

**Florida State College at Jacksonville  
District Board of Trustees  
Minutes of the September 13, 2022, Regular Meeting  
Advanced Technology Center, Rooms T-140 & 141, 1 p.m.**

- PRESENT:** Michael M. Bell, Chair  
 Laura M. DiBella, Vice Chair, Nassau County (via remote attendance)  
 O. Wayne Young, Vice Chair, Duval County (via remote attendance)  
 Jennifer D. Brown  
 Roderick D. Odom  
 Andrew B. Shaw  
 Thomas R. McGehee, Jr.
- ABSENT:** D. Hunt Hawkins
- CALL TO ORDER:** Chair Michael Bell called the meeting to order at 1:51 p.m. and welcomed those in attendance. He acknowledged the presence of Trustees Laura DiBella and Wayne Young via remote attendance.
- PLEDGE:** Chair Bell led the Pledge of Allegiance.
- COMMENTS BY THE PUBLIC:** Chair Bell opened the public comments segment of the meeting wherein members of the public were invited to make comments on matters before the Board's consideration.
- Chair Bell advised the Board that no member of the public had requested to speak. He asked if there were any comments by the Trustees, and there were none.
- MINUTES:** Chair Bell asked the Board if there were any comments or recommended revisions to the Florida State College at Jacksonville (FSCJ) District Board of Trustees (DBOT) minutes – as a slate – of the July 12, 2022, Deep Dive Workshop, on agenda pages 59 – 62; August 9, 2022, Board Workshop, on agenda pages 63 – 67; and August 9, 2022, Regular Meeting, on agenda pages 68 – 84, and there were none.
- MOTION:** (Brown – Shaw) The motion was made to approve the FSCJ DBOT minutes – as a slate – from the July 12, 2022, Deep Dive Workshop; August 9, 2022, Board Workshop; and August 9, 2022, Regular Meeting, as recommended.
- Motion carried unanimously.

(Ref. Board Agenda for  
September 13, 2022; Pages  
202300059 – 84)

REPORT OF THE COLLEGE

PRESIDENT:

- Convocation 2022 Recap: College President John Avendano, Ph.D. shared with the Board a recap of the College's Convocation 2022:
- Thursday, August 25, South Campus Gymnasium.
  - Theme: "Reflect. Refresh. Renew."
  - Celebrated faculty, staff, program and student achievements.
  - Shared update on Five-Year Master Plan, Facility Plan and VIP 2.0.
  - Highlighted important areas for the future and how lessons learned during tough times will help FSCJ succeed.
- Power of Possible Event: President Avendano provided the Board with information relating to the Power of Possible event:
- Thursday, October 20, Cummer Museum of Art and Gardens.
  - Presented by Florida Blue and featuring Best-Selling Author and Motivational Speaker Jon Gordon.
  - Appreciation to Florida Blue for sponsoring event.
  - Signature event from scholarship perspective.
- Athletic Director Hire: President Avendano shared with the Board information relating to the new Athletic Director hire:
- Welcome new Athletic Director Jerry Thor.
  - Expertise in financial management, event management, NJCAA rules and regulations and data-informed strategic planning.
  - Career highlights include:
    - Transforming three underperforming junior college tennis teams into Top 10 ranked programs with more than 100 players transferring to the next level.
    - Founding one of the first college esports programs in the country and leading the development of an esports arena through a capital budget allocation and external fundraising.
    - Developed the complete curriculum for a sports and recreation facility management degree program.

Heart Walk Results: President Avendano shared with the Board information relating to the Heart Walk results:

- American Heart Association (AHA) Heart Walk, Saturday, September 10.
- Team FSCJ 2022 raised close to \$10,000, 184 registered participants and additional walkers joining the day of the event.
- Thanked participants as well as team leaders.

Data Dashboard: President Avendano shared with the Board information relating to the September 2022 Data Dashboard/high-level view of the institutional data sets:

- Summer Term College Credit Enrollment:
  - Finished down -6.0% credit hours compared to summer 2021.
  - When compared to summer 2020, college credit enrollment finished down -17,027 credit hours.
- Fall Term College Credit Enrollment:
  - Down -3.3% credit hours for fall 2022 over fall 2021.
  - Represents 88.5% of overall enrollment for fall 2021.
  - College credit enrollment is down -21,504 credit hours compared to fall 2020.
  - Meeting to review all processes to identify any and all barriers.
- Spotlight on enrollment by zip codes and median household income in state reporting year 2017-18 through 2021-22.
  - VIP strategy is market penetration.
  - Key data chart based on household income and enrollment.
- Spotlight on Business Administration Bachelor of Science, Logistics (Supply Chain Management), Bachelor of Applied Science and Accounting Technology Associate in Science.
  - Solid and stable programs for FSCJ.

