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- (1) The College President is authorized to establish procedures for employee and student travel and per diem in accordance with Florida Statutes and State Board of Education Rules. A report of travel where air transportation and lodging total more than \$2,000 per meeting will be summarized and presented to the District Board of Trustees (DBOT) on a quarterly basis.
- (2) College President's International Travel When traveling internationally, the College President will notify the Florida State College at Jacksonville DBOT in writing outlining the period of international travel, purpose, itinerary, source of funding (if other than the College) and how he/she can be contacted during the travel.

(General Authority: F.S. 112.061, 112.062, 112.29, 1001.64, 1001.65, 1005.08

(Adopted: 07/01/72, Revised 07/01/73, 06/23/80, 07/01/81, 07/22/81, 10/24/84, 09/16/93, 09/04/01, 10/06/09, 06/09/15 Formerly 6Hx7-5.1) (Reviewed: 06/13/17)