

The Healthcare Informatics Specialist Technical Certificate (T.C.) program gives students the technical skills needed to enter the health care delivery market with a focus on the implementation and maintenance of health information systems, such as the electronic health records.

Through a combination of lecture and laboratory education, students gain the fundamentals of biomedical sciences, medical terminology, health care delivery systems and basic principles of health care informatics.

This program prepares students for employment as entry-level health informatics specialist or provides supplemental training for persons currently or previously employed in health care or information technology. All credits may be applied toward the Health Information Technology Associate in Science (A.S.)

Beginning in Summer 2022, students will enter the prerequisite phase of the program (conditional offer) until they complete all admissions requirements. Please note that admission to the professional-level Healthcare Informatics Specialist courses/program is highly competitive.

Program Requirements

Prerequisites

The following courses must be completed with a grade of C or better before the application deadline.

- CGS 1100C - Microcomputer Applications for Business and Economics 3
- HSC 1531 - Medical Terminology (for Health Professions) 3

Please review this checklist. If you answer yes to **every** applicable item and have submitted transcripts to support your course completions, you could be ready for review and ranking for consideration for admittance to the professional phase of the Healthcare Informatics Specialist program.

CHECKLIST

- Submit official non-FSCJ transcripts to the College before the published application deadline for the term you wish to begin.
- Submit official A.P., I.B., AICE, CLEP and/or DSST score reports to the College before the published application deadline for the term you wish to begin (A.P. – Advanced Placement, I.B. – International Baccalaureate, AICE – University of Cambridge)
- Complete the following courses with a grade of "C" or better by the published program deadline for the term you wish to begin. A GPA of 2.0 must be maintained.
 - CGS 1100C - Microcomputer Applications for Business and Economics 3
 - HSC 1531 - Medical Terminology (for Health Professions) 3
- Submit any additional documents to support your application the HCIC at HCIC@FSCJ.edu by the application deadline.
 - Work Verification letters should include the following
 - Typed on company letterhead
 - Dates of employment
 - Health related duties
 - Number of hours worked per week
 - A typed one-page essay on why the student wishes to enter the Healthcare Informatics Specialist Program. The essay should describe your basic understanding of healthcare informatics in relationship to health information management
 - Emails containing supporting documents should be sent to the HCIC@FSCJ.edu email address and contain the following
 - Program of study, term, and application attachment in the subject line
 - Student name and ID number in the body of the message
 - Documents included as attachments

If you answered no to any of the above checklist items, please meet with an academic advisor to discuss your education plan and next steps.

COMPETITIVE REVIEW PROCESS

Students are ready for review by the admissions committee upon completion of all checklist requirements. The committee uses the Associate in Science in Healthcare Informatics Specialist Ranking Criteria below to review and rank candidates for admittance consideration. Please note that the admission process is highly competitive.

Grade Point Average: Applicants must earn a grade of C or better in each prerequisite course and have an overall minimum prerequisite GPA of 2.0.

Healthcare Informatics Specialist Ranking Rubric	Max Points
Overall Cumulative GPA (minimum requirement 2.0)	20

Overall GPA		Points	
2.0-2.49		1	
2.5-2.99		7	
3.0-3.49		13	
3.5-4.0		20	
A grade of C or better in all required prerequisite courses			30
Course Grade		Points	
A		5 Per Credit Hour	
B		3 Per Credit Hour	
C		1 Per Credit Hour	
Required Prerequisite Courses:			
Course Title	Course Code	Credit Hours	
Microcomputer Applications for Business and Economics	CGS 1100	3	
Medical Terminology	HSC 1531	3	
Bonus Points			
Health Related Work Experience			6
Months		Points	
12 months		2	
24 months		4	
>24 months		6	
Volunteer Experience		Points	2
(> 8 Hours)		2	
Written Essay		Points	10
A typed one-page essay on why the student wishes to enter the Healthcare Informatics Specialist Program. The essay should describe your basic understanding of healthcare informatics in relationship to health information management.		10	
Total Possible Points			68