- Grants Report:
  - For the 2021-22 award year, we received close to \$16 million in grants.
  - In the 2022-23 award year, we have received \$2.7 million.

FSCJ Properties:

President Avendano shared with the Board information relating to recent interest in FSCJ properties:

- Physical properties and a licensure property.
- Interest in far eastern block of our Downtown Campus – Main Street Building and Central Stores/Receiving Warehouse.
- Development of downtown resident apartments/condos, retail and restaurants.
- Downtown development vision for high-tech community.
- Beneficial for long-term plan of the College.

Police Department Proposal:

President Avendano shared with the Board information relating to the College's Police Department proposal:

- Having a FSCJ Police Department gives the College the ability to address smaller issues that institution currently relies on JSO to assist with.
- Under the leadership of Director of Security Gordon Bass, the plan is to integrate the officers and security personnel with FSCJ campus community.
- Action Item on today's agenda.

President Avendano asked Director of Security Gordon Bass to provide the Board with a presentation on the proposal.

The presentation included information pertaining to the following:

- Current status.
- Crossroads and journey.
- Vision.
- Incidents on campus.
- New strategy needed to ensure public safety.
- Current police credentialed staff at FSCJ.
- Campus law enforcement advantages.
- Initial and next steps.

Check Presentation: President Avendano shared with the Board information relating to the FSCJ Foundation:

- Upcoming scholarship check presentation by Division of Florida Colleges Chancellor Kathy Hebda and Florida College System Foundation President Judy Green.
- Opportunity to meet with Chancellor Hebda later in the week.

CONSENT AGENDA:  
(Ref. Board Agenda for September 13, 2022; No Consent Items)

Chair Bell shared with Trustees that there were no Consent Items on today's agenda. Therefore, the Board would move directly to the Action Item section of the agenda.

ACTION ITEMS:  
(Ref. Board Agenda for September 13, 2022; Items 1 through 8, Pages 202300085 – 118)

President Avendano presented the administration's recommendation on Action Item 1, Purchasing: Annual Contract Extensions, on agenda pages 85 – 87.

MOTION: (McGehee – Brown) The motion was made to approve the Annual Contract Extensions, as recommended.

Chair Bell asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 2, Purchasing: Employee Group Plans for Health Insurance for Full-time Instructional Employees, on agenda pages 88 – 90.

MOTION: (McGehee – Shaw) The motion was made to approve the Employee Group Plans for Health Insurance for Full-time Instructional Employees, as recommended.

Chair Bell asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 3, Purchasing: Employee Group Plans for Health, Dental and Vision Insurance, on agenda pages 91 – 95.

MOTION: (Shaw – Brown) The motion was made to approve the Employee Group Plans for Health, Dental and Vision Insurance, as recommended.

Chair Bell asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 4, Finance: Fiscal Year 2022-23 Operating Budget Amendment No. 1, on agenda pages 96 – 97.

MOTION: (Odom – Brown) The motion was made to approve the Fiscal Year 2022-23 Operating Budget Amendment No. 1, as recommended.

Chair Bell asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 5, Finance: Fiscal Year 2022-23 Capital Outlay Budget Amendment No. 1, on agenda pages 98 – 100.

Prior to acting on the item, President Avendano asked Vice President of Finance and Administration Dr. Wanda Ford to address the Board relating to the \$4 million difference. Vice President Ford shared with Trustees that the preset budget was based on estimates from May 2022 and today's item is based on the final numbers at year-end.

MOTION: (Brown – McGehee) The motion was made to approve the Fiscal Year 2022-23 Capital Outlay Budget Amendment No. 1, as recommended.

Chair Bell asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 6, Finance: Fiscal Year 2022-23 Carry Forward Spending Plan, on agenda page 101.

