1. Using your student username and password log in to my.fscj.edu

2. In the Students section, select My Academics, then Student Center.
How to Change your Academic Program Plan (Program of Study) (continued)

3. Click **Change My Program Plan**.

4. You will see your current academic program plans. Click the **Change My Program Plan** button.

My Program Plan

If you are receiving financial aid, changing your program plan could impact your eligibility. You are encouraged to speak with an advisor or your program manager if you have any questions about your program or would like to discuss your options.

Current Program Plan

Your program plan is a map of all course requirements for your degree or certificate.

Click [College Catalog](#) to open a new window to view the FSCJ programs page. There you can view degree information and graduation requirements.

To initiate a program plan change, click the "change my program plan" button below. Please note: you will not be able to use this feature if you are a dual enrollment, non-credit, adult high school and/or transient student. This feature will also not permit changing your program plan to a limited/selective access or bachelors program. For assistance, please contact an advisor.

<table>
<thead>
<tr>
<th>Career</th>
<th>Program</th>
<th>Program Description</th>
<th>Plan</th>
<th>Plan Description</th>
<th>Program Status</th>
<th>Admit Term</th>
<th>Exp Grad Term</th>
<th>Completion Term</th>
<th>% Complete</th>
<th>FA Eligible</th>
</tr>
</thead>
<tbody>
<tr>
<td>NONE</td>
<td>ROYA</td>
<td>N/A</td>
<td>3ERA</td>
<td>Personal Objective</td>
<td>A0</td>
<td>Winter 2016</td>
<td>Spring 2016</td>
<td>50% Complete</td>
<td>50% Complete</td>
<td>50% FA Eligible</td>
</tr>
</tbody>
</table>
5. Enter the term you would like the program plan change to be effective in the term box.
6. Click the Select New Program Plan Objective button.
7. Enter the plan number for the program plan you would like to change to. If you do not know the plan number, you can look it up by clicking on the magnifying glass.
8. Click the Submit button.

9. On the confirmation page, click the OK button to process your program plan change.

Note: You will not be able to use this feature if you are a dual enrollment, non-credit, adult high school and/or transient student. This feature will also not permit changing your program plan to a limited/selective access or bachelor's degree program. For assistance and academic advising regarding your program plan decisions, please contact an advisor.