



RULES OF THE BOARD OF TRUSTEES

NUMBER	TITLE	PAGE
6Hx7-10.1	Requirements for Admission	10-1

- (1) The following admission policies are those of Florida State College at Jacksonville. Individuals who are eligible for admission under Florida Statute will be admitted subject to the following requirements. Changes to specific requirements will be made in accordance with Florida Statutes and funding considerations.
 - A. Requirements for admission to Florida State College at Jacksonville shall be approved by the District Board of Trustees and shall be reflected in the online College Catalog.
 1. General admission eligibility criteria:
 - a. The individual must have earned a standard or college-ready high school diploma or the equivalency of a standard high school diploma.
 - b. Applicants under the age of 18 with a significant disciplinary or criminal record may be excluded from admission at the discretion of the College administration.
 - c. Pursuant to §1001.64(8)(a), F.S., the College may consider the past actions of any individual applying for admission or enrollment. The College may deny admission or enrollment to an individual because of misconduct if determined to be in the best interest of the College. An individual designated as a sexual predator by any court will not be admitted to or enrolled with the College. An individual identified as a sexual offender by any court may be considered for admission or enrollment using procedures established by the administration.
 - d. Students who have been declared a sexual predator or sexual offender admitted prior to the adoption of this Rule and are in continuous enrollment may continue their education. Those admitted will be allowed on a College campus only as may be required to complete a program of study at the College.
 - e. A student designated as a sexual predator or sexual offender admitted and continuously enrolled prior to the adoption of this Rule will be subject to procedures established by the administration, including, but not limited to, responsibilities and any conditions or restraints to continue his/her enrollment.
 2. Selective Admission: Some associate degree, baccalaureate degree and technical certificate programs have additional admission requirements as established by the College administration, State Statute or State Board of Education rule. Admission requirements for all selective admission programs will be published on the program curriculum pages of the College's catalog.
 3. Provisional Lower Division Admission: Individuals who have not graduated from high school may be provisionally admitted to the lower division in any of the following cases:



RULES OF THE BOARD OF TRUSTEES

NUMBER	TITLE	PAGE
6Hx7-10.1	Requirements for Admission	10-1.1

- a. Dual Enrollment: Individuals enrolled at a public or private high school or home school may be provisionally admitted if they meet the dual enrollment requirements in accordance with State Statute and rules, and as detailed in dual enrollment agreements with local school districts, private schools, or with home-school families.
4. Limited Special Admission (LSA): In order to accelerate postsecondary access for high school students who are precluded from Dual Enrollment by State Statute and rules, the College offers Limited Special Admission (LSA) to individuals who meet specified criteria.
 - a. Individuals (typically seniors) who are enrolled at a public or private high school or are home-schooled, who have not yet officially graduated, but can provide an affidavit/documentation verifying the completion of all Florida secondary graduation requirements by the end of the current academic year, may be eligible for LSA to the College. Individuals who can present verification of having completed a GED exam, during the semester just prior to the college term for which they are seeking admission, but who have not yet received scores from that exam at the time of registration, may also be eligible for LSA to the College pending receipt of the official scores.
 - i. Limited Special Admission (LSA), may not exceed one term of enrollment and a maximum of 12 credit hours. LSA will require the consent of the student's parent or guardian, if a minor.
 - ii. Students enrolling under the LSA provision must be qualified for college level coursework per passing scores on an approved college placement assessment and are responsible for all tuition, fees and course materials.
 - iii. Students in this category must complete placement assessments and advising prior to registration.
 - iv. Continued enrollment beyond one semester for LSA students is contingent upon:
 - 1) The College's receipt of an official high school transcript verifying graduation prior to the second term of postsecondary enrollment, or;
 - 2) The receipt of an official score report indicating passing scores on all sections of the GED test, or;
 - 3) In the case of a home-schooled student, a parent affidavit verifying completion of all Florida secondary graduation requirements.
5. Bright Futures Florida Academic Scholars: Lower division students who qualify for the Florida Department of Education Bright Futures Florida Academic Scholars award may be guaranteed admission to a baccalaureate degree program.
 - a. The student must meet all entry requirements for the specified baccalaureate degree while completing the relevant associate degree.
 - b. Upon completion of the relevant associate's degree, Bright Futures Academic Scholars



RULES OF THE BOARD OF TRUSTEES

NUMBER	TITLE	PAGE
6Hx7-10.1	Requirements for Admission	10-1.2

will be admitted to the upper division program of study with no additional application process.