MOTION: (McGehee – Brown) The motion was made to approve the Fiscal Year 2022-23 Carry Forward Spending Plan, as recommended.

Chair Bell asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 7, Security: Creation of the Florida State College at Jacksonville Police Department, on agenda page 102.

Chair Bell asked the voting pleasure of the Board on Action Item 7. The Board requested administration to provide Trustees with additional information and knowledge relating to real-time implementation of the FSCJ Police Department prior to acting on the item.

There was consensus among Trustees to table the item to a future meeting, which will allow Trustees to submit questions to the administration and obtain additional information.

President Avendano presented the administration's recommendation on Action Item 8, Academic Affairs: Florida College System Affordability Report, on agenda pages 103 – 118.

MOTION: (Odom – McGehee) The motion was made to approve the Florida College System Affordability Report, as recommended.

Chair Bell asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

INFORMATION ITEMS:  
(Ref. Board Agenda for  
September 13, 2022; Items  
A – D, Pages 202300119  
– 229)

Chair Bell asked the Board if there were any questions or comments related to Information Items A – D, on agenda pages 119 – 229, and there were none.

REPORT OF THE BOARD  
CHAIR:

Chair Bell reported the College is starting to tour state and local elected officials around campus. He asked that staff remember that a significant amount of the College's funding comes from the State of Florida. Therefore, when hosting a new event, staff

should always reach out to elected officials. He encouraged Trustees to attend the upcoming Power of Possible scholarship event scheduled on October 20, 2022. He shared the event is always inspirational, and he looked forward to this year's event as well.

REPORT OF TRUSTEES:

There were no reports provided by Trustees.

REPORT OF THE BOARD  
FINANCE & AUDIT  
COMMITTEE CHAIR:

On behalf of the FSCJ Finance & Audit Committee Chair Hunt Hawkins, Trustee Rod Odom provided the Board with an overview of the written report relating to the September 2022 quarterly meeting. (Appendix A)

The next meeting of the Finance & Audit Committee is scheduled for Tuesday, November 8, 2022, at FSCJ's North Campus. The Committee will meet at 10:45 a.m. in Room A-234.

REPORT OF THE BOARD  
LIAISON, FSCJ  
FOUNDATION BOARD OF  
DIRECTORS:

FSCJ Foundation Board Liaison Thomas McGehee, Jr. provided the Board with an overview of the written report relating to the FSCJ Foundation Board of Directors quarter-to-quarter Board meetings along with other committee meetings and activities. (Appendix B)

REPORT OF THE  
ADMINISTRATIVE AND  
PROFESSIONAL  
COLLABORATIVE (APC):

Administrative and Professional Collaborative Chair Dr. Marc Boese provided the Board with a written report relating to current APC initiatives and activities. (Appendix C)

REPORT OF THE CAREER  
EMPLOYEES COUNCIL  
(CEC):

Career Employees Council Chair Matt Wetzel provided the Board with a written report relating to current CEC initiatives and activities. (Appendix D)

REPORT OF THE FACULTY  
SENATE (Senate):

Faculty Senate President Dr. John Woodward provided the Board with a written report relating to current Senate initiatives and activities. (Appendix E)

REPORT OF THE STUDENT  
GOVERNMENT  
ASSOCIATION (SGA):

Collegewide Student Government Association President Breana White addressed the Board and presented an overview of the written report relating to current SGA initiatives and activities. (Appendix F)

NEXT MEETING:

Chair Bell announced the Board will meet on Tuesday, October 11, 2022, at the College's South Campus – Wilson Center for a Deep Dive Workshop. The workshop will convene at noon in the Lakeside Room.



The next regular meeting of the Board is scheduled for Tuesday, November 8, 2022, at the College's North Campus.

President Avendano acknowledge Sheela VanHoose and Taylor Mejia, both from the Southern Group, noting his appreciation for their attendance at today's meeting.

ADJOURNMENT:

There being no further business, Chair Bell declared the meeting adjourned at 2:57 p.m.

APPROVAL OF MINUTES:

  
\_\_\_\_\_  
Chair, District Board of Trustees

  
\_\_\_\_\_  
Executive Secretary, District Board of Trustees

Submitted by: Kimberli Sodek, Secretary to the Board

REPORT OF THE FINANCE & AUDIT COMMITTEE  
SEPTEMBER 13, 2022

Dr. Ford reviewed the Finance and Audit Committee charge and process. The committee's charge is to review and discuss with the College's administration, issues with a financial impact on the College System. In addition, initiatives that have a *significant* impact on the College's finances may be referred to the Committee for review and discussion prior to consideration by the full Board.

