

	RULES OF THE BOARD OF TRUSTEES		
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- (1) Florida State College at Jacksonville shall operate on a year-round calendar.
- (2) The Administration shall develop and submit at least annually a recommended Academic Calendar to the District Board of Trustees (DBOT) for its review and approval. The approved Academic Calendar for each year shall be a part of the College Catalog and submitted to the State as required.
- (3) The Administration shall develop at least annually an Operating Calendar that is in agreement with the approved Academic Calendar. The College President shall designate one (1) paid holiday in the annual operating calendar to total ten (10) official paid holidays annually and may identify up to five (5) operating days as a part of the designated winter break.
- (4) College approved federal and state recognized holidays, as well as the designated holiday, shall be included in the approved College calendars unless a closing is due to an emergency.
- (5) Official College holidays shall be:
 - New Year's Day
 - Martin Luther King, Jr. Day
 - President's Day
 - Memorial Day
 - Independence Day
 - Labor Day
 - Veterans Day
 - Thanksgiving Day
 - Christmas Day
- (6) The College President, or designee, is authorized to close the College during an emergency to protect the students, staff and property of the College.
- (7) The College President, or designee, is authorized to approve, within the guidelines established by the DBOT, pay for employees who are required to work during holidays and College closings.

(General Authority: F.S. 1001.64, 1001.65, SBE 6A-10.019)

(Adopted 02/13/80, Revised 06/23/80, 06/23/87, 03/11/14, 08/09/16, 02/13/24, 06/11/24, Formerly 6.15)