6. General upper division admission eligibility criteria:
 - a. The individual must have earned an associate in science degree, associate in arts degree, or higher degree from a regionally accredited college or university, or have earned at least 60 semester hours, with a minimum cumulative grade-point-average of 2.0 or above.
 - b. The individual must have met all requirements for college preparatory work.
7. Selective Admission: Upper division programs may have additional admission requirements as established by the College administration, Florida Statutes or State Board of Education rule.
 - a. Additional requirements may include a higher grade-point-average requirement.
 - b. Admission requirements for all upper division programs will be published on the program curriculum pages of the College's catalog.
 - c. In compliance with state law, graduates from a public Florida state college or community college receive priority for admission to upper division programs.
8. Provisional Upper Division Admission: Students who do not meet all requirements for an upper division baccalaureate program may be provisionally admitted to the baccalaureate program with approval of the appropriate dean or dean's designee.
 - a. When provisionally admitted, students will be informed of the specific conditions required for full admission.
 - b. The student must meet conditions for full admission within one semester from the date of provisional admission.
 - c. Students who are admitted provisionally to baccalaureate programs must as a priority enroll in coursework that will fulfill conditions for full admission status to their intended program of study during the term of provisional admission.
 - d. Requests for enrollment in upper division courses by provisionally admitted students must be considered and approved by special exception by the appropriate dean or the dean's designee.
 - e. When the conditions for full admission have been satisfied the hold on enrollment in upper division courses may be lifted by the appropriate dean or dean's designee.
 - f. College preparatory (remedial) course work is ineligible for provisional admission.
9. Non-Degree Seeking Upper Division Students: Non-degree seeking students may be admitted to enroll in upper division courses for which the student meets all program admission requirements and course pre-requisites on a space available basis. Enrollment in upper division courses requires submission of all postsecondary transcripts prior to registration as well as the approval of the appropriate dean or dean's designee.



RULES OF THE BOARD OF TRUSTEES

NUMBER	TITLE	PAGE
6Hx7-10.1	Requirements for Admission	10-1.3

- B. Requirements for admission to Career Certificate programs of Florida State College at Jacksonville shall be approved by the District Board of Trustees and shall be reflected in the College's online catalog.
1. General admission eligibility criteria for the Career Certificate programs are as follows:
 - a. The individual must be at least 18 years old.
 - b. The individual must demonstrate reading proficiency at the 6th grade level or higher.
 2. Individuals under the age of 18 who have earned a high school completion credential may be admitted to Career Certificate programs if they meet the following criteria:
 - a. The individual must demonstrate reading proficiency at the 6th grade level or higher.
 3. Individuals under the age of 18 who have not earned a high school completion credential may be admitted to the Career Certificate programs if they meet the following criteria:
 - a. The individual demonstrates reading proficiency at the 6th grade level or higher.
 - b. The individual provides written consent for admission from the individual's parent or legal guardian.
 - c. The individual obtains written confirmation from all high schools attended that the individual has not been found guilty of any of the following offenses:
 - i. Distribution of drugs
 - ii. Simple battery upon school employees or agents
 - iii. Robbery
 - iv. Extortion
 - v. Burglary of school property
 - vi. Criminal mischief or vandalism
 - vii. Possession of weapons or dangerous objects
 - viii. Indecent public conduct
 - ix. Battery upon another student resulting in bodily harm
 - x. Inciting or participating in a major student disorder
 - xi. Commission of any felony
 4. Individuals currently attending a public or private high school or home school also may be admitted as dual enrollment students if they meet the dual enrollment requirements in accordance with inter-institutional agreements.
 5. Selective Admission Programs: Some Career Certificate programs have additional admission requirements as established by the College administration, State Statute or State Board of Education rule. These requirements are published in the College's online catalog.