Dr. Avendano led the discussion regarding the selection of the Committee Chair position for 2022-2023.

Mr. Steve Stanford reviewed the Annual Financial Report Summary for the year ended June 30, 2022. The College's net position increased by \$15.3 million primarily resulting from a decrease in net pension liability and a decrease in capital lease payables which is the pay-off of the capital lease. Operating revenues decreased resulting from a decrease in net tuition and fees, and operating expenses increased primarily due to an increase in scholarships from the Federal Higher Education Emergency Relief Funds.

Dr. Ford provided an overview of the Spending Plan required by Florida Statute 1013.841. The total unallocated fund balance for FY 2021-22 was \$15.9 million which represents 9% of the operating funds available. The required carryforward amount is 7%. A spending plan is required for the additional 2%. The College proposes to use the excess carryforward funds of \$4.2 million as a contingency reserve for the hurricane deductible.

Mr. Mark Lacey led the discussion of the 2023 Employee Benefits. FSCJ is one of 23 state colleges that are a part of the Florida College System Risk Management Consortium for health insurance. Every three years each college is re-rated for premium pricing based on the college's own claims experience. As a result of this year's review, the Consortium is reducing the current nine health insurance plan offerings down to six. There were also significant changes in the price structure which resulted in significant increases in premiums for dependent coverage.

Administration worked with the College's Employee Benefits Advisory Committee to offer three new plans for 2023 to include PPO Gold, HMO Gold, and HDHP Silver. Currently, the College subsidizes dependent coverage between 0-35% depending on the employee's salary level and coverage tier. Recognizing the increase in premiums, the College is significantly increasing dependent subsidies to range from 29-57% depending on salary and coverage tier. While it is not known if this level of dependent subsidy is sustainable, the College recognizes the important role health insurance benefits play in the retention and recruitment of faculty and staff. Administration also noted that these increased dependent subsidies are currently being negotiated with the faculty union.

**REPORT OF THE BOARD LIAISON  
SEPTEMBER 13, 2022****1. Cummer Museum “Deborah Roberts: I’m” Exhibit - FSCJ Education Sponsor**

- The internationally acclaimed exhibit focuses on the plight of Black children – investigating how societal pressures, projected images of beauty or masculinity, and how racism conditions their experiences growing up as well as how others perceive them.
- The exhibit is on display from Friday, September 16 to Sunday, December 4, 2022.
- THE EDUCATION SPONSORSHIP INCLUDES:
  - A VIP guest reception for FSCJ special guests at the opening of the exhibit on Friday, September 16, 2022.
  - Opportunities for FSCJ faculty and students to participate in exclusive docent led tours of the exhibit.
  - Media and print acknowledgement of FSCJ as the Education sponsor.
  - FSCJ students will receive free access to the exhibit on weekends during the run of the exhibit.
- [www.cummuseum.org/visit/art/exhibition/deborahroberts](http://www.cummuseum.org/visit/art/exhibition/deborahroberts)

**2. TPC “Cooking with Champions Competition”**

- A two Student Team from Frank H. Peterson Academies won the cooking competition in February sponsored by TPC Sawgrass in collaboration with DCPS, Publix Grocery and the FSCJ Foundation.
- The winners were awarded equal shares of a \$4,500 scholarship, provided by the FSCJ Foundation, to attend college at FSCJ. They also earned an opportunity to cook alongside TPC Sawgrass Senior Executive Chef; Ashar Mohammad and other top chefs, during the 2022 PLAYERS championship.
- One of the two winners will attend FSCJ this fall, and as a result will receive the entirety of the \$4,500 scholarship award.

### **3. Comprehensive Campaign Planning**

- The Foundation Board recently completed the process of evaluating and selecting a consulting firm to assist with the conduct of a Campaign Readiness Study.
- The Foundation anticipates initiating the Readiness Study in time for completion by December 31, 2022.
- The Readiness Study will likely be followed by a Campaign Feasibility Study to assess donor receptivity to the case (or need) for the Campaign, and the Campaign goal.

