff Hess</b>
South Campus:	Ed Stringer Jerry Thor
Deerwood Center:	Lauren Finch <b>Jody Taylor</b>

We are excited because the APC has instituted a new member orientation this year for newly elected officers and representatives. This orientation will allow the new officers and representatives to make a smooth transition and perform their duties more effectively and efficiently.

Finally, we are in the process of reviewing and updating our By-laws to ensure alignment with the College's mission, vision, strategic plan, and APMs, as well as, current APC goals. Members also share leadership and organizational updates from all areas and departments of the College (Academic Affairs; Baccalaureate, Career, and Technical; Business Services; Institutional Effectiveness & Advancement; Online and Workforce Education; and Student Services) during the monthly meeting.

The APC will continue to invite College leaders to our monthly meetings to address higher-level issues and provide us with timely updates. We look forward to keeping our members informed and updated with the latest information. We will continue highlighting members through monthly spotlights and promoting professional growth by hosting Brown Bag Professional Development events.



Terence L. Wright  
 Director of Campus Enrollment and Student Services  
 Kent Campus Dean  
 Administrative and Professional Collaborative Chair, 2024-2025



Date: June 10, 2025

To: Florida State College at Jacksonville District Board of Trustees

From: Rebecca A. Nelson, Career Employees' Council Chair, 2024-2025

Re: June 2025 Career Employees' Council Report

Chair Young and Trustees:

The Career Employees' Council (CEC) continues to serve as a representative voice for all Career employees at the College. The Council held its final meeting of the 2024–25 academic year in late May, with 185 Career employees in attendance – approximately 23% of the group's estimated 800 members. This marks a 16% increase in participation compared to our April meeting, a promising development as we work toward our goal of increasing engagement by 10–15% over the coming year, as outlined in my previous report.

On May 7, 2025, the College hosted its annual commencement ceremony at the Vystar Veterans Memorial Arena. Prior to the start of the event, the CEC held its annual rose sale, offering affordable, custom floral arrangements for purchase by attendees. As an added option, customers had the option to include a commemorative floral card featuring the College mascot, Razor Ray, and the 2025 commencement year. To help drive foot traffic and encourage rose sales, the CEC strategically placed outdoor signage at the parking garages and main entry points of the arena. We extend our sincere appreciation to the College's talented marketing team for their collaborative partnership in designing the promotional materials for this annual fundraiser, which supports the CEC's book scholarship fund. We are pleased to report that this year's rose sale was a resounding success – total sales exceeded those of previous years, and all available roses were sold.

As outlined in my previous report, the Council issued an open call for interested CEC representatives to submit their names for consideration to serve on the Executive Board. However, no nominations were received. As a result, the current Executive Board members have agreed to continue their service for an additional one-year term, beginning in May 2025 and concluding at the end of April 2026. At the time of this report, the Executive Board position of Secretary remains vacant.

As always, we thank you, and your colleagues for your continued support of our governance group. On behalf of all Career employees, we express our gratitude to the District Board of Trustees for your time, determination, and care that you bring to the FSCJ community.

Respectfully,

A handwritten signature in black ink, appearing to read "RANelson", is written over a light blue horizontal line.

Rebecca A. Nelson  
Career Employees' Council Chair, 2024-2025  
Florida State College at Jacksonville  
904-632-3274 / [Rebecca.Nelson@fscj.edu](mailto:Rebecca.Nelson@fscj.edu)



Date: June 10, 2025

To: Florida State College at Jacksonville District Board of Trustees

From: John A. Woodward, PhD

Re: June 2025 Faculty Senate Report

Chair Young and Trustees:

There will be no written report provided by the Faculty Senate this month.

Respectfully,

A handwritten signature in blue ink, which appears to read "J.A. Woodward", is placed above the typed name.

John Arrington Woodward, PhD  
Professor of Humanities and Film Studies  
Faculty Senate President  
C2326B, DWC  
Florida State College at Jacksonville  
john.a.woodward@fscj.edu  
904-997-2703



Date: June 10, 2025

To: Florida State College at Jacksonville District Board of Trustees

From: Florida State College at Jacksonville Student Government Association Executive Board

Re: June 2025 Student Government Association Executive Board Report

Greetings Chair Young and Trustees:

The Student Government Association (SGA) is the voice of the student body at Florida State College at Jacksonville (FSCJ). Please see the following updates and accomplishments for the period between May 2025 and June 2025. All of the Student Life and Leadership programming is led by students and for all students.

Since the last report, the SGA would like to share the following:

- On April 9-10, after a two-semester long process of refining changes to the FSCJ SGA Constitution, FSCJ students voted on the proposed revisions. All of the proposed revisions were approved.
- On April 26, nine SGA Officers participated in a Beach Cleanup at Jacksonville Beach.
- On May 1, outgoing SGA Officers were able to share best practices and words of advice for incoming SGA Officers at the End of the Year SGA Gathering at the Urban Resource Center.
- From May 5-8, every campus hosted Welcome Back Week, where students enjoyed refreshments, snacks and friendly support to everyone on their first week of summer term.
- On May 7, SGA Officers assisted with the 2025 Commencement Ceremony.
- On May 14, Nassau Center hosted a Summer Social where students had a chance to meet peers.
- On May 15, Kent Campus hosted a Chill Out and Chit Chat event where students had the opportunity to enjoy a cool treat while socializing with peers.
- On May 21, North Campus hosted a Summer Festival where students celebrated the beginning of summer.
- On May 27, South Campus hosted Ice Cream Social where student had a chance to try a delicious ice cream and socialize with peers.
- On May 30, SGA Officers participated in a second SGA Beach Cleanup at Jacksonville Beach.
- On July 3, SGA Officers will meet to network, participate in teambuilding, and plan Collegewide programming.

On behalf of the student body, we would like to thank the District Board of Trustees and College President Dr. John Avendano for continuing to provide the SGA the opportunity to share updates and accomplishments of our students. Thank you for your time and all that you do for the students of FSCJ.

Sincerely,

Vlad (Uladzislau) Sadouski

FSCJ Collegewide Student Government Association President