RULES OF THE BOARD OF TRUSTEES

NUMBER	TITLE	PAGE
6Hx7-10.1	Requirements for Admission	10-1.4

- C. Requirements for admission to the Adult Education program shall be approved by the District Board of Trustees and shall be reflected on the College's web site.
1. General admission eligibility criteria for the Adult Education program: High School Equivalency are as follows:
 - a. The individual must be 18 years of age or older.
 - b. The individual must demonstrate reading proficiency at the 6th grade level or higher on the TABE M-Level Reading subtest.
 2. General admission eligibility criteria for applicants under the age of 18 into the Adult Education program: High School Equivalency are as follows:
 - a. The individual must demonstrate reading proficiency at the 6th grade level or higher on the TABE M-Level Reading subtest.
 - b. The individual complies with their school district's withdrawal process.
 - c. The individual must complete the "Age Waiver" process with their local school district in order to register for the GED® test.
 - d. The individual completes a "Special Admission Form for Students Under 18 Years of Age" with their local school district stating that the individual has not been found guilty of any of the following offenses:
 - i. Distribution of drugs
 - ii. Simple battery upon school employees or agents
 - iii. Robbery
 - iv. Extortion
 - v. Burglary of school property
 - vi. Criminal mischief or vandalism
 - vii. Possession of weapons or dangerous objects
 - viii. Indecent public conduct
 - ix. Battery upon another student resulting in bodily harm
 - x. Inciting or participating in a major student disorder
 - xi. Commission of any felony
 3. General admission eligibility criteria for the Adult Education program: Adult High School are as follows:
 - a. The individual must be 18 years old or older.
 - b. The individual must require 10 credits or less (including *Certificate of Completion) to earn a standard high school diploma in the state of Florida.
 - c. The individual must have a current high school grade point average of 1.7 or higher on a 4-point scale.
 - d. The individual must be seeking and have not already completed any high school completion credential.



RULES OF THE BOARD OF TRUSTEES

NUMBER	TITLE	PAGE
6Hx7-10.1	Requirements for Admission	10-1.5

* Certificate of Completion-the student has met State of Florida 24 credit requirements but has not passed FCAT 2.0, and/or earned a 2.0 GPA.

D. Participation requirements for military, public safety and security programs may be restricted as follows:

1. The individual must be 18 years of age or older.
2. Minors may be allowed to participate at the discretion of College administration, and with the written permission of their parent/guardian. At the discretion of College administration, participation by minors may require written confirmation that the individual has not been found guilty of any of the following offenses:
 - a. Distribution of drugs
 - b. Simple battery upon school employees or agents
 - c. Robbery
 - d. Extortion
 - e. Burglary of school property
 - f. Criminal mischief or vandalism
 - g. Possession of weapons or dangerous objects
 - h. Indecent public conduct
 - i. Battery upon another student resulting in bodily harm
 - j. Inciting or participating in a major student disorder
 - k. Commission of any felony

(General Authority: F.S. 1001.02, 1001.03, 1001.64, 1001.65, SBE Rule 6A-10.0315, 6A-14.064, 6A-19.002)

(Adopted 07/01/73, Revised 10/11/78, 02/13/80, 06/23/80, 06/30/82, 06/29/83, 01/16/85, 5/27/93, 04/06/99, 02/06/01, 06/04/02, 05/04/04, 12/07/10, 06/11/13, 5/13/14, 08/12/14, 10/14/14, 08/11/15, 04/12/22 Formerly 6.3)