### **4. Board Performance Survey**

- The Foundation Board has engaged the firm of Boardspan, Inc. to assist with the conduct of a Board Performance Assessment. The assessment is intended to help the Board identify its strengths and challenges; particularly in light of the pending Comprehensive Campaign; improve Board dynamics, and increase effectiveness.
- Boardspan's cloud-based assessments, dashboards, benchmarking analytics and governance education programs will complement the Board's efforts to ready itself for the pending Comprehensive Campaign.

### **5. Scholarship Utilization Process Improvements**

- Partnered with Financial Aid and Executive Director of Project Development Dr. Kip Strasma to find process improvement methods.
- Worked with donors to update restrictive Gift Agreements.
- Assisted Student Services with hiring a Financial Resource Navigator to facilitate the Student Application Process.
- Realized a scholarship utilization factor of nearly 74% [\$1,125,413] on budgeted availability of \$1,523,917 for the 2021-22 school year.

### **6. Power of Possible Donor Appreciation and Scholarship Dinner**

- The event is scheduled for Thursday, October 20, 2022 at the Cummer Museum.
- The event is a Donor Appreciation/Scholarship Fund Raiser for "The Power of Possible Endowed Scholarship Fund," which benefits First Generation and First-Time in College students at FSCJ.
- Foundation Board members, College Trustees, faculty, staff, donors and community leaders have been invited to purchase individual tickets, or commit to table sponsorships at various level.

This concludes my report.



Date: September 13, 2022

To: Florida State College at Jacksonville District Board of Trustees

From: Kerry Roth, Chair of the Administrative and Professional Collaborative, 2022-2023

Re: September 2022 Administrative and Professional Collaborative Report

Chair Bell and Trustees:

The Administrative and Professional Collaborative (APC) is proud to share updates since our last report.

On August 3, the new and returning APC Officers and Campus/Center Representatives met for the first time during the 2022-2023 academic year where everyone was able to sign up to serve on committees (APC/CEC Joint Committee; Bylaws and Outreach; Communications and Spotlight; Diversity, Equity, Inclusivity and Belongingness (DEIB); Employee Benefits Advisory Committee (EBAC); Events and Service; Professional Development and Guest Speakers; and Sick Leave Pool), share leadership/organizational updates (Academic Affairs; Baccalaureate, Career, and Technical; Business Services; Institutional Effectiveness & Advancement; Online and Workforce Education; and Student Services), and select Dr. Greg Wurth as the administrative and professional employee to be featured in the September APC Member Spotlight. In addition, it was determined that Dr. Sondra Evans, Dr. Tara Haley, Dr. Marc Bose, and Kerry Roth would represent APC on the Interest Based Problem Solving (IBPS) committee to address the issues and interests regarding the CARE Project.

On August 18, the APC hosted a social at TopGolf where Administrative and Professional employees had the opportunity to network and engage in fellowship. The twelve members that attended paid out of pocket to participate, but a good time was had by all.

On September 9, our second meeting occurred where EBAC representation provided updates on changes to benefits and the APC/CEC Joint Committee representation shared that a list of interest has been compiled for further discussion. During the Professional Development and Guest Speakers report it was determined that Julie Hindall of JAXUSA be invited to serve as the next guest speaker for the APC Brown Bag Series and Dr. Deana Waite was selected as the October APC Member Spotlight. APC members will also participate in the American Heart Association Heart Walk scheduled for September 10 at the Jacksonville Fairgrounds.

Finally, we will continue to invite College President Dr. John Avendano to our monthly meetings to provide us with updates and take time to address higher-level issues.

Respectfully,

Kerry Roth

Associate Director of Student Success

Administrative and Professional Collaborative Chair, 2022-2023



202300253

Date: September 13, 2022

To: Florida State College at Jacksonville District Board of Trustees

From: Matt Wetzel, Career Employees' Council Chair, 2022-2023

Re: September 2022 Career Employees' Council Report

Chair Bell and Trustees:

The Council continues to meet monthly to address items of concern and ways to improve the employee experience at the College. The Council has received feedback from Career employees that a hybrid meeting option would allow for more employee engagement. The Council met in August at the Deerwood Center. The meeting started with the Deerwood Center Dean, Ujjwal Chakraborty greeting all the members in attendance, both virtually and in person. The discussion revolved around the status of the CARE Project, the approval of the raise for full-time employees and the lump-sum payment to part-time employees, and our upcoming events. The first event is the Heart Walk on September 10. We created a team with the Association of Florida College's (AFC) FSCJ Chapter and the Administrative and Professional Collaborative (APC) called "United We Walk". Our second event will be our Annual Retreat on September 15 at the Nassau Center, from 9 a.m. – 4 p.m.

The CARE Project continues to be a major discussion at our monthly meetings. However, the Council is cautiously optimistic, but hopeful that the Interest Based Problem Solving committee that Dr. Avendano and the administration have compiled will be effective in addressing the common interests of the Career employees and the College. The Council is addressing morale issues amongst Career employees. We are working collaboratively with Dr. Avendano and the administration on ideas and solutions for improving the situation. With that being said, the Council is grateful for the Board of Trustees' approval of all eligible full-time non-instructional employees with the proposed base salary increase of \$1,250 and the one-time non-recurring payment of \$500 for all eligible regular part-time non-instructional employees. The Council finds this to be a step in the right direction in improving morale. Lastly, the Council asks for your support in approving the 2023 Plan year premiums for each of the health, dental, vision, life, and LTD plans offered to College employees, employee's spouses and dependent coverage, COBRA employee and employee's spouse, and dependent coverage, and retirees, retiree's spouse, and dependent coverage.

The Book Scholarship application for the fall was sent out to our Career employees. We will award (3) \$150 scholarships for the fall term. The application deadline is September 9.

The Council is committed to the Mission, Vision, and Values of FSCJ. Additionally, we are committed to ensuring the students have a positive and successful student experience. Lastly, we look forward to the continued collaboration as we continue to make FSCJ a great place for our students to achieve their educational goals and for our current and future employees to achieve their career and professional goals.

On behalf of the Career employees, we express our appreciation to the District Board of Trustees for your time, effort, and support that you bring to the College community, staff, and our students.

Respectfully,

Matt Wetzel  
Career Employees' Council Chair, 2022-2023  
Florida State College at Jacksonville  
904-381-3707 / matt.wetzel@fscj.edu





Date: September 13, 2022  
To: Florida State College at Jacksonville District S of Trustees  
From: John A. Woodward, PhD  
Re: September 2022 Faculty Senate Report

Chair Bell and Fellow Trustees:

Senate will meet the day following the drafting of this letter. We will continue the work on the projects I outlined in my August letter. We also have new concerns on the horizon related to online proctoring. But the greatest concern for our faculty is the continuing decline in enrollment.

The work on faculty-student engagement has us focusing on promoting clubs and events; promoting the "Humanizing the Syllabus" project; and encouraging our colleagues to make subtle but effective changes to their online pedagogy. The committee looking into faculty-student interaction – composed of my esteemed colleagues Amber Strickland, Susan Reilly, Audrey Antee, Sebens Masline, Alicia Byrd, Mary Dumbleton, Ron Bendele, Mitch Velasco, and Christopher Lee – met Wednesday and have decided on a faculty-wide email with information for faculty about starting a club. We have seen the number of clubs decline of the past few years, even before COVID, and we want to promote this simple idea as an excellent one to build relationships with students. I will work with Kerry Roth on drafting that message. We will also ask administration to create a good calendar that is easily accessible to faculty, students, and members of the community so we can promote events for students. It could be our current product is sufficient but we need to work on the processes for putting entries into the calendar in order to make it a living document.

The committee feels that our method of communicating with students through the syllabus is also potentially a barrier to student-faculty interaction. We promote policy in syllabi and need to develop more readable and student-friendly documents (with the same rigor of course) to make them feel more welcome in the class and more informed. The "Humanizing the Syllabus" project run through our ATD work will help accomplish this. The committee promoted including language about our diverse population and about the academic mandate to promote and support diverse ideas and open inquiry.

Finally, at our plenary, I asked our faculty – at the request of the faculty-student engagement committee – to consider adding a home page with brief biographical information and brief information about the course to their online and hybrid courses. We feel as though there is sufficient evidence, both anecdotal and in our research on the topic, to support this as a solid practice that eases students into the course and focuses their attention on the faculty member in the course. We encourage the use of video to introduce oneself and to provide regular interactions in the course, as well. We think this will not only help with our faculty-student engagement data, but also with our retention and completion issues.

September 2022 Faculty Senate Report  
September 13, 2022  
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The issue with online proctoring is one we have known about since the beginning of the pandemic – the risk to the privacy of students with certain online proctoring standards. A recent case in another state has put pressure on colleges and universities to look into their practices and we will be no different. Senate raised a warning flag about privacy concerns and proctored exams back during the pandemic but due to the health restrictions we had little choice but to move forward. At this point, while the pandemic is not over and there are still significant risks to students and faculty, we will work on helping the institution develop policies that do not invade the students' privacy while accomplishing the same necessary task. We must preserve the integrity of our grades, our assignments, our exams. We must also respect the academic professionalism of our faculty and resist the temptation to push back against faculty with rigorous and discipline-appropriate testing or grading policies. However, faculty must also look closely at their own professional expectations and determine the best approach, as a discipline, to these questions of proctoring and testing.

Finally, faculty are deeply concerned with the continuing decline in enrollment. We see students who want to take classes and who cannot find the classes they need. Our schedules and offerings seem to be shrinking. And the news continues to worsen – while other institutions seem to be plateauing. I will discuss these concerns with senators in our next meeting but have been asked by my colleagues to pass on to the Board that our concerns deepen.

I look forward to a great semester and our Senate work. This concludes my report.

Respectfully,



John Arrington Woodward, PhD  
Professor of Humanities and Film Studies  
Faculty Senate President  
C2326B, DWC  
Florida State College at Jacksonville  
john.a.woodward@fscj.edu  
904-997-2703





Date: September 13, 2022

To: Florida State College at Jacksonville District Board of Trustees

From: Florida State College at Jacksonville Student Government Association Executive Board

Re: September 2022 Student Government Association Report

Chair Bell and Trustees,

The Student Government Association (SGA) is the voice of the student body at Florida State College at Jacksonville (FSCJ). Please see the following updates and accomplishments for the period between July 2022 and September 2022.

Since the last report, the SGA has accomplished the following:

- During the month of July, SGA officers helped to host student activity feedback forums at their respective campuses. They provided the students with refreshments and asked students to provide feedback on different kinds of events and activities they would like to see on campus.
- At the start of the Fall Term, SGA officers helped with hosting Welcome Week for new and returning students by providing them with refreshments, activities, and caricature portraits. Students were also provided information about campus life, student leadership positions, and upcoming events.
- On August 23, a Collegewide Student Leaders Retreat was held at Kent Campus. The retreat provided the opportunity for members of the SGA, Student Ambassadors, Campus Student Programming Board, Food Pantry student workers, and Student Life Center student workers to network in person and gain skills that will help them be successful during the upcoming academic year. The training covered group dynamics, personality assessment, the Student Life & Leadership Umbrella, Title IX, bystander intervention, mitigating risk, addressing public records requests, professionalism, and customer service. Students were also able to participate in four rounds of experiential team-building activities.
- On September 13, members of the SGA will assist with a Constitution Day Panel Discussion in the South Campus Wilson Center. The event will also be live-streamed. SGA members will serve as a moderator, timekeeper, and pass the microphone around the audience. The event will feature three Social and Behavioral Science professors who will introduce a subject related to the U.S. Constitution Event participants will then be able discuss each subject and ask follow-up questions.
- On September 14, each campus/center SGA will host Constitution Day Trivia with multiple rounds of Kahoot! Quizzes. Prizes will be provided to the students that participate.
- On September 16, the FSCJ SGA Presidents will attend the virtual Florida College System Student Government Association (FCSSGA) Presidents Assembly. The attending officers will receive an overview of the year, attend professional development sessions, and vote to help determine the planks of the FCSSGA Legislative Platform.
- Members of the SGA will assist with carrying out Hispanic Heritage Month events during September and October as part of the History & Heritage Celebration series.

On behalf of the student body, we extend our deepest gratitude to the District Board of Trustees and FSCJ President Dr. John Avendano for continuing to provide the SGA the opportunity to share updates and accomplishments of our students. Thank you for your time and all that you do for the students of FSCJ.

Sincerely,

Breana White  
FSCJ Collegewide Student Government